

MINUTES

**REGULAR MEETING
COMMERCE BOARD OF EDUCATION
SEPTEMBER 12, 2011
6:30 P.M.
BOARD OF EDUCATION BUILDING
217 COMMERCE STREET
COMMERCE, OKLAHOMA**

1. President Steve Hartman called the meeting to order at 6:30p.m. Those present were Hartman, Jim Cossairt, Gene Langston, Kevin Reading, and Kenny Smith. Superintendent Jim Haynes was also present.
2. The invocation was given by Cossairt.
3. Consent Agenda:

All of the following items, which concern reports and items of a routine nature normally approved at board meetings, will be approved by one vote unless any board member desires to have a separate vote on any or all of these items. The consent agenda consists of the discussion, consideration, and approval of the following items:

- a. Minutes of the August 8, 2011 regular board meeting.
- b. Approval of the monthly financial report of activity funds. (Attachment #1)
- c. Approval of the monthly treasurer's report. (Attachment #2)
- d. Approval of the list of General Fund warrants for FY 2011 encumbrances. (Attachment #3)
- e. Approval of the list of General Fund encumbrances for August payroll. (Attachment #4)
- f. Approval of the list of General Fund warrants for August payroll (\$174,678.82). (Attachment #5)
- g. Approval of the list of General Fund encumbrances for August-September. (Attachment #6)
- h. Approval of the list of General Fund warrants for August-September bills. (Attachment #7)
- i. Approval of the American Recovery and Reinvestment Act of 2009 report. (Attachment #8)
- j. Approval of the list of Cooperative Fund encumbrances for August-September. (Attachment #9)
- k. Approval of the list of Cooperative Fund warrants for August-September bills. (Attachment #10)
- l. Approval of the list of Building Fund warrants for August-September bills. (Attachment #11)
- m. Approval of the list of Child Nutrition Fund encumbrances for August payroll. (Attachment #12)
- n. Approval of the list of Child Nutrition Fund warrants for August payroll (\$3,072.06). (Attachment #13)
- o. Approval of the list of Child Nutrition Fund encumbrances for August-September. (Attachment #14)
- p. Approval of the list of Child Nutrition Fund warrants for August-September bills. (Attachment #15)
- q. Approval of the additional list of substitute cooks for SY 2011-2012. (Attachment #16)
- r. Approval of the additional list of substitute teachers for SY 2011-2012. (Attachment #17)
- s. Approval of the additional list of fundraisers for SY 2011-2012. (Attachment #18)

Motion by Cossairt, second by Langston, to approve consent agenda with changes to the additional list fundraisers for SY 2011-2012 as recommended by Haynes. Vote: Cossairt-yes, Langston-yes, Hartman-yes, Reading-yes, Smith-yes

4. Hartman thanked the guests for attending. (Attachment #19)
5. Public communications, if any.
 - a. DeLisa Pogue, the wife of Chris Pogue, a former Commerce Public School support employee, presented and read a letter to the Board of Education.

6. Administrator's Reports:
 - a. Superintendent Haynes reported on the ACT College Readiness Letter, the shade structures bid for the softball and baseball fields, awnings and guttering for the Board of Education building, school surplus property auction scheduled for Saturday, October 8, 2011 at 10:00 a.m., high school softball tournament next year, and the purchase of folding chairs, tables, and storage racks.
 - i. Superintendent Haynes presented the Accreditation Status Report for 2011-2012 school year. (Attachment #20)
 - ii. Superintendent Haynes reported the city will be installing a sidewalk at Mickey Mantle Statue Park later this fall.
 - b. Elementary Principal Kevin Wade advised that enrollment was 451 and that Parent-Teacher Conference was on Thursday and no school on Friday. He advised that the book fair was getting ready to start and that Fall Break will be October 20 & 21. The board was informed that the Gideon's gave Bibles to the 5th graders.
 - c. Middle School Principal Jack Kelley advised that the 8th grade Plan test will be given soon – it is like the ACT test. He advised that their fundraiser ended last Friday and there was a good turnout for Parent-Teacher Conference and that softball ends tomorrow at Miami.
 - d. High School Principal Jim Buttram advised the board that they had a good start for the year, that softball was going well and that he was adding to the number of pep assemblies they were going to have. On October 28 they are going to have the Tiger Speech Classic. The Science club is taking a field trip to Oklahoma City to the zoo and the Sam Noble Museum and on October 24 is the Man Up Program.
 - e. Athletic Director Rusty Barker was not present as he was supervising an athletic event.
7. Motion by Cossairt, second by Reading, to approve the School District 2011-2012 Estimate of Needs and Financial Statement of the Fiscal Year 2010-2011 as recommended by Haynes. Vote: Cossairt, Reading-yes, Hartman-yes, Langston-yes, Smith-yes
8. A public hearing for the purpose of taking public comment on financial matters, including past and future expenditures, of the district was held. (70 O.S. §5-134.1) There were no public comments.
9. Motion by Langston, second by Cossairt, to approve the Alternative Education Plan as recommended by Haynes. Vote: Langston-yes, Cossairt-yes, Hartman-yes, Reading-yes, Smith-yes
10. Motion by Cossairt, second by Langston, to approve Gifted Educational Program Annual Update as recommended by Haynes. Vote: Cossairt-yes, Langston-yes, Hartman-yes, Reading-yes, Smith-yes
11. Motion by Reading, second by Langston, to approve the Gifted and Talented Summary Budget as recommended by Haynes. Vote: Reading-yes, Langston-yes, Hartman-yes, Cossairt-yes, Smith-yes
12. Motion by Cossairt, second by Reading, to approve Professional Development Committee Members for School Year 2011-2012 as recommended by Haynes. (Attachment #21) Vote: Cossairt-yes, Reading-yes, Hartman-yes, Langston-yes, Smith-yes
13. No action was taken on one or more board member(s) to attend the OSSBA Basic Open Meeting Act Issues Webinar, which will be held Wednesday, September 14, 2011 at noon.
14. No action was taken on one or more board member(s) to attend the OSSBA School Law & Policy Institute, which will be held Friday, September 16, 2011 in Oklahoma City, Oklahoma.

