

## MINUTES

**REGULAR MEETING  
COMMERCE BOARD OF EDUCATION  
JANUARY 9, 2012  
6:30 P.M.  
BOARD OF EDUCATION BUILDING  
217 COMMERCE STREET  
COMMERCE, OKLAHOMA**

1. President Steve Hartman called the meeting to order at 6:30 p.m. Those present were Hartman, Gene Langston, Jim Cossairt, Kevin Reading, and Kenny Smith. Superintendent Jim Haynes was also present.
2. The invocation was given by Cossairt.
3. Hartman thanked the guests for attending. (Attachment #1)
4. There were no public communications.
5. Consent Agenda:

All of the following items, which concern reports and items of a routine nature normally approved at board meetings, will be approved by one vote unless any board member desires to have a separate vote on any or all of these items. The consent agenda consists of the discussion, consideration, and approval of the following items:

- a. Minutes of the December 12, 2011, regular board meeting.
- b. Approval of the monthly financial report of activity funds. (Attachment #2)
- c. Approval of the monthly treasurer's report. (Attachment #3)
- d. Approval of the list of General Fund encumbrances for December payroll. (Attachment #4)
- e. Approval of the list of General Fund warrants for December payroll (\$440,859.66). (Attachment #5)
- f. Approval of the list of General Fund encumbrances for December-January. (Attachment #6)
- g. Approval of the list of General Fund warrants for December-January bills. (Attachment #2)
- h. Approval of the list of Cooperative Fund warrants for December payroll (\$757.38). (Attachment #7)
- i. Approval of the list of Building Fund warrants for December-January bills. (Attachment #8)
- j. Approval of the list of Child Nutrition Fund encumbrances for December payroll. (Attachment #9)
- k. Approval of the list of Child Nutrition Fund warrants for December payroll (\$20,707.55). (Attachment #10)
- l. Approval of the list of Child Nutrition Fund encumbrances for December-January. (Attachment #11)
- m. Approval of the list of Child Nutrition Fund warrants for December-January bills. (Attachment #12)
- n. Approval of the additional list of substitute teachers for SY 2011-2012. (Attachment #13)
- o. Approval of the additional list of fundraisers for SY 2011-2012. (Attachment #14)

Motion by Cossairt, second by Reading, to approve consent agenda items "b-o" as recommended by Haynes. Vote: Cossairt-yes, Reading-yes, Hartman-yes, Langston-yes, Smith-yes

Motion by Reading, second by Langston, to approve consent agenda item "a" as recommended by Haynes. Vote: Reading-yes, Langston-yes, Hartman-yes, Cossairt-yes, Smith-abstained

6. Haynes presented a mid-term adjustment report from the Oklahoma State Department of Education showing our district will be receiving an additional \$201,591 of additional state aid allocation (6.87%) and a written summary of the December 16, 2011 weekly administrator's Friday meeting.

