

## MINUTES

**REGULAR MEETING  
COMMERCE BOARD OF EDUCATION  
OCTOBER 12, 2009  
6:30 P.M.  
BOARD OF EDUCATION BUILDING  
217 COMMERCE STREET  
COMMERCE, OKLAHOMA**

1. President Paula Tedlock called the meeting to order at 6:34 p.m. Board Members present were Tedlock, Steve Hartman, Jim Cossairt, Gene Langston and Kenny Smith. Superintendent Jim Haynes was also present.
2. The invocation was given by Hartman.
3. Consent Agenda:

All of the following items, which concern reports and items of a routine nature normally approved at board meetings, will be approved by one vote unless any board member desires to have a separate vote on any or all of these items. The consent agenda consists of the discussion, consideration, and approval of the following items:

- a. Minutes of the September 14, 2009 regular board meeting.
- b. Minutes of the September 28, 2009 special board meeting.
- c. Approval of the monthly financial report of activity funds. (Attachment #1)
- d. Approval of the monthly treasurer's report. (Attachment #2)
- e. Approval of the list of General Fund claims and warrants for FY 2009 encumbrances. (Attachment #3)
- f. Approval of the list of General Fund encumbrances and warrants for September payroll (\$470,269.76). (Attachment #4)
- g. Approval of the list of General Fund encumbrances for September-October. (Attachment #5)
- h. Approval of the list of General Fund claims and warrants for September-October bills. (Attachment #6)
- i. Approval of the list of General Fund (American Recovery and Reinvestment Act of 2009) claims and warrants for FY 2009 encumbrances. (Attachment #7)
- j. Approval of the lists of General Fund (American Recovery and Reinvestment Act of 2009) encumbrances for September-October. (Attachment #8)
- k. Approval of the lists of General Fund (American Recovery and Reinvestment Act of 2009) claims and warrants for September-October bills. (Attachment #9)
- l. Approval of the list of Cooperative Fund claims and warrants for FY 2009 encumbrances. (Attachment #10)
- m. Approval of the list of Cooperative Fund encumbrances and warrants for September payroll (\$1,367.87). (Attachment #11)
- n. Approval of the list of Cooperative Fund warrants and claims for September-October bills. (Attachment #12)
- o. Approval of the list of Building Fund encumbrances for September-October. (Attachment #13)
- p. Approval of the list of Building Fund claims and warrants for September-October bills. (Attachment #14)
- q. Approval of the list of Child Nutrition Fund encumbrances and warrants for September payroll (\$20,077.03). (Attachment #15)
- r. Approval of the list of Child Nutrition Fund encumbrances for September-October. (Attachment #16)
- s. Approval of the list of Child Nutrition Fund claims and warrants for September-October bills. (Attachment #17)
- t. Approval of the additional list of substitute teachers for SY 2009-2010. (Attachment #18)
- u. Approval of the additional list of fundraisers for SY 2009-2010. (Attachment #19)

Motion by Cossairt, second by Langston, to approve Consent Agenda items "a-u" as recommended by Haynes. Vote: Cossairt-yes, Langston-yes, Hartman-yes, Smith-yes, Tedlock-yes.

4. Tedlock thanked the guests for attending. (Attachment #20)
5. There were no public communications.
6. The board provided an opportunity for a tribe, or their designee, parent, or group of parents concerned with the educational opportunity of any student or group of students in the Commerce School District to:
  - a. Present views regarding application for P.L. 81-874 "Impact Aid" funds.
  - b. Make recommendations concerning the needs of their children.
  - c. Provide input into the planning and development of the educational program of the district.
  - d. Present views on the educational program and its operation.

There were no views, recommendations, or input.

7. Motion by Cossairt, second by Hartman, to approve P.L. 81-874 Indian Policies and Procedures. Vote: Cossairt-yes, Hartman-yes, Langston-yes, Smith-yes, Tedlock-yes.
8. Written communications:

Superintendent Haynes reported he had received correspondence from Chris Cawyer of the Commerce Picher Coalition that he had not received any participation from Commerce Schools on the annual poster contest.

Haynes reported receiving an email from Dennis Casey, Oklahoma Department of Career and Technology Education Regional Administrator regarding a 5% budget cut which will reduce the aid to our two career tech programs by 5%.

Haynes passed out the monthly maintenance report prepared by Monty Schnautz.

9. Administrator's Reports:
  - a. Superintendent's Report
    - i. Haynes reported that Bud Armstrong will do the auction on November 7<sup>th</sup>.
    - ii. Haynes reported on the stimulus money (American Recovery and Reinvestment Act of 2009) and the items that will be purchased: mini bus with a lift for Special Ed, smart boards, projectors, teachers salaries, scanners and staff training.
  - b. Haynes reported on a bid the school received to install a storm drain at Alexander Elementary School.
  - c. Elementary Principal Kevin Wade reported on the large number of students absent because of the flu, end of first quarter coming up, fall break, report cards going out on Tuesday, trash to treasures is October 23, and Halloween parties.
  - d. Middle School Principal Herb Logan reported lots of cleaning for germs because so many students out with the flu, parents picked up homework, grade cards go out November 11th, and good turn out for Parent Teacher conferences.
  - e. High School Principal Jim Buttram reported on the FCCLA field trip to Silver Dollar City, the Science Club trip to the Air and Space Museum, football game will be Thursday against Salina, and there was less than 20 absent today.
  - f. Athletic Director Rusty Barker was absent. He was at the middle school football game.
10. Monty Schnautz reported on the work on the softball concession stand, Empire District Electric Company came today to work on the electric poles, and plumbers are coming tomorrow.
11. Motion by Langston, second by Hartman, to approve the School District 2009-2010 Budget in compliance with the School Budget Bill-S.B. 1084 as recommended by Haynes. Vote: Langston-yes, Hartman-yes, Cossairt-yes, Smith-yes, Tedlock-yes.

