

MINUTES

**REGULAR MEETING
COMMERCE BOARD OF EDUCATION
DECEMBER 14, 2009
6:30 P.M.
BOARD OF EDUCATION BUILDING
217 COMMERCE STREET
COMMERCE, OKLAHOMA**

1. President Paula Tedlock called the meeting to order at 6:31 p.m. Those present were Tedlock, Steve Hartman, Jim Cossairt, and Gene Langston. Kenny Smith was absent. Superintendent Jim Haynes was also present.
2. The invocation was given by Hartman.
3. Tedlock thanked the guests for attending. (Attachment #1)

The order of business was amended so that High School Principal Jim Buttram could attend the high school music program at NEO as recommended by Haynes.

7. e. i. High School Principal Jim Buttram presented the Annual Student Dropout Report to the Board
ii. High School Principal Jim Buttram presented the Annual Student College Remediation Report to the Board.
13. Proposed executive session to discuss:
 - a. the employment of a new teacher's assistant for the 21st Century Community Learning Centers Project Comet II after school program so that the Board can return to open session and vote to hire or not hire a new teacher's assistant for the 21st Century Community Learning Centers Project Comet II after school program. 25 O.S. § 307(B)(1).
 - b. employing, hiring, appointing, promoting, demoting, disciplining, or receiving the resignation of an employee, with no resulting vote to be made. 25 O.S. § (307)(B)(1).
14. Motion by Hartman, second by Cossairt to go into executive session. Vote: Hartman-yes, Cossairt-yes, Langston-yes, Tedlock-yes, Smith-absent. Time: 6:42 p.m.
15. Motion by Cossairt, second by Langston to acknowledge the board's return to open session. Vote: Cossairt-yes, Langston-yes, Hartman-yes, Tedlock-yes, Smith-absent. Time: 7:58 p.m.
16. Tedlock announced, "Those present in executive session were the four board members, Superintendent Haynes, High School Principal Jim Buttram, Alexander Elementary Principal Kevin Wade and Assistant Alexander Elementary Principal Trevor Brough and no votes were taken."
4. There were no public communications.

5. Consent Agenda:

All of the following items, which concern reports and items of a routine nature normally approved at board meetings, will be approved by one vote unless any board member desires to have a separate vote on any or all of these items. The consent agenda consists of the discussion, consideration, and approval of the following items:

- a. Minutes of the November 9, 2009, regular board meeting.
- b. Approval of the monthly financial report of activity funds.(Attachment #2)
- c. Approval of the monthly treasurer's report. (Attachment #3)
- d. Approval of the list of General Fund encumbrances and warrants for November payroll (\$485,868.40). (Attachment #4)
- e. Approval of the list of General Fund encumbrances for November-December.
- f. Approval of the list of General Fund claims and warrants for November-December bills. (Attachment #5)
- g. Approval of the lists of General Fund (American Recovery and Reinvestment Act of 2009) encumbrances for November-December.(Attachment #6)
- h. Approval of the lists of General Fund (American Recovery and Reinvestment Act of 2009) claims and warrants for November-December bills.(Attachment #7)
- i. Approval of the list of Cooperative Fund encumbrances and warrants for November payroll (\$1,367.87).(Attachment #8)
- j. Approval of the list of Cooperative Fund warrants and claims for November-December bills. (Attachment #9)
- k. Approval of the list of Building Fund encumbrances for November-December (Attachment #10).
- l. Approval of the list of Building Fund claims and warrants for November- December bills. (Attachment #11)
- m. Approval of the list of Child Nutrition Fund encumbrances and warrants for November payroll (\$24,288.87). (Attachment #12)
- n. Approval of the list of Child Nutrition Fund encumbrances for November-December. (Attachment #13)
- o. Approval of the list of Child Nutrition Fund claims and warrants for November-December bills. (Attachment #14)
- p. Approval of the list of substitute cooks for SY 2009-2010.(Attachment #15)
- q. Approval of the additional list of substitute teachers for SY 2009-2010.(Attachment #16)
- r. Approval of the additional list of fundraisers for SY 2009-2010. (Attachment #17).

Motion by Hartman, second by Cossairt, to approve item "a" of the consent agenda as recommended by Haynes. Vote: Hartman-yes, Cossairt-yes, Tedlock-yes, Langston-abstained, Smith-absent.

Motion by Hartman, second by Langston to approve items "b-r" of the consent agenda as recommended by Haynes. Vote: Hartman-yes, Langston-yes, Cossairt-yes, Tedlock-yes, Smith-absent.

