

MINUTES

**REGULAR MEETING
COMMERCE BOARD OF EDUCATION
JANUARY 11, 2010
6:30 P.M.
BOARD OF EDUCATION BUILDING
217 COMMERCE STREET
COMMERCE, OKLAHOMA**

1. President Paula Tedlock called the meeting to order at 6:32 p.m. Those present were Tedlock, Steve Hartman, Gene Langston, Jim Cossairt and Kenny Smith. Superintendent Jim Haynes was also present.
2. The invocation was given by Hartman.
3. Tedlock thanked the guests for attending. (Attachment #1)
4. There were no public communications.
5. Councilman Jim Long representing the City of Commerce addressed the board in the absence of Mayor Michael Hart concerning long range planning and the development of city master plan. The city scheduled a long range planning meeting for Saturday, January 23, 2010 at 9:00 a.m. at the Southeast Baptist Church to discuss the development of a city master plan. Tedlock said the board will send a representative to the meeting.
6. Consent Agenda:

All of the following items, which concern reports and items of a routine nature normally approved at board meetings, will be approved by one vote unless any board member desires to have a separate vote on any or all of these items. The consent agenda consists of the discussion, consideration, and approval of the following items:

- a. Minutes of the December 14, 2009, regular board meeting.
- b. Approval of the monthly financial report of activity funds. (Attachment #2)
- c. Approval of the monthly treasurer's report. (Attachment #3)
- d. Approval of the list of General Fund claims and warrants for FY 2009 encumbrances. (Attachment #4)
- e. Approval of the list of General Fund encumbrances and warrants for December payroll (\$451,106.20). (Attachment #5)
- f. Approval of the list of General Fund encumbrances for December-January. (Attachment #6)
- g. Approval of the list of General Fund claims and warrants for December-January bills. (Attachment #7)
- h. Approval of the lists of General Fund (American Recovery and Reinvestment Act of 2009) encumbrances for December-January. (Attachment #8)
- i. Approval of the lists of General Fund (American Recovery and Reinvestment Act of 2009) claims and warrants for December-January bills. (Attachment #9)
- j. Approval of the list of Cooperative Fund encumbrances and warrants for December payroll (\$1,367.87). (Attachment #10)

- k. Approval of the list of Cooperative Fund warrants and claims for December-January bills. (Attachment #11)
- l. Approval of the list of Building Fund encumbrances for December-January. (Attachment #12)
- m. Approval of the list of Building Fund claims and warrants for December-January bills. (Attachment #13)
- n. Approval of the list of Child Nutrition Fund encumbrances and warrants for December payroll (\$20,028.10). (Attachment #14)
- o. Approval of the list of Child Nutrition Fund encumbrances for December-January. (Attachment #15)
- p. Approval of the list of Child Nutrition Fund claims and warrants for December-January bills. (Attachment #16)
- q. Approval of the list of substitute cooks for SY 2009-2010. (Attachment #17)
- r. Approval of the additional list of substitute teachers for SY 2009-2010. (Attachment #18)
- s. Approval of the additional list of fundraisers for SY 2009-2010. (Attachment #19)

Motion by Cossairt, second by Langston, to approve items "a-s" of the Consent Agenda.
Vote: Cossairt-yes, Langston-yes, Hartman-yes, Smith-yes, Tedlock-yes.

- 7. Haynes reported the Board received a thank-you card from Kevin Wade and family for flowers sent on the passing of his grandmother.
- 8. Administration Reports:
 - a. Superintendent's Report
 - i. Report on Picher-Cardin School System Annexation of Assets / Status of inventory transfers / Status of assessment of inventory / Liquidation of Assets not desired by Commerce or Quapaw School Districts / Fair Market Value Assessments / Auction/ Expected Date to Receive Funds/ etc.
 - ii. Report on stimulus money (American Recovery and Reinvestment Act of 2009). Haynes presented an ARRA expenditure spread sheet report to the board. Haynes reported on plans to purchase a special education bus.
 - b. Superintendent Haynes reported the severance payments will be made to former Picher-Cardin employees this month. He also reported on the water leaks at the elementary, raised sidewalks at the high school and trouble getting doors to open.
 - c. Elementary Principal Kevin Wade reported on the accelerated reading reward trip to Chunk E. Cheese in Joplin which had 285 students that qualified, gifted and talented special speaker George Washington, vision screening on January 19th and 20th, local spelling B January 26th, 5th grade basketball scrimmage on the 22nd, and progress reports on February 4th.
 - d. Middle School Principal Herb Logan reported that progress reports will be going out, pizza party, lots of basketball games, and getting ready for writing tests.
 - e. High School Principal Jim Buttram reported on the sidewalk problems at the high school, few leaks, and basketball homecoming Friday.
 - f. Athletic Directors Rusty Barker was absent due to his attendance at basketball game.
- 9. Monty Schnautz reported on the work at the girls' softball field. Both restroom floors have been stained, light poles need to be set that Commerce got from Picher and have to finish the concrete work.

