

MINUTES

**REGULAR MEETING
COMMERCE BOARD OF EDUCATION
APRIL 11, 2011
6:30 P.M.
BOARD OF EDUCATION BUILDING
217 COMMERCE STREET
COMMERCE, OKLAHOMA**

(Note: The board may discuss, vote to approve, vote to not approve, vote to table, or decide not to discuss any item on the agenda.)

1. President Steve Hartman called the meeting to order at 6:30 p.m. Those present were Hartman, Gene Langston, Jim Cossairt, Kevin Reading, and Kenny Smith. Superintendent Jim Haynes was also present.
2. The invocation was given by Cossairt.
3. Hartman thanked the guests for attending.
4. Public communications
 - a. Gary Bonham and Jamie Johnston addressed the board concerning the cheerleader selection process.
5. Consent Agenda:

All of the following items, which concern reports and items of a routine nature normally approved at board meetings, will be approved by one vote unless any board member desires to have a separate vote on any or all of these items. The consent agenda consists of the discussion, consideration, and approval of the following items:

- a. Minutes of the March 10, 2011, regular board meeting.
- b. Minutes of the March 28, 2011, special board meeting.
- c. Approval of the monthly financial report of activity funds. (Attachment #1)
- d. Approval of the monthly treasurer's report. (Attachment #2)
- e. Approval of the list of General Fund warrants for FY 2010 encumbrances. (Attachment #3)
- f. Approval of the list of General Fund encumbrances for March payroll. (Attachment #4)
- g. Approval of the list of General Fund warrants for March payroll (\$420,639.44). (Attachment #5)
- h. Approval of the list of General Fund encumbrances for March-April. (Attachment #6)
- i. Approval of the list of General Fund warrants for March-April bills. (Attachment #7)
- j. Approval of the American Recovery and Reinvestment Act of 2009 report. (Attachment #8)
- k. Approval of the list of Cooperative Fund encumbrances for March payroll. (Attachment #9)
- l. Approval of the list of Cooperative Fund warrants for March payroll (\$451.87). (Attachment #10)
- m. Approval of the list of Cooperative Fund encumbrances for March-April. (Attachment #11)
- n. Approval of the list of Cooperative Fund warrants for March-April bills. (Attachment #12)
- o. Approval of the list of Building Fund warrants for March-April bills. (Attachment #13)
- p. Approval of the list of Child Nutrition Fund encumbrances for March payroll. (Attachment #14)
- q. Approval of the list of Child Nutrition Fund warrants for March payroll (\$20,952.98). (Attachment #15)
- r. Approval of the list of Child Nutrition Fund encumbrances for March-April. (Attachment #16)
- s. Approval of the list of Child Nutrition Fund warrants for March-April bills. (Attachment #17)
- t. Approval of the additional list of substitute cooks for SY 2010-2011. (Attachment #18)
- u. Approval of the additional list of substitute custodians for SY 2010-2011. (Attachment #19)
- v. Approval of the additional list of substitute teachers for SY 2010-2011. (Attachment #20)
- w. Approval of the additional list of fundraisers for SY 2010-2011. (Attachment #1)

- x. Approval of the list of fundraisers for SY 2011-2012. (Attachment #21)

Motion by Reading, second by Smith, to approve consent agenda items "a-x" as recommended by Haynes. Vote: Reading-yes, Smith- yes, Hartman-yes, Langston-yes, Cossairt-yes

