

MINUTES

**REGULAR MEETING
COMMERCE BOARD OF EDUCATION
FEBRUARY 13, 2012
6:30 P.M.
BOARD OF EDUCATION BUILDING
217 COMMERCE STREET
COMMERCE, OKLAHOMA**

1. President Steve Hartman called the meeting to order at 6:32 p.m. Those present were Hartman, Gene Langston, Jim Cossairt, and Kenny Smith. Kevin Reading was absent. Superintendent Jim Haynes was also present.
2. The invocation was given by Hartman.
3. Hartman thanked the guests for attending. (Attachment #1)
4. There were no public communications.
5. Diane Huffman from Turner & Associates, PLC presented the annual independent audit for school year 2010-2011 to the Board of Education.
6. Motion by Cossairt, second by Langston, to approve the annual independent audit acknowledgement. Vote: Cossairt-yes, Langston-yes, Hartman-yes, Smith-yes, Reading-absent
7. Consent Agenda:

All of the following items, which concern reports and items of a routine nature normally approved at board meetings, will be approved by one vote unless any board member desires to have a separate vote on any or all of these items. The consent agenda consists of the discussion, consideration, and approval of the following items:

- a. Minutes of the January 9, 2012, regular board meeting.
- b. Approval of the monthly financial report of activity funds. (Attachment #2)
- c. Approval of the monthly treasurer's report. (Attachment #3)
- d. Approval of the list of General Fund warrants for FY 2011 encumbrances. (Attachment #4)
- e. Approval of the list of General Fund encumbrances for January payroll. (Attachment #5)
- f. Approval of the list of General Fund warrants for January payroll (\$428,006.12). (Attachment #6)
- g. Approval of the list of General Fund encumbrances for January-February. (Attachment #7)
- h. Approval of the list of General Fund warrants for January-February bills. (Attachment #8)
- i. Approval of the list of Cooperative Fund encumbrances for January payroll. (None)
- j. Approval of the list of Cooperative Fund warrants for January payroll (\$757.38). (Attachment #9)
- k. Approval of the list of Building Fund warrants for January-February bills. (Attachment #10)
- l. Approval of the list of Child Nutrition Fund encumbrances for January payroll. (Attachment #11)
- m. Approval of the list of Child Nutrition Fund warrants for January payroll (\$20,482.36). (Attachment #12)
- n. Approval of the list of Child Nutrition Fund encumbrances for January-February. (Attachment #13)
- o. Approval of the list of Child Nutrition Fund warrants for January-February bills. (Attachment #14)
- p. Approval of the additional list of substitute teachers for SY 2011-2012. (Attachment #15)
- q. Approval of the additional list of fundraisers for SY 2011-2012. (Attachment #16)

Motion by Langston, second by Cossairt, to approve consent agenda items "a-q" as recommended by Haynes. Vote: Langston-yes, Cossairt-yes, Hartman-yes, Smith-yes, Reading-absent