10. Motion by Langston, second by Hartman to approve Oklahoma Race to the Top Grant Application Participating LEA Memorandum of Understanding as recommended by Haynes. (Attachment #20) Vote: Langston-yes, Hartman-yes, Cossairt-yes, Smith-yes, Tedlock-yes.
11. Motion by Hartman, second by Langston to approve resolution designating the Superintendent of Schools as the authorized representative of this school district for the purpose of completing and signing insurance applications, uninsured motorist election / rejection forms, submitting proof of loss forms and generally dealing with any and all insurance carriers providing insurance coverage to this school district. (Attachment #21)
12. Motion by Cossairt, second by Hartman to close the Class of 2009 Activity Fund subaccount and transfer the balance to the General Fund Activity Fund subaccount. Vote: Cossairt-yes, Hartman-yes, Langston-yes, Smith-yes, Tedlock-yes.
13. Motion by Cossairt, second by Langston to approve Comprehensive Local Education Plan (CLEP)/Textbook Selection Committee. (Attachment #22). Vote: Cossairt-yes, Langston-yes, Hartman-yes, Smith-yes, Tedlock-yes.
14. Proposed executive session to discuss:
 - a. the employment of a new Specific Learning Disabilities Special Education Teacher on a temporary contract so that the Board can return to open session and vote to hire or not hire a new Specific Learning Disabilities Special Education Teacher on a temporary contract. 25 O.S. § 307(B)(1).
 - b. employing, hiring, appointing, promoting, demoting, disciplining, or receiving the resignation of an employee, with no resulting vote to be made. 25 O.S. § (307)(B)(1).
15. Motion by Langston, second by Hartman to convene in executive session. Vote: Langston-yes, Hartman-yes, Cossairt-yes, Smith-yes, Tedlock-yes. Time: 7:30 p.m.
16. Motion by Cossairt, second by Langston to acknowledge the board's return to open session. Vote: Cossairt-yes, Langston-yes, Hartman-yes, Smith-yes, Tedlock-yes. Time: 8:00 p.m.
17. Tedlock announced, "Only the items listed on the executive session agenda were discussed and no votes were taken. Those present in executive session were the five board members, Mr. Haynes, Mr. Buttram, Mr. Wade and Mr. Brough."
18. Motion by Cossairt, second by Langston, to hire Mykellyn Fuser as a new Specific Learning Disabilities Special Education Teacher on a temporary contract. Vote: Cossairt-yes, Langston-yes, Hartman-yes, Smith-yes, Tedlock-yes.
19. Under new business, Tedlock authorized any board member that could attend the city planning meeting on January 23 to represent the board. Haynes said he would attend the meeting to represent the district.
20. Motion by Langston, second by Smith to adjourn. Vote: Langston-yes, Smith-yes, Cossairt-yes, Hartman-yes, Tedlock-yes. Time: 8:03 p.m.

The agenda was posted on the inside of the front door (visible from outside the building) of the Board of Education building at 12:00 p.m. on the 8th day of January, 2009, and notice of this meeting was given to the Ottawa County Clerk prior to December 15, 2009.

(ATTEST)

Paula D. Tedlock
President-Board of Education

Mme Langston
Deputy Clerk

James M. Cassart
Vice-President

Kenny Smith
Member

Sh. Hart
Clerk

Date: 02/08/2010

Barlene Scantlin
Minutes Clerk

Date: 02/08/2010

