

MINUTES

**REGULAR MEETING
COMMERCE BOARD OF EDUCATION
DECEMBER 12, 2011
6:30 P.M.
BOARD OF EDUCATION BUILDING
217 COMMERCE STREET
COMMERCE, OKLAHOMA**

Note: The board may discuss, make motions, vote to approve, vote to not approve, vote to table, or decide not to discuss any item on the agenda.

1. President Steve Hartman called the meeting to order at 6:30 p.m. Those present were Hartman, Gene Langston, Jim Cossairt, and Kevin Reading, Kenny Smith was absent. Superintendent Jim Haynes was also present.
2. The invocation was given by Hartman.
3. Hartman thanked the guests for attending. (Attachment #1)
4. There were no public communications.
5. Motion by Cossairt, second by Reading, to establish an activity fund account for the 21st Century Community Learning Centers program as recommended by Haynes. Vote: Cossairt-yes, Reading-yes, Hartman-yes, Langston-yes, Smith-absent
6. Consent Agenda:

All of the following items, which concern reports and items of a routine nature normally approved at board meetings, will be approved by one vote unless any board member desires to have a separate vote on any or all of these items. The consent agenda consists of the discussion, consideration, and approval of the following items:

- a. Minutes of the November 14, 2011 regular board meeting.
- b. Approval of the monthly financial report of activity funds. (Attachment #2)
- c. Approval of the monthly treasurer's report. (Attachment #3)
- d. Approval of the list of General Fund encumbrances for November payroll. (Attachment #4)
- e. Approval of the list of General Fund warrants for November payroll (\$456,869.68). (Attachment #5)
- f. Approval of the list of General Fund encumbrances for November-December. (Attachment #6)
- g. Approval of the list of General Fund warrants for November-December bills. (Attachment #7)
- h. Approval of the American Recovery and Reinvestment Act of 2009 report. (Attachment #8) **(Closed Out)**
- i. Approval of the list of Cooperative Fund warrants for November payroll (\$757.38). (Attachment #9)
- j. Approval of the list of Building Fund warrants for November-December bills. (Attachment #10)
- k. Approval of the list of Child Nutrition Fund encumbrances for November payroll. (Attachment #11)
- l. Approval of the list of Child Nutrition Fund warrants for November payroll (\$22,669.23). (Attachment #12)
- m. Approval of the list of Child Nutrition Fund encumbrances for November-December. (Attachment #13)
- n. Approval of the list of Child Nutrition Fund warrants for November-December bills. (Attachment #14)
- o. Approval of the additional list of substitute teachers for SY 2011-2012. (Attachment #15)
- p. Approval of the additional list of fundraisers for SY 2011-2012. (Attachment #16)

Motion by Reading, second by Langston, to approve consent agenda items "a-p" as recommended by Haynes.
Vote: Reading-yes, Langston-yes, Hartman-yes, Cossairt-yes, Smith-absent

