

MINUTES

**REGULAR MEETING
COMMERCE BOARD OF EDUCATION
SEPTEMBER 13, 2010
6:30 P.M.
BOARD OF EDUCATION BUILDING
217 COMMERCE STREET
COMMERCE, OKLAHOMA**

1. President Jim Cossairt called the meeting to order at 6:30 p.m. Board members present were Cossairt, Steve Hartman, and Gene Langston. Kenny Smith and Kevin Reading were absent. Superintendent Jim Haynes was absent.
2. The invocation was given by Hartman.
3. Consent Agenda:

All of the following items, which concern reports and items of a routine nature normally approved at board meetings, will be approved by one vote unless any board member desires to have a separate vote on any or all of these items. The consent agenda consists of the discussion, consideration, and approval of the following items:

- a. Minutes of the August 9, 2010 regular board meeting.
- b. Approval of the monthly financial report of activity funds. (Attachment #1)
- c. Approval of the monthly treasurer's report. (Attachment #2)
- d. Approval of the list of General Fund warrants for FY 2010 encumbrances. (Attachment #3)
- e. Approval of the list of General Fund encumbrances for August payroll. (Attachment #4)
- f. Approval of the list of General Fund warrants for August payroll (\$153,742.40). (Attachment #5)
- g. Approval of the list of General Fund encumbrances for August-September. (Attachment #6)
- h. Approval of the list of General Fund warrants for August-September bills. (Attachment #7)
- i. Approval of the American Recovery and Reinvestment Act of 2009 report. (Attachment #8)
- j. Approval of the list of Cooperative Fund encumbrances for August payroll. (Attachment #9)
- k. Approval of the list of Cooperative Fund warrants for August payroll (\$606.75). (Attachment #10)
- l. Approval of the list of Building Fund encumbrances for August-September. (Attachment #11)
- m. Approval of the list of Building Fund warrants for August-September bills. (Attachment #12)
- n. Approval of the list of Child Nutrition Fund encumbrances for August payroll. (Attachment #13)
- o. Approval of the list of Child Nutrition Fund warrants for August payroll (\$3,055.59). (Attachment #14)
- p. Approval of the list of Child Nutrition Fund encumbrances for August-September. (Attachment #15)
- q. Approval of the list of Child Nutrition Fund warrants for August-September bills. (Attachment #16)
- r. Approval of the additional list of substitute teachers for SY 2010-2011. (Attachment #17)
- s. Approval of the additional list of fundraisers for SY 2010-2011. (Attachment #18)

Motion by Hartman, second by Langston, to approve items "a-s" of the consent agenda. Vote: Hartman-yes, Langston-yes, Cossairt-yes, Smith-absent, Reading-absent

4. Cossairt thanked the guests for attending the board meeting. (Attachment #19)
5. Brian Waybright presented a report on the Mickey Mantle Statue Park project.
6. Administrator's Reports:
 - a. Superintendent Haynes was absent due to the medical condition of his granddaughter.
 - b. Elementary School Principal Kevin Wade reported on the school improvement plan. He also advised that grade cards will go out October 19.
 - c. Middle School Principal Jack Kelley reported on the school improvement plan. He also advised that approximately 50% of the parents came to Parent-Teacher Conference.
 - d. High School Principal Jim Buttram reported that softball and football was going well and that the cheerleaders were getting ready for competition.
 - e. Athletic Director Rusty Barker was absent due to supervising athletic events.
7. Motion by Langston, second by Hartman, to approve the School District 2010-2011 Estimate of Needs and Financial Statement of the Fiscal Year 2009-2010. Vote: Langston-yes, Hartman-yes, Cossairt-yes, Smith-absent, Reading-absent
8. There were no public comments on financial matters, including past and future expenditures, of the district.
9. Motion by Langston, second by Hartman, to approve the Alternative Education Plan. Vote: Langston-yes, Hartman-yes, Cossairt-yes, Smith-absent, Reading-absent
10. Motion by Hartman, second by Langston, to approve Gifted Educational Program Annual Update as recommended by Trevor Brough. Vote: Hartman-yes, Langston-yes, Cossairt-yes, Smith-absent, Reading-absent.
11. Motion by Hartman, second by Langston, to table the Gifted and Talented Summary Budget because we have not received our allocation. Vote: Hartman-yes, Langston-yes, Cossairt-yes, Smith-absent, Reading-absent.
12. There was no discussion or vote on policies to comply with this year's legislation.
13. Motion by Hartman, second by Langston, to approve one or more board member(s) to attend the OSSBA School Law & Leadership Institute, which will be held Friday, October 15, 2010 in Oklahoma City, Oklahoma.

