

MINUTES

**REGULAR MEETING
COMMERCE BOARD OF EDUCATION
SEPTEMBER 14, 2009
6:30 P.M.
BOARD OF EDUCATION BUILDING
217 COMMERCE STREET
COMMERCE, OKLAHOMA**

1. President Paula Tedlock called the meeting to order at 6:33 p.m. Board Members present were Tedlock, Steve Hartman, Jim Cossairt, Gene Langston and Kenny Smith. Superintendent Jim Haynes was also present.
2. The invocation was given by Hartman.
3. Consent Agenda:
 - a. Minutes of the August 10, 2009 regular board meeting.
 - b. Minutes of the August 17, 2009 special board meeting.
 - c. Approval of the monthly financial report of activity funds.
 - d. Approval of the monthly treasurer's report.
 - e. Approval of the list of General Fund claims and warrants for FY 2009 encumbrances.
 - f. Approval of the list of General Fund encumbrances and warrants for August payroll (\$154,864.02).
 - g. Approval of the list of General Fund encumbrances for August-September.
 - h. Approval of the list of General Fund claims and warrants for August-September bills.
 - i. Approval of the list of General Fund (American Recovery and Reinvestment Act of 2009) claims and warrants for FY 2009 encumbrances.
 - j. Approval of the lists of General Fund (American Recovery and Reinvestment Act of 2009) encumbrances for August-September.
 - k. Approval of the list of General Fund (American Recovery and Reinvestment Act of 2009) claims and warrants for August-September bills.
 - l. Approval of the list of Cooperative Fund encumbrances and warrants for August payroll (\$380.18).
 - m. Approval of the list of Cooperative Fund claims and warrants for FY 2009 encumbrances.
 - n. Approval of the list of Cooperative Fund warrants and claims for August-September bills.
 - o. Approval of the list of Building Fund encumbrances for August-September. (Attachment #13)
 - p. Approval of the list of Building Fund claims and warrants for August-September bills.
 - q. Approval of the list of Child Nutrition Fund encumbrances and warrants for August payroll (\$2,961.51).
 - r. Approval of the list of Child Nutrition Fund encumbrances for August-September.
 - s. Approval of the list of Child Nutrition claims and warrants for August-September bills.
 - t. Approval of the additional list of substitute teachers for SY 2009-2010.
 - u. Approval of the additional list of fundraisers for SY 2009-2010.

Motion by Cossairt, second by Langston to approve item "a" and items "c-u" of the consent agenda. Vote: Cossairt-yes, Langston-yes, Hartman-yes, Smith-yes, Tedlock-yes.

Motion by Hartman, second by Cossairt to approve item "b" of the consent agenda. Vote: Hartman-yes, Cossairt-yes, Langston-yes, Tedlock-yes, Smith-abstained

4. Tedlock thanked the guests for attending the board meeting.

5. There were no public communications.
6. Administrator's Reports:
 - a. Superintendent Haynes reviewed the financial statement which listed the money from the consolidation.

Superintendent Haynes reported on the ARRA funds which will be used for teacher's salaries and plan on buying a mini bus.
 - b. Superintendent Haynes said there are several projects that need to be done like a roof at the elementary and replacing the air conditioner at the elementary and middle schools.
 - c. Elementary Principal Kevin Wade reported on the water damage at the elementary, phones were down, smart boards damaged as well. Wade reviewed the up and coming events, Parent-Teacher Conferences, Red Wheel Fundraiser, Book Fair, Fire Prevention and Fall pictures.
 - d. Mr. Logan was ill. Haynes passed out the CMS Newsletter. Haynes said he and Mr. Logan discussed hiring another teacher to do remediation on as needed basis. The plan would be to help students that did not satisfactory progress on their state testing and provide tutoring.
 - e. High School Principal Jim Buttram reported that this year is going well with the teachers and students.
 - f. Athletic Director Rusty Barker reported on the District Softball game is to be played next week and the cheerleaders go to Broken Arrow for competition.
7. Haynes reported that he and Monty met with the electrician and he is to start work on the softball field restrooms/concession stand building tomorrow.
8. Motion by Langston, second by Smith to approve the Estimate of Needs as recommended by Haynes. Vote: Langston-yes, Smith-yes, Tedlock-yes, Cossairt-yes, Hartman-yes.
9. There were no public comments on financial matters, including past and future expenditures, of the district.
10. Motion by Cossairt, second by Langston to approve the Alternative Education Plan. Vote: Cossairt-yes, Langston-yes, Smith-yes, Hartman-yes, Tedlock-yes.
11. Motion by Hartman, second by Cossairt to approve Gifted Educational Program Annual Update as recommended by Haynes. Vote: Hartman-yes, Cossairt-yes, Smith-yes, Langston-yes, Tedlock-yes.
12. Motion by Cossairt, second by Hartman to approve the Gifted and Talented Summary Budget as recommended by Haynes. Vote: Cossairt-yes, Hartman-yes, Smith-yes, Langston-yes, Tedlock-yes.
13. Motion by Cossairt, second by Smith to approve policy on Employment Practices, Employee Resignations and Employment of Teachers as recommended by Haynes. Vote: Cossairt-yes, Smith-yes, Langston-yes, Hartman-yes, Tedlock-yes.
14. There was no action on starting a soccer program.
15. Motion by Hartman, second by Smith to approve request by Baker Martial Arts to hold a tournament on November 7, 2009 in the High School gymnasium as recommended by Haynes. Vote: Hartman-yes, Smith-yes, Langston-yes, Cossairt-yes, Tedlock-yes.

