

**MINUTES**  
**REGULAR MEETING**  
**COMMERCE BOARD OF EDUCATION**  
**NOVEMBER 9, 2009**  
**6:30 P.M.**  
**BOARD OF EDUCATION BUILDING**  
**217 COMMERCE STREET**  
**COMMERCE, OKLAHOMA**

1. President Paula Tedlock called the meeting to order at 6:34 p.m. Board Members present were Tedlock, Steve Hartman, Jim Cossairt and Kenny Smith. Gene Langston was absent. Superintendent Jim Haynes was also present.
2. The invocation was given by Cossairt.
3. Consent Agenda:

All of the following items, which concern reports and items of a routine nature normally approved at board meetings, will be approved by one vote unless any board member desires to have a separate vote on any or all of these items. The consent agenda consists of the discussion, consideration, and approval of the following items:

- a. Minutes of the October 12, 2009, regular board meeting.
- b. Approval of the monthly financial report of activity funds.(Attachment #1)
- c. Approval of the monthly treasurer's report. (Attachment #2)
- d. Approval of the list of General Fund encumbrances and warrants for October payroll (\$441,571.37). (Attachment #3)
- e. Approval of the list of General Fund encumbrances for October-November. (Attachment #4)
- f. Approval of the list of General Fund claims and warrants for October-November bills. (Attachment #5)
- g. Approval of the lists of General Fund (American Recovery and Reinvestment Act of 2009) encumbrances for October-November. (Attachment #6)
- h. Approval of the lists of General Fund (American Recovery and Reinvestment Act of 2009) claims and warrants for October-November bills. (Attachment #7)
- i. Approval of the list of Cooperative Fund encumbrances and warrants for October payroll (\$1,367.87). (Attachment #8)
- j. Approval of the list of Cooperative Fund warrants and claims for October-November bills. (Attachment #9)
- k. Approval of the list of Building Fund encumbrances for October-November. (Attachment #10)
- l. Approval of the list of Building Fund claims and warrants for October-November bills. (Attachment #11)
- m. Approval of the list of Child Nutrition Fund encumbrances and warrants for October payroll (\$20,426.66). (Attachment #12)
- n. Approval of the list of Child Nutrition Fund encumbrances for October-November. (Attachment #13)
- o. Approval of the list of Child Nutrition Fund claims and warrants for September-October bills. (Attachment #14)
- p. Approval of the additional list of substitute teachers for SY 2009-2010. (Attachment #15)
- q. Approval of the additional list of fundraisers for SY 2009-2010. (Attachment #16)

Motion by Cossairt, second by Hartman, to approve items “a-q” of the consent agenda as recommended by Haynes. Vote: Cossairt-yes, Hartman-yes, Smith-yes, Tedlock-yes, Langston-absent.

4. Tedlock thanked the guests for attending. (Attachment #17)
5. There were no Public communications.
6. Written communications

Haynes reported that he had received a questionnaire from the OSSAA regarding Public Schools and Private Schools classifications.(Attachment #18)

7. Administrative Reports:

- a. Superintendent's Report
    - i. Report on Picher-Cardin School System Annexation of Assets / Status of inventory transfers / Status of assessment of inventory / Liquidation of Assets not desired by Commerce or Quapaw School Districts / Fair Market Value Assessments / Auction/ Expected Date to Receive Funds/ etc.
    - ii. Report on stimulus money (America Recovery and Reinvestment Act of 2009)
  - b. Superintendent's Report: Haynes Reported on auction and disposal of items, accreditation officer visit to audit the first quarter statistical report, and severance payments will be made to the former Picher-Cardin School District employees who qualify in January.
  - c. Elementary Principal's Report: Kevin Wade reported on the repairs to the bathrooms on the east end, reviewed the calendar of events which includes: GT students trip to the aquarium at Jenks, Veterans Day Assembly, Picture retakes, Progress Reports to go out, Lock Down practice, vision screening, Trash to Treasures, Christmas Program at NEO. (Board Member Kenny Smith gave a report on his visit to the elementary)
  - d. Middle School Principal's Report: Herb Logan passed out the CMS Newsletter and reviewed the up and coming events, Red Ribbon Week, Veterans Day Assembly on Wednesday and basketball starting.
  - e. High School Principal's Report: Jim Buttram is out of town but CHS Newsletter was in packets
  - f. Athletic Directors Report: Rusty Barker is at a tournament
8. Monte Schnautz reported on the work at the girls' softball field, stalls in the bathroom are to be done, water meter set, new 2 door Pepsi Box installed in the concession, concrete is to be poured tomorrow and trying to get lights done by REC.
9. Board member, Paula Tedlock, announced that she will not run for school board when her term expires. Paula said that this was not an easy decision.

