

MINUTES

**REGULAR MEETING
COMMERCE BOARD OF EDUCATION
DECEMBER 13, 2010
6:30 P.M.
BOARD OF EDUCATION BUILDING
217 COMMERCE STREET
COMMERCE, OKLAHOMA**

1. President Jim Cossairt called the meeting to order at 6:30 p.m. Those present were Cossairt, Steve Hartman, Gene Langston, Kenny Smith, and Kevin Reading. Superintendent Jim Haynes was also present.
2. The invocation was given by Hartman.
3. Cossairt thanked the guests for attending (Attachment #1)
4. There were no public communications.
5. An appeal hearing on student request for an alternative assignment was held.
6. Motion by Reading, second by Langston, to affirm the administrative decision on student request for an alternative assignment. Vote: Reading-yes, Langston-yes, Cossairt-yes, Hartman-yes, Smith-yes
7. Consent Agenda:

All of the following items, which concern reports and items of a routine nature normally approved at board meetings, will be approved by one vote unless any board member desires to have a separate vote on any or all of these items. The consent agenda consists of the discussion, consideration, and approval of the following items:

- a. Minutes of the November 8, 2010 regular board meeting.
- b. Approval of the monthly financial report of activity funds. (Attachment #2)
- c. Approval of the monthly treasurer's report. (Attachment #3)
- d. Approval of the list of General Fund encumbrances for November payroll. (Attachment #4)
- e. Approval of the list of General Fund warrants for November payroll (\$465,296.66). (Attachment #5)
- f. Approval of the list of General Fund encumbrances for November-December. (Attachment #6)
- g. Approval of the list of General Fund warrants for November-December bills. (Attachment #7)
- h. Approval of the American Recovery and Reinvestment Act of 2009 report. (Attachment #8)
- i. Approval of the list of Cooperative Fund encumbrances for November payroll. (Attachment #9)
- j. Approval of the list of Cooperative Fund warrants for November payroll (\$451.86). (Attachment #10)
- k. Approval of the list of Building Fund encumbrances for November-December. (None)
- l. Approval of the list of Building Fund warrants for November-December bills. (Attachment #11)
- m. Approval of the list of Child Nutrition Fund encumbrances for November payroll. (Attachment #12)
- n. Approval of the list of Child Nutrition Fund warrants for November payroll (\$24,548.83). (Attachment #13)
- o. Approval of the list of Child Nutrition Fund encumbrances for November-December. (Attachment #14)
- p. Approval of the list of Child Nutrition Fund warrants for November-December bills. (Attachment #15)
- q. Approval of the additional list of substitute teachers for SY 2010-2011. (Attachment #16)
- r. Approval of the additional list of fundraisers for SY 2010-2011. (Attachment #17)

Motion by Reading, second by Smith, to approve item "a" of the consent agenda as recommended by Haynes.

Vote: Reading-yes, Smith-yes, Cossairt-yes, Langston-yes, Hartman-abstained

Motion by Smith, second by Reading, to approve items "b-r" of the consent agenda as recommended by Haynes.