16. Discussion was held on establishing a Building Committee as recommended by Haynes. President Tedlock appointed Board Member Jim Cossairt chairman of the committee. Tedlock also appoint Board Member, Steve Hartman, Superintendent, Jim Haynes, High School Principal, Jim Buttram, Middle School Principal, Herb Logan, Alexander Elementary School Principal, Kevin Wade, Alexander Elementary School Assistant Principal, Trevor Brough, Athletic Director, Rusty Barker, three parents to be named, and two business owners to be named to the Building Committee.
17. Motion by Cossairt, second by Hartman to declare the items listed for sale as property no longer needed for district purposes as recommended by Haynes. Vote: Cossairt-yes, Hartman-yes, Smith-yes, Langston-yes, Tedlock-yes.
18. There was no action on one or more board members to attend the OSSBA Employment Law Workshop.
19. Motion by Cossairt, second by Hartman to authorize one or more board members to attend the OSSBA School Finance Workshop to be held October 2, 2009 at the Embassy Suites Hotel in Norman, Oklahoma as recommended by Haynes. Vote: Cossairt-yes, Hartman-yes, Langston-yes, Smith-yes, Tedlock-yes.
20. Motion by Cossairt, second by Hartman to approve one or more board member(s) to attend the OSSBA District 5 Meeting on Thursday October 8, 2009 at the Northeast Technology Center in Pryor, Oklahoma as recommended by Haynes. Vote: Cossairt-yes, Hartman-yes, Langston-yes, Smith-yes, Tedlock-yes.
21. Proposed executive session to discuss:
 - a. the employment of a new special education paraprofessional so the board can return to open session and vote to hire or not hire a new special education paraprofessional. 25 O.S. § 307(B)(1)
 - b. the employment a new maintenance worker so the board can return to open session and vote to hire or not hire a new maintenance worker. 25 O.S. § 307(B)(1)
 - c. the tendered resignation of Amanda Marshall, Alexander Elementary School teacher's Assistant so the board can return to open session and vote to accept or not accept the tendered resignation of Amanda Marshall, Alexander Elementary School Teacher's Assistant. 25 O.S. § 307 (B)(1)
 - d. the employment of a new teacher's assistant so the board can return to open session and vote to hire or not hire a new teacher's assistant. 25 O.S. § 307 (B)(1)
 - e. employing, hiring, appointing, promoting, demoting, disciplining, or receiving resignation of an employee, with no resulting vote to be made. 25 O.S. § (307)(B)(1)
22. Motion by Langston, second by Smith to convene in executive session. Vote: Langston-yes, Smith-yes, Cossairt-yes, Hartman-yes, Tedlock-yes. Time: 9:33 p.m.
23. Motion by Langston, second by Cossairt to acknowledge the board's return to open session. Vote: Langston-yes, Cossairt-yes, Smith-yes, Hartman-yes, Tedlock-yes. Time: 10:15 p.m.
24. Tedlock announced, "Only the items listed on the executive session agenda were discussed and no votes were taken. Those present in executive session were the five board members, Mr. Haynes and Mr. Wade."
25. Motion by Langston, second by Hartman to hire Carolyn McCord as a new special education paraprofessional as recommended by Haynes. Vote: Langston-yes, Hartman-yes, Smith-yes, Cossairt-yes, Tedlock-yes.
26. Motion by Langston, second by Smith to hire Danny Knight as a new maintenance worker as recommended by Haynes. Vote: Langston-yes, Smith-yes, Cossairt-yes, Hartman-yes, Tedlock-yes.

- 27. Motion by Langston, second by Hartman to accept the tendered resignation of Amanda Marshall, Alexander Elementary School Teacher's Assistant, as recommended b Haynes. Vote: Langston-yes, Hartman-yes, Cossairt-yes, Smith-yes, Tedlock-yes.
- 28. Motion by Langston, second by Cossairt to hire Jodi Kappus-Trease as a new teacher's assistant as recommended by Haynes. Vote: Langston-yes, Cossairt-yes, Smith-yes, Hartman-yes, Tedlock-yes.
- 29. Motion by Cossairt, second by Smith to approve contracts for the 21st Century Community Learning Centers (Project Comet II) personnel as recommended by Haynes. Vote: Cossairt-yes, Smith-yes, Langston-yes, Smith-yes, Tedlock-yes.
- 30. There was no new business.
- 31. Motion by Langston, second by Hartman to adjourn. Vote: Langston-yes, Hartman-yes, Smith-yes, Cossairt-yes, Tedlock-yes. Time: 10:18 p.m.

The agenda was posted on the inside of the front door (visible from outside the building) of the Board of Education building at 2:00 p.m. on the 11th day of September, 2009, and notice of this regular meeting was given to the Ottawa County Clerk prior to December 15, 2008.

(ATTEST)

Paula D. Tedlock
President-Board of Education

M. Langston
Deputy Clerk

James Massie
Vice-President

Kenny Smith
Member

Steve Hart
Clerk

Date: 10/12/2009

Barlene Scantlin
Minutes Clerk

Date: 10-12-2009