14. Proposed executive session to discuss:
 - a. the employment of a new high school custodian so the board can return to open session and vote to hire or not hire a new high school custodian. 25 O.S. § 307(B)(1).
 - b. the employment of a new part-time high school custodian so the board can return to open session and vote to hire or not hire a new part-time high school custodian. 25 O.S. § 307(B)(1).
 - c. the employment of a new middle school bi-lingual teacher's assistant so the board can return to open session and vote hire of not hire a new middle school bi-lingual teacher's assistant. 25 O.S. § 307(B)(1).
 - d. the employment of a new teacher's assistant for Project Comet II (21st CCLC after school program) so the board can return to open session and vote to hire or not hire a new teacher's assistant for Project Comet II (21st CCLC after school program). 25 O.S. § 307(B)(1).
 - e. employing, hiring, appointing, promoting, demoting, disciplining, or receiving the resignation of an employee, with no resulting vote to be made. 25 O.S. § (307)(B)(1).
15. Motion by Langston, second by Hartman, to convene in executive session. Vote: Langston-yes, Hartman-yes, Cossairt-yes, Smith-absent, Reading-absent Time: 7:37 p.m.

Smith arrived at 7:46 p.m. during executive session.

16. Motion by Langston, second by Smith, to acknowledge the board's return to open session. Vote: Langston-yes, Smith-yes, Cossairt-yes, Hartman-yes, Reading-absent Time: 9:04 p.m.
17. Cossairt announced, "Only the items listed on the executive session agenda were discussed and no votes were taken. Those present in executive session were Jim Cossairt, Steve Hartman, Gene Langston, Kenny Smith, Jack Kelley, Jim Buttram.
18. Motion by Langston, second by Hartman, to hire Kyle Long as a new high school custodian. Vote: Langston-yes, Hartman-yes, Cossairt-yes, Smith-yes, Reading-absent
19. Motion by Langston, second by Smith, to hire Chris Pogue as a new part-time high school custodian. Vote: Langston-yes, Smith-yes, Cossairt-yes, Hartman-yes, Reading-absent
20. No action was taken on the hiring of a new middle school bi-lingual teacher's assistant.
21. Motion by Langston, second by Hartman, to hire Paige Radford and Kylee Williams as new teacher's assistants for Project Comet II (21st CCLC after school program). Vote: Langston-yes, Hartman-yes, Cossairt-yes, Smith-yes, Reading-absent
22. Motion by Hartman, second by Langston, to approve contracts for the 21st Century Community Learning Centers (Project Comet II) personnel. (Attachment #20) Vote: Hartman-yes, Langston-yes, Cossairt-yes, Smith-yes, Reading-absent

- 23. New Business. "New Business", as used herein, shall mean any matter not known about or which could not have been reasonably foreseen prior to the time of posting.
 - a. Motion by Langston, second by Hartman, to approve request from the Ping Pong Club to establish a new activity fund subaccount. (Attachment #21) Vote: Langston-yes, Hartman-yes, Cossairt-yes, Smith-yes, Reading-absent
 - b. Motion by Cossairt, second by Langston, to approve contingent upon Superintendent Haynes' approval a personal fund raiser request for Shane Sartin. Vote: Cossairt-yes, Langston-yes, Hartman-yes, Smith-yes, Reading-absent
- 24. Motion by Langston, second by Hartman, to adjourn. Vote: Langston-yes, Hartman-yes, Cossairt-yes, Smith-yes, Reading-absent Time: 9:12 p.m.

The agenda was posted on the inside of the front door (visible from outside the building) of the Board of Education building at 3:30 p.m. on the 9th day of September, 2010, and notice of this regular meeting was given to the Ottawa County Clerk prior to December 15, 2009.

(ATTEST)

James Cossairt
President-Board of Education

Kenny Smith
Deputy Clerk

Shane Sartin
Vice-President

Member

Gene Langston
Clerk

Date: 10/11/2010

Trish Drive
Minutes Clerk

Date: 10-11-2010