Vote: Smith-yes, Reading-yes, Cossairt-yes, Hartman-yes, Langston-yes

8. Written communications: A Thank You was received from the Gerald Moudy family for the flowers sent to his funeral. Joan McMinn sent a Thank You for the Christmas bonus the employees received.
9. Administration Reports:
 - a. Superintendent's Report
 - i. Brian Waybright presented a report on the Mickey Mantle Statue Park Progress.
 - b. Elementary Principal's Report: Principal Kevin Wade advised that the Christmas program will be Dec. 14 at NEO A&M, Dec. 16 will be the Polar Express and the stocking drawing. They will have vision screening on Dec. 19 & 20 and that grade cards will go out on Jan. 4.
 - c. Middle School Principal's Report: Principal Jack Kelley advised that they were having a Christmas program and talent show on Dec. 16. On Dec. 17 they were having classes in the morning and movies in the afternoon. The Gifted & Talented students went to Tulsa to see the "Bodies in Exhibition" on Dec. 10. The AR students will be going bowling on Jan. 7 as a reward.
 - d. High School Principal's Report: Principal Jim Buttram advised that basketball was going well. He advised that the high school was having a Remembrance Ceremony at 5:45 on Dec. 15 for deceased family and friends.
 - e. Athletic Director's Report: Director Rusty Barker was unable to attend due to ballgames.
10. Motion by Langston, second by Hartman, to approve proposed changes to the Middle School ZAP program as recommended by Haynes. (Attachment #18) Vote: Langston-yes, Hartman-yes, Cossairt-yes, Smith-yes, Reading-yes
11. Motion by Langston, second by Hartman, to approve revised School Food Authority: Commerce Public Schools Procurement Plan for Child Nutrition Programs as recommended by Haynes. (Attachment #19) Vote: Langston-yes, Hartman-yes, Cossairt-yes, Smith-yes, Reading-yes
12. Motion by Hartman, second by Langston, to approve child nutrition program Protest Procedures for any actual or prospective bidder, offeror, or contractor who considers himself to have been aggrieved in connection with the solicitation, evaluation, or award of a contract by Commerce Public School District as recommended by Haynes. (Attachment #20) Vote: Hartman-yes, Langston-yes, Cossairt-yes, Smith-yes, Reading-yes
13. Motion by Langston, second by Smith, to approve use of the Sick Leave Sharing Program by Lisa Dunn and determined twenty-two (22) days as the amount of donated leave she may receive as recommended by Haynes. Vote: Langston-yes, Smith-yes, Cossairt-yes, Hartman-yes, Reading-yes
14. Motion by Langston, second by Reading, to approve request for periodic leave of absence from Shari Morgan, Middle School Library Assistant as recommended by Haynes. Vote: Langston-yes, Reading-yes, Cossairt-yes, Hartman-yes, Smith-yes
15. Motion by Reading, second by Hartman, to approve Professional Development Committee Members for School Year 2010-2011 as recommended by Haynes. (Attachment #21) Vote: Reading-yes, Hartman-yes, Cossairt-yes, Langston-yes, Smith-yes
16. Motion by Langston, second by Reading, to appoint Cossairt as the 2011 OSSBA Legislative Liaison. Vote: Langston-yes, Reading-yes, Cossairt-yes, Hartman-yes, Smith-yes


- 17. Proposed executive session to discuss:
 - a. the evaluation of the Superintendent, with no resulting vote to be made. 25 O.S. § (307)(B)(1).
 - b. employing, hiring, appointing, promoting, demoting, disciplining, or receiving the resignation of an employee, with no resulting vote to be made. 25 O.S. § (307)(B)(1).
- 18. Motion by Reading, second by Hartman, to convene in executive session. Vote: Reading-yes, Hartman-yes, Cossairt-yes, Langston-yes, Smith-yes Time: 8:19 p.m.
- 19. Motion by Reading, second by Langston, to acknowledge the board's return to open session. Vote: Reading-yes, Langston-yes, Cossairt-yes, Hartman-yes, Smith-yes Time: 9:51 p.m.
- 20. Cossairt announced, "Only the items listed on the executive session agenda were discussed and no votes were taken. Those present in executive session were the five (5) Board Members, Mr. Haynes, Mr. Kelley, and Mr. Barker."
- 21. There was no new business.
- 22. Motion by Harman, second by Reading, to adjourn. Time: 9:52 p.m.

The agenda was posted on the inside of the front door (visible from outside the building) of the Board of Education building at 11:30 a.m. on the 10th day of December, 2010, and notice of this regular meeting was given to the Ottawa County Clerk prior to December 15, 2009.

(ATTEST)



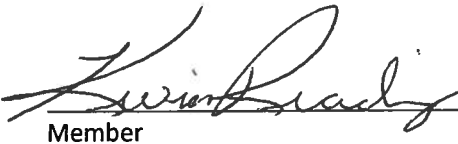
 President-Board of Education



 Deputy Clerk



 Vice-President



 Member

 Clerk

Date: _____



 Minutes Clerk

Date: January 10, 2011