7. Administration Reports:
  - a. Superintendent Haynes reported on water damage at the middle school in the former home economics room.
    - i. Haynes reported the flag poles are up at the baseball field and some progress has been made on the sidewalk at Mickey Mantle Statue Park.
  - b. Elementary Principal Kevin Wade advised that grade cards have gone out and that they had Rise & Shine today. Their AR trip will be to Chuck E. Cheese and on February 2, progress reports will go out and on Feb 8 & 9. Prevent Blindness will be checking the student's eyes. Parent/Teacher Conferences will be in February.
  - c. Middle School Principal Jack Kelley advised they had a basketball game tonight, that their AR trip will be to lunch and a movie, and that February 2 progress reports will go out.
  - d. High School Principal Jim Buttram advised that he was starting a Saturday school for students who have too many absences and failing grades. They will be kept separate from the other students.
  - e. Athletic Director Rusty Barker was not present. He was supervising ballgames.
8. Motion by Langston, second by Cossairt, to approve resolution designating the Superintendent of Schools as the authorized representative of this school district for the purpose of completing and signing insurance applications, uninsured motorist election / rejection forms, submitting proof of loss forms and generally dealing with any and all insurance carriers providing insurance coverage to this school district as recommended by Haynes. (Attachment #15) Vote: Langston-yes, Cossairt-yes, Hartman-yes, Reading-yes, Smith-yes
9. Motion by Reading, second by Cossairt, to approve one or more board member(s) and/or staff to attend any/all of the following OSSBA Workshops, Conferences, and/or Webinars as recommended by Haynes. Vote: Reading-yes, Cossairt-yes, Hartman-yes, Langston-yes, Smith-yes
  - a. Teacher and Leader Effectiveness Evaluation System – New State Department of Education Regulations Webinar, which will be held Tuesday, January 10, 2012.
  - b. Activity Funds Webinar, which will be held Wednesday, February 8, 2012.
  - c. School Law & Leadership Institute, which will be held Friday, February 10, 2012 at the Tulsa Technology Center Riverside Campus in Tulsa.
  - d. School Records and Legal Issues Workshops, which will be held Friday, February 17, 2012 at the Southern Oklahoma Technology Center in Ardmore and at the High Plains Technology Center in Woodward, Tuesday, February 21, 2012 at the Tulsa Technology Center Riverside Campus in Tulsa, and/or Friday, February 24, 2012 at the OSSBA Offices in Oklahoma City.
  - e. Employment Law – OKC Workshop, which will be held Friday, March 2, 2012 at the Moore Norman Technology Center – South Penn Campus in Oklahoma City.
  - f. Common Core Standards Webinar, which will be held Wednesday, March 14, 2012.
  - g. Spring Mini Conference – OKC, which will be held Saturday, March 31, 2012 at the Moore Norman Technology Center – South Penn Campus in Oklahoma City.
  - h. Unemployment Compensation Webinar, which will be held Wednesday, April 11, 2012.
  - i. Special Education Law Workshop, which will be held Monday, April 30, 2012 at the Oklahoma Historical Center in Oklahoma City.
  - j. New School Board Member Workshop, which will be held Friday-Saturday, May 4-5, 2012 at the Metro Technology Center in Oklahoma City.
  - k. School Board Ethics Webinar, which will be held Wednesday, May 9, 2012.
  - l. New Laws 2012 Webinar, which will be held Wednesday, June 13, 2012.
10. Motion by Cossairt, second by Reading, to approve Commerce Public Schools' Transition Plan to the Common Core State Standards as recommended by Haynes. (Attachment #16) Vote: Cossairt-yes, Reading-yes, Hartman-yes, Langston-yes, Smith-yes


- 11. Motion by Cossairt, second by Langston, to close the Class of 2011 Activity Fund subaccount and transfer the balance to the General Fund Activity Fund subaccount as recommended by Haynes. Vote: Cossairt-yes, Langston-yes, Hartman-yes, Reading-yes, Smith-yes
- 12. Proposed executive session to discuss:
  - a. the reemployment status of the superintendent so that the board can return to open session and vote to reemploy the superintendent or vote to find that reasons may exist for the nonreemployment of the superintendent. 25 O.S. § 307(B)(1).
  - b. employing, hiring, appointing, promoting, demoting, disciplining, or receiving the resignation of an employee, with no resulting vote to be made. 25 O.S. § (307)(B)(1).
- 13. Motion by Reading, second by Cossairt, to convene in executive session. Vote: Reading-yes, Cossairt-yes, Hartman-yes, Langston-yes, Smith-yes Time: 7:11 p.m.
- 14. Hartman announced the end of executive session and the board's return to open session at 8:01 p.m..
- 15. Hartman announced, "Only the items listed on the executive session agenda were discussed and no votes were taken. Those present in executive session were the five board members and Mr. Haynes."
- 16. Motion by Cossairt, second by Reading, to reemploy Superintendent Jim Haynes with a three year contract.
- 17. There was no new business.
- 18. Motion by Reading, second by Cossairt, to adjourn. Vote: Reading-yes, Cossairt-yes, Hartman-yes, Langston-yes, Smith-yes Time 8:02 p.m.

The agenda was posted on the inside of the front door (visible from outside the building) of the Board of Education building at 2:30 p.m. on the 6<sup>th</sup> day of January, 2012, by Jim Haynes, Superintendent of Schools, and notice of this regular meeting was given to the Ottawa County Clerk prior to December 15, 2011, by Jim Haynes, Superintendent of Schools.

(ATTEST)

  
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 President-Board of Education

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 Deputy Clerk

  
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 Vice-President

  
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 Member

  
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 Clerk

Date: 02/13/2012

  
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 Minutes Clerk

Date: 2-13-2012