12. Motion by Hartman, second by Langston to approve the "Contract for Career and Technology Education Programs for School Year 2009-2010" as recommended by Haynes. Vote: Hartman-yes, Langston-yes, Cossairt-yes, Smith-yes, Tedlock-yes
13. Motion by Cossairt, second by Smith to approve Loan Agreement for Food Service Deficits as recommended by Haynes. Vote: Cossairt-yes, Smith-yes, Hartman-yes, Langston-yes, Tedlock-yes.
14. Motion by Hartman, second by Langston to approve Professional Development Committee Members Joan McMinn, Kathy McCoy, Suzy Bryant, Floyd McKibben, Sandy Pannell, and Jim Haynes for School Year 2009-2010 as recommended by Haynes. Vote: Hartman-yes, Langston-yes, Cossairt-yes, Smith-yes, Tedlock-yes.
15. Motion by Hartman, second by Smith, to approve Student Clubs and Organizations Sponsors Policy, Student Clubs and Organizations Annual Notification, Physical Education Policy, Sick Leave for Certified Personnel Regulation, Sick Leave for Support Personnel Regulation, Staff-Student Communications Policy, Staff-Student Communications Parent/Guardian Notification and Permission Form, Nepotism Policy, and Compensation for Lost Time Policy to comply with this year's legislation as recommended by Haynes. (Attachment #26) Vote: Hartman-yes, Smith-yes, Langston-yes Cossairt-yes, Tedlock-yes.
16. Proposed executive session to discuss:
  - a. status of current negotiations with the Commerce Association of Classroom Teachers so that the Board can return to open session and vote to ratify or not ratify the Negotiated Agreement between the Board and the Commerce Association of Classroom Teachers. 25 O.S. § 307(B)(2).
  - b. status of current negotiations with the Commerce Education Support Personnel of Oklahoma so that the Board can return to open session and vote to ratify or not ratify the Negotiated Agreement between the Board and the Commerce Education Support Personnel of Oklahoma. 25 O.S. § 307(B)(2).
  - c. employing, hiring, appointing, promoting, demoting, disciplining, or receiving the resignation of an employee, with no resulting vote to be made. 25 O.S. § (307)(B)(1).
17. Motion by Langston, second by Hartman to convene in executive session. Vote: Langston-yes, Hartman-yes, Cossairt-yes, Smith-yes, Tedlock-yes. Time: 8:07 p.m.
18. Motion by Langston, second by Smith to acknowledge the board's return to open session. Vote: Langston-yes, Smith-yes, Cossairt-yes, Hartman-yes, Tedlock-yes. Time: 8:34 p.m.
19. Tedlock announced, "Only the items listed on the executive session agenda were discussed and no votes were taken. Those present were the five board members and Mr. Haynes."
20. Motion by Cossairt, second by Langston to ratify the Negotiated Agreement between the Board and the Commerce Association of Classroom Teachers as recommended by Haynes. (Attachment #27) Vote: Cossairt-yes, Langston-yes, Hartman-yes, Smith-yes, Tedlock-yes.
21. Motion by Hartman, second by Langston to ratify the Negotiated Agreement between the Board and the Commerce Education Support Personnel of Oklahoma as recommended by Haynes. (Attachment #28) Vote: Hartman-yes, Langston-yes, Cossairt-yes, Smith-yes, Tedlock-yes.
22. Motion by Hartman, second by Cossairt to approve individual certified and support personnel contracts for school year 2009-2010 as listed and recommended by Haynes. Vote: Hartman-yes, Cossairt-yes, Langston-yes, Smith-yes, Tedlock-yes.
23. There was no new business.
24. Motion by Langston, second by Cossairt to adjourn. Vote: Langston-yes, Cossairt-yes, Hartman-yes, Smith-yes, Tedlock-yes. Time: 8:37 p.m.

The agenda was posted on the inside of the front door (visible from outside the building) of the Board of Education building at 3:30 p.m. on the 8<sup>th</sup> day of October, 2009, and notice of this regular meeting was given to the Ottawa County Clerk prior to December 15, 2008.

(ATTEST)

Paula D. Tedlock  
President-Board of Education

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Deputy Clerk

James M. Cassin  
Vice-President

Kenny Smith  
Member

Sh. Smith  
Clerk

Date: 11/09/2009

Darlene Scantlin  
Minutes Clerk

Date: 11/09/2009