7. Haynes reported receiving a letter from the Grand Gateway Economic Development Association informing us that our 2012 REAP Grant Application was not chosen for funding. Haynes reported receiving a Thank you from Man-Up note from Tracie DeLano from the Ottawa County Health Department for allowing the high school boys to participate in Man-Up. Haynes presented a list of items that school boards and communities can do to make the case for the common core received from the Regional Educators Advancing College, Career, and Citizen Readiness Higher (REAC³H) network toolkit #1.
8. Administration Reports:
 - a. Superintendent Haynes reported on the upcoming transition from the Priority Academic Student Skills (P.A.S.S.) to the Common Core State Standards (CCSS) by 2014. Haynes also reported on receiving word from the USDE that we will be receiving approximately \$29,000 of impact aid payments for prior years for Picher-Cardin Schools. Haynes reported that Steve Hartman and Misty Hailey had filed to run for the school board. The election will be held February 14th.
 - i. Brian Waybright presented the Mickey Mantle Statue Park Progress Report. He reported that the concrete for four curves is done, bricks will be placed by the end of the year, and the flag poles are here (1-40' and 2-35').
 - b. Elementary Principal Kevin Wade reported on the rise and shine assembly earlier in the day, the upcoming Christmas program on December 13th at NEO, the Pre-K and kindergarten trip to Welch State Bank to see Santa Claus, 5th graders caroling, Polar Express Day on Wednesday, stocking drawing on Thursday, Christmas parties on Friday, grade cards go out January 4, spelling bee on January 19th, and on the installation of \$3,000 worth of playground equipment,
 - c. Middle School Principal Jack Kelley reported that semester tests for odd hours are tomorrow and Wednesday for even hours, a detentionless party for 90 students, and Christmas parties on Friday.
 - d. High School Principal Jim Buttram reported on basketball, NHS candlelight service in the gym on December 14th, band concert on Thursday at NEO, semester tests Wednesday and Thursday, Miss Merry Christmas, TAG, Christmas parties, and talent show on Friday, and the basketball teams are going to the NEO basketball tournament.
 - e. Rusty Barker was not present due to supervising at basketball games at Wyandotte.
9. Motion by Cossairt, second by Reading, to approve revised School Food Authority: Commerce Public Schools Procurement Plan for Child Nutrition Programs as recommended by Haynes. (Attachment #17) Vote: Cossairt-yes, Reading-yes, Hartman-yes, Langston-yes, Smith-absent
10. Motion by Reading, second by Cossairt, to approve child nutrition program Protest Procedures for any actual or prospective bidder, offeror, or contractor who considers himself to have been aggrieved in connection with the solicitation, evaluation, or award of a contract by Commerce Public School District as recommended by Haynes. (Attachment #18) Vote: Reading-yes, Cossairt, Hartman-yes, Langston-yes, Smith-absent
11. Motion by Reading, second by Langston, to appoint Cossairt as the 2012 OSSBA Legislative Liaison. Vote: Reading-yes, Langston-yes, Hartman-yes, Cossairt-yes, Smith-absent
12. Motion by Reading, second by Cossairt to purchase a tarp for the baseball field and table the purchase of a tarp for the softball until a later date. Vote: Reading-yes, Cossairt-yes, Hartman-yes, Langston-yes, Smith-absent
13. Proposed executive session to discuss:
 - a. the evaluation of the Superintendent, with no resulting vote to be made. 25 O.S. § (307)(B)(1).
 - b. employing, hiring, appointing, promoting, demoting, disciplining, or receiving the resignation of an employee, with no resulting vote to be made. 25 O.S. § (307)(B)(1).

- 14. Motion by Reading, second by Langston, to convene in executive session. Vote: Reading-yes, Langston-yes, Hartman-yes, Cossairt-yes, Smith-absent Time: 7:14 p.m.
- 15. Hartman announced the end of executive session and the board's return to open session at 8:25 p.m..
- 16. Hartman announced, "Only the items listed on the executive session agenda were discussed and no votes were taken. Those present in executive session were the four board members, Mr. Haynes, Mr. Wade, Mr. Brough, Mr. Kelley, and Mr. Buttram."
- 17. Under new business Hartman announced that the city park committee is having a carnival June 20-23 and the school can have booths.
- 18. Motion by Langston, second by Cossairt, to adjourn. Vote: Langston-yes, Cossairt-yes, Hartman-yes, Reading-yes, Smith-absent Time: 8:27 p.m.

The agenda was posted on the inside of the front door (visible from outside the building) of the Board of Education building at 3:30 p.m. on the 9th day of December, 2011 by Jim Haynes, Superintendent of Schools, and notice of this regular meeting was given to the Ottawa County Clerk prior to December 15, 2010 by Jim Haynes, Superintendent of Schools.

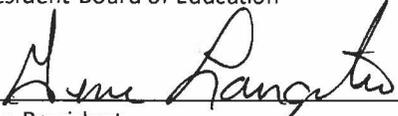
(ATTEST)



President-Board of Education



Deputy Clerk



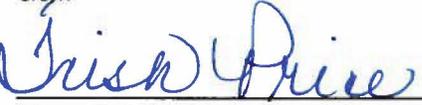
Vice-President

Member



Clerk

Date: 01/09/2012



Minutes Clerk

Date: 1-9-12