6. Written communications:

- a. Notification from Grand Gateway Economic Development Association that our 2010 REAP Grant Application was not chosen for funding

7. Administration Reports:
 - a. Superintendent's Report
 - i. Report on Picher-Cardin School System Annexation of Assets / Status of inventory transfers / Status of assessment of inventory / Liquidation of Assets not desired by Commerce or Quapaw School Districts / Fair Market Value Assessments / Auction/ Expected Date to Receive Funds/ etc.
 - ii. Report on stimulus money (American Recovery and Reinvestment Act of 2009)
 - b. Superintendent's Report: Haynes reported that no one filed for the board seat so the board will need to appoint someone to serve until the next election. Haynes reported that after paying expenses, the auction made about \$800.00. Haynes reported we will be buying some new computer software for the elementary school lab with Title I ARRA funds. Bobby Arms is getting some prices on pickup trucks for the maintenance department and still trying to get bids on roof projects.
 - c. Elementary Principal's Report: Kevin Wade reported on the music program at NEO tomorrow that Lisa Dunn will be helping with, Santa pictures will be on Wednesday, and grade cards will go out after the Christmas break.
 - d. Middle School Principal's Report: Haynes passed out the CMS Newsletter as Mr. Logan was attending the band concert.
 - i. Haynes presentation the Annual Student Dropout Report to the Board for Logan.
 - f. Athletic Directors Report: Rusty Barker was attending basketball games. Haynes passed out basketball schedules to the board.

8. Monty Schnautz reported on the work on the softball concession stand and making the restrooms handicap accessible.

9. Haynes reviewed the changes from last years Commerce Public Schools Procurement Plan for the Child Nutrition Programs and recommended approval.

Motion by Langston, second by Cossairt to approve revised School Food Authority: Commerce Public Schools Procurement Plan for Child Nutrition Programs. (Attachment #__). Vote: Langston-yes, Cossairt-yes, Hartman-yes, Tedlock-yes, Smith-absent.

10. Motion by Langston, second by Hartman, to approve child nutrition program Protest Procedures for any actual or prospective bidder, offerer, or contractor who considers himself to have been aggrieved in connection with the solicitation, evaluation, or award of a contract by Commerce Public school District as recommended by Haynes. Vote: Langston-yes, Hartman-yes, Cossairt-yes, Tedlock-yes, Smith-absent.

11. Motion by Cossairt, second by Langston, to establish an activity fund subaccount for the class of 2011 and soccer as recommended by Haynes. Vote: Cossairt-yes, Langston-yes, Hartman-yes, Tedlock-yes, Smith-absent.

12. Motion by Hartman, second by Langston, to appoint Jim Cossairt as the 2010 OSSBA Legislative Liaison. Vote: Hartman-yes, Langston-yes, Cossairt-yes, Tedlock-yes, Smith-absent.

17. Motion by Hartman, second by Langston, to hire Blanca Martinez as the new teacher's assistant for the 21st Century Community Learning Centers Project Comet II after school program as recommended by Haynes. Vote: Hartman-yes, Langston-yes, Cossairt-yes, Tedlock-yes, Smith-absent.

Kenny Smith arrived at 8:49 p.m.

18. Motion by Cossairt, second by Langston, to approve Severance Agreements with former Picher-Cardin School District employees and accept the tendered resignations of former Picher-Cardin School District employees as recommended by Haynes. (Attachment #__) Vote: Cossairt-yes, Langston-yes, Hartman-yes, Smith-yes, Tedlock-yes.

19. Haynes received a tendered resignation from special education teacher, Melanie Jasper, after the agenda was posted and recommended the Board accept the tendered resignation contingent upon finding a replacement under new business.

Motion by Cossairt, second by Hartman, to accept the resignation of Melanie Jasper contingent on finding a replacement. Vote: Cossairt-yes, Hartman-yes, Langston-yes, Smith-yes, Tedlock-yes.

20. Motion by Langston, second by Cossairt to adjourn. Vote: Langston-yes, Cossairt-yes, Hartman-yes, Smith-yes, Tedlock-yes. Time: 8:50 p.m.

The agenda was posted on the inside of the front door (visible from outside the building) of the Board of Education building at 11:30 a.m. on the 11th day of December, 2009, and notice of this regular meeting was given to the Ottawa County Clerk prior to December 15, 2008.

(ATTEST)

Paula D. Tedlock
President-Board of Education

Hene Langston
Deputy Clerk

James M. Cossairt
Vice-President

Kenny Smith
Member

Sh. Fup
Clerk

Date: 01/11/2010

Carlene Scantlin
Minutes Clerk

Date: 01/11/2010

Seal