15. Proposed executive session to discuss:
 - a. status of current negotiations with the Commerce Association of Classroom Teachers so that the Board can return to open session and vote to ratify or not ratify the Negotiated Agreement between the Board and the Commerce Association of Classroom Teachers. 25 O.S. § 307(B)(2).
 - b. status of current negotiations with the Commerce Education Support Personnel of Oklahoma so that the Board can return to open session and vote to ratify or not ratify the Negotiated Agreement between the Board and the Commerce Education Support Personnel of Oklahoma. 25 O.S. § 307(B)(2).
 - c. the purchase of real property. 25 O.S. § 307(B)(3).
 - d. the employment of a new teacher's assistant for Project Comet II (21st CCLC after school program) so the board can return to open session and vote to hire or not hire a new teacher's assistant for Project Comet II (21st CCLC after school program). 25 O.S. § 307(B)(1).
 - e. employing, hiring, appointing, promoting, demoting, disciplining, or receiving the resignation of an employee, with no resulting vote to be made. 25 O.S. § (307)(B)(1).
16. Motion by Cossairt, second by Langston, to convene in executive session. Vote: Cossairt-yes, Langston-yes, Hartman-yes, Reading-yes, Smith-yes Time: 7:34 p.m.
17. Motion by Cossairt, second by Reading, to acknowledge the board's return to open session. Vote: Cossairt-yes, Reading-yes, Hartman-yes, Langston-yes, Smith-yes Time: 9:24 p.m.
18. Hartman announced, "Only the items listed on the executive session agenda were discussed and no votes were taken. Those present in executive session were the five board members, Mr. Haynes, and Mr. Buttram."
19. Motion by Langston, second by Cossairt, to ratify the Negotiated Agreement between the Board and the Commerce Association of Classroom Teachers as recommended by Haynes. (Attachment #22) Vote: Langston-yes, Cossairt-yes, Hartman-yes, Reading-yes, Smith-yes
20. Motion by Cossairt, second by Langston, to ratify the Negotiated Agreement between the Board and the Commerce Education Support Personnel of Oklahoma as recommended by Haynes. (Attachment #23) Vote: Cossairt-yes, Langston-yes, Hartman-yes, Reading-yes, Smith-yes
21. Motion by Reading, second by Langston, to approve individual certified and support personnel contracts for school year 2011-2012 as recommended by Haynes. (Attachment #24) Vote: Reading-yes, Langston-yes, Hartman-yes, Cossairt-yes, Smith-yes
22. Motion by Langston, second by Cossairt, to hire Kristina Price as a new teacher's assistant for Project Comet II (21st CCLC after school program) as recommended by Haynes. Vote: Langston-yes, Cossairt-yes, Hartman-yes, Reading-yes, Smith-yes
23. Motion by Cossairt, second by Langston, to approve contracts for the 21st Century Community Learning Centers (Project Comet II) personnel as recommended by Haynes. (Attachment #25) Vote: Cossairt-yes, Langston-yes, Hartman-yes, Reading-yes, Smith-yes
24. Motion by Langston, second by Cossairt, to accept the tendered resignation of Jake Sharp as assistant high school softball coach as recommended by Haynes. (Attachment #26) Vote: Langston-yes, Cossairt-yes, Hartman-yes, Reading-yes, Smith-yes
25. Motion by Langston, second by Reading, to accept the tendered resignation of Pam McDonald, elementary teacher's assistant, under new business since the tendered resignation was not known about or which could not have been reasonably foreseen prior to the time of posting of the agenda as recommended by Haynes. (Attachment #27) Vote: Langston-yes, Reading-yes, Hartman-yes, Cossairt-yes, Smith-yes

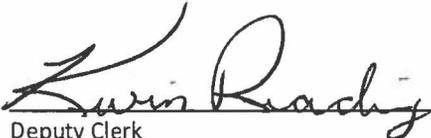
26. Motion by Cossairt, second by Langston to adjourn. Vote: Cossairt-yes, Langston-yes, Hartman-yes, Reading-yes, Smith-yes Time 9:29 p.m.

The agenda was posted on the inside of the front door (visible from outside the building) of the Board of Education building at 1:30 p.m. on the 9th day of September, 2011, by Jim Haynes, Superintendent of Schools, and notice of this regular meeting was given to the Ottawa County Clerk prior to December 15, 2010 by Jim Haynes, Superintendent of Schools.

(ATTEST)



President-Board of Education



Deputy Clerk



Vice-President



Member



Clerk

Date: 10/10/2011



Minutes Clerk

Date: 10-10-11