Motion by Hartman, second by Smith, to approve resolution calling for the 2010 Annual School Election. (Attachment #19) Vote: Hartman-yes, Smith-yes, Cossairt-yes, Tedlock-yes, Langston-absent.

10. Motion by Cossairt, second by Smith to approve regular board meeting dates for calendar year 2010. (Attachment #20) Vote: Cossairt-yes, Smith-yes, Hartman-yes, Tedlock-yes, Langston-absent.

11. Discussion was held concerning roofing projects needed. Haynes passed out bid sheets for roof repairs.

Motion by Cossairt, second by Hartman, to authorize Superintendent Haynes to proceed with trying to get final quotes to do all of the buildings that are listed on the November 9<sup>th</sup> roofing and get a bid on metal siding on the Middle School counselors building. Vote: Cossairt-yes, Hartman-yes, Smith-yes, Tedlock-yes, Langston-absent.

12. Motion by Cossairt, second by Smith, to approve Request for Approval of State Air and/or Federal Fund for Schools Cooperative Fund in the amount of \$18,999.89. (Attachment #21) Vote: Cossairt-yes, Smith-yes, Hartman-yes, Tedlock-yes, Langston-absent.
13. Proposed executive session to discuss employing, hiring, appointing, promoting, demoting, disciplining, or receiving the resignation of an employee, with no resulting vote to be made. 25 O.S. § (307)(B)(1).
14. Motion by Hartman, second by Cossairt, to convene in executive session. Vote: Hartman-yes, Cossairt-yes, Smith-yes, Tedlock-yes, Langston-absent. Time: 8:19 p.m.
15. Motion by Cossairt, second by Smith, to acknowledge the board's return to open session. Vote: Cossairt-yes, Smith-yes, Hartman-yes, Tedlock-yes, Langston-absent. Time: 8: 52 p.m.
16. Tedlock announced, "Only the items listed on the executive session agenda were discussed and no votes were taken. Those present in executive session were Jim Cossairt, Steve Hartman, Kenny Langston, Paula Tedlock, and Jim Haynes."
17. Motion by Cossairt, second by Hartman to give 12-month employees paid leave on Friday, September 27, 2009 (The day after Thanksgiving) as recommended by Haynes. Vote: Cossairt-yes, Hartman-yes, Smith-yes, Tedlock-yes, Langston-absent.
18. Motion by Cossairt, second by Smith to approve stipend for certified and/or support personnel. Vote: Cossairt-yes, Smith-yes, Hartman-yes, Tedlock-yes, Langston-absent.
19. There were no new business.
20. Motion by Hartman, second by Smith, to adjourn. Vote: Hartman-yes, Smith-yes, Cossairt-yes, Tedlock-yes, Langston-absent. Time: 8:54 p.m.

The agenda was posted on the inside of the front door (visible from outside the building) of the Board of Education building at 11:00 a.m. on the 6<sup>th</sup> day of November, 2009, and notice of this regular meeting was given to the Ottawa County Clerk prior to December 15, 2008.

(ATTEST)

Paula D. Tidwell  
President-Board of Education

\_\_\_\_\_  
Deputy Clerk

James M. Cassant  
Vice-President

\_\_\_\_\_  
Member

Shea Park  
Clerk

Date: 12/14/2009

Barlene Scantlin  
Minutes Clerk

Date: 12/14/2009