- 6. Written communications: Mr. Haynes advised the board that the OSSBA would be willing to come to Commerce Schools to hold a workshop on any topic they wished. The board advised Mr. Haynes that they would like to have them come.
- 7. Administration Reports:
 - a. Superintendent Jim Haynes advised the board that state testing was to begin next week and that the Mickey Mantle Classic will start on Tuesday, April 12.
 - i. Mickey Mantle Statue Park Progress Report: Mr. Haynes did not have anything to report.
 - b. Elementary Principal Kevin Wade advised that they had cut down on their field trips due to the high cost of fuel. He informed the board that they had a safety assembly today, that progress reports went out today, the Pre-K field trip will be on the 27th and that May 2 & 3 will be Pre-K and Kindergarten screening. He advised they had an author visiting the school, the gifted and talented field trip will be May 11 and the awards assembly will be on the 23rd.
 - c. Middle School Principal Jack Kelley advised that on April 19 state testing would begin and would be finished on May 6. Track is now going on and May 1 they will be in a baseball tournament. This year the middle school has four valedictorians. A PowerSchool class was given to the 8th grade.
 - d. High School Principal Jim Buttram advised that the band had received a "1" at the NEO music contest. He advised that the Prom went great and that they were planning on having a backward prom night before school is out and it will be called "morp". The state testing will be going on from April 19 thru May 11. Floyd McKibben's speech and drama class is planning a one act play in May. Track and soccer is going on now and the Mickey Mantle Classic will begin on the 12th.
 - e. Athletic Director Rusty Barker was not present as he was monitoring games.
- 8. The Board gave an opportunity for students and their parents to address the board concerning the development of vocational education programs. Carol Abernathy addressed the Board about the value of vocational programs and asked about the possibility of adding additional vocational programs at the high school.
- 9. Motion by Langston, second by Cossairt, to authorize or not authorize Jim Haynes to submit application for Vocational Education programs (Technology Education and Family and Consumer Sciences) and upon approval, to request reimbursement on an annual basis as recommended by Haynes. (Attachment #22) Vote: Langston-yes, Cossairt-yes, Hartman-yes, Reading-yes, Smith-yes
- 10. After discussion, motion by Cossairt, second by Reading, to adopt the 2011-2012 school calendar as recommended by Haynes. (Attachment #23) Vote: Cossairt-yes, Reading-yes, Hartman-yes, Langston-yes, Smith-yes
- 11. Motion Cossairt, second by Smith, to approve Request for Approval of State Aid and/or Federal Fund for Schools Child Nutrition Fund (\$42,375.59) as recommended by Haynes. (Attachment #24) Vote: Cossairt-yes, Smith-yes, Hartman-yes, Langston-yes, Reading-yes
- 12. Motion by Reading, second by Cossairt, to approve Resolution for Schools and Libraries Universal Services (E-Rate) for 2011-2012 as recommended by Haynes. This resolution authorizes filing of the Form 471 applications for funding year 2011-2012 and the payment of the applicant's share upon approval of funding and receipt of services. (Attachment #25) Vote: Reading-yes, Cossairt-yes, Hartman-yes, Langston-yes, Smith-yes

13. Motion by Reading, second by Langston, to approve renewal of Agreement for Services with Drugs of Abuse Testing Laboratory, Inc. (DATL) for student drug testing as recommended by Haynes. (Attachment #26) Vote: Reading-yes, Langston-yes, Hartman-yes, Cossairt-yes, Smith-yes
14. Motion by Langston, second by Cossairt, to renew membership in the National School Boards Association as recommended by Haynes. (Attachment #27) Vote: Langston-yes, Cossairt-yes, Hartman-yes, Reading-yes, Smith-yes
15. Proposed executive session to discuss:
 - a. coaching assignments for SY 2011-2012 so that the Board can return to open session and vote to employ or not employ individual coaches. 25 O.S. § 307(B)(1).
 - b. the employment of additional personnel for the 21st Century Community Learning Center summer program so that the Board can return to open session and vote to hire or not hire additional personnel for the 21st Century Community Learning Center summer program. 25 O.S. § (307)(B)(1).
 - c. employing, hiring, appointing, promoting, demoting, disciplining, or receiving the resignation of employees. 25 O.S. § (307)(B)(1).
16. Motion by Cossairt, second by Reading, to convene in executive session. Vote: Cossairt-yes, Reading-yes, Hartman-yes, Langston-yes, Smith-yes Time: 7:31 p.m.
17. Motion by Cossairt, second by Langston, to acknowledge the board's return to open session. Vote: Cossairt-yes, Langston-yes, Hartman-yes, Reading-yes, Smith-yes Time: 10:10 p.m.
18. Hartman announced, "Only the items listed on the executive session agenda were discussed and no votes were taken. Those present in executive session were the five Board Members, Mr. Haynes, Mr. Buttram, and Mr. Kelley."
19. Motion by Reading, second by Cossairt, to employ individual coaches for SY 2011-2012 as recommended by Haynes. (Attachment #28) Vote: Reading-yes, Cossairt-yes, Hartman-yes, Langston-yes, Smith-yes.
20. Motion by Langston, second by Reading, to hire Debbie Parcell, Sarah Fanning, and Misty Rhinehart as additional personnel for the 21st Century Community Learning Center summer program as recommended by Haynes. Vote: Langston-yes, Reading-yes, Hartman-yes, Cossairt-yes, Smith-yes
21. There was no new business.
22. Motion by Cossairt, second by Langston, to adjourn. Vote: Cossairt-yes, Langston-yes, Hartman-yes, Reading-yes, Smith-yes Time: 10:13 p.m.

The agenda was posted on the inside of the front door (visible from outside the building) of the Board of Education building at 1:00 p.m. on the 8th day of April, 2011, by superintendent Jim Haynes and notice of this regular meeting was given to the Ottawa County Clerk prior to December 15, 2010 by superintendent Jim Haynes.

(ATTEST)

Shirley Hunter
President-Board of Education

Deputy Clerk

Heidi Langston
Vice-President

Kennedy Smith
Member

James McCaskey
Clerk

Date: *05/09/2011*

Trish Price
Minutes Clerk

Date: *5-9-11*