8. Haynes informed the board that the OSSBA "Day at the Capitol" will be held on March 27 from 1:30 p.m. to 4:30 p.m.
9. Administration Reports:
 - a. Superintendent Haynes reported that tomorrow is Election Day, parent teacher conferences are scheduled for Thursday, February 16th and Tuesday February 21st, there will be no school on Friday, and basketball districts are Friday.
 - i. Haynes had nothing new to report on the Mickey Mantle Statue Park Progress.
 - b. Elementary Principal Kevin Wade reported they are getting ready for P/T Conference, the 5th grade writing test will be on Feb. 21 and the 4th grade will be going to the Fantastic Caverns, on March 1 Red Wheel fundraiser begins, on March 6th grade cards go out, and that Spring Break begins March 19th.
 - c. Middle School Principal Jack Kelley advised that strep throat was going around the middle school. They have been having 20-30 students gone a week. He informed and invited the board to the 8th grade graduation on May 18 at 7:00 p.m. Mr. Kelley advised they were getting ready for P/T Conference and that the 6th & 7th grade students will be receiving information on AIDS in their science classes. It will be taught by Mr. Simmons the science teacher. On February 21st the 8th grade will be taking the state writing test. On February 10th they had a Valentine dance at the middle school.
 - d. High School Principal Jim Buttram advised they have started the Saturday school for students that are failing due to low grades or excessive absences. On the first Saturday they had 78 in attendance, 2nd week they had 62 and this past week they had 50 in attendance. Mr. Buttram informed the board that this year's salutatorian is Drew Hartman and the two valedictorians are Dillon McMillan and Kelsey Williams. Also, tonight is senior night at the basketball game.
 - e. Athletic Director Rusty Barker was not present due supervising the ballgame. Haynes passed out a schedule and reported that the high school boys' soccer team has a scrimmage at Miami on Tuesday, February 21.
10. Motion by Cossairt, second by Langston, to approve request to establish an activity fund sub account for the Class of 2013 as recommended by Haynes. Vote: Cossairt-yes, Langston-yes, Hartman-yes, Smith-yes, Reading-absent
11. Motion by Cossairt, second by Smith, to approve request by the Commerce Park and Commerce Days Committee to use the Commerce High School cafeteria and kitchen on Friday, February 17, 2012 from 10:00 a.m. to 2:00 p.m. for their Indian taco feed fundraiser as recommended by Haynes. Vote: Cossairt-yes, Smith-yes, Hartman-yes, Langston-yes, Reading-absent
12. Motion by Hartman, second by Langston, to approve one or more board member(s) and/or staff to attend the OSSBA District 5 Meeting, which will be held Thursday, May 3, 2012 at the Foyil School Cafeteria as recommended by Haynes. Vote: Hartman-yes, Langston-yes, Cossairt-yes, Smith-yes, Reading-absent
13. Proposed executive session to discuss:
 - a. the reemployment status of individual building principals so that the board can return to open session and vote to reemploy individual building principals or vote to find that reasons may exist for the nonreemployment of individual building principals. 25 O.S. § 307(B)(1).
 - b. the tendered resignation of pre-kindergarten teacher's assistant Jodi Trease so that the board can return to open session and vote to accept or not accept the tendered resignation of pre-kindergarten teacher's assistant Jodi Trease. 25 O.S. § 307(B)(1).
 - c. the employment of a new pre-kindergarten teacher's assistant so that the board can return to open session and vote to hire or not hire a new pre-kindergarten teacher's assistant. 25 O.S. § 307(B)(1).
 - d. employing, hiring, appointing, promoting, demoting, disciplining, or receiving the resignation of an employee, with no resulting vote to be made. 25 O.S. § (307)(B)(1).

- 14. Motion by Langston, second by Cossairt, to convene in executive session. Vote: Langston-yes, Cossairt-yes, Hartman-yes, Smith-yes, Reading-absent Time: 7:29 p.m.
- 15. Hartman announced the end of executive session and the board's return to open session at 9:19 p.m..
- 16. Hartman announced, "Only the items listed on the executive session agenda were discussed and no votes were taken. Those present in executive session were the four board members, Mr. Haynes, and four principals."
- 17. Motion by Langston, second by Cossairt, to reemploy all four individual building principals as recommended by Haynes. Vote: Langston-yes, Cossairt-yes, Hartman-yes, Smith-yes, Reading-absent
 - a. Kevin Wade, Alexander Elementary School Principal
 - b. Trevor Brough, Alexander Elementary School Assistant Principal
 - c. Jim Buttram, Commerce High School Principal
 - d. Jack Kelley, Commerce Middle School Principal
- 18. Motion by Langston, second by Cossairt, to accept the tendered resignation of pre-kindergarten teacher's assistant Jodi Trease as recommended by Haynes. Vote: Langston-yes, Cossairt-yes, Hartman-yes, Smith-yes, Reading-absent
- 19. Motion by Langston, second by Smith, to hire Toni Rogers as a new pre-kindergarten teacher's assistant as recommended by Haynes. Vote: Langston-yes, Smith-yes, Hartman-yes, Cossairt-yes, Reading-absent
- 20. There was no new business.
- 21. Motion by Cossairt, second by Langston, to adjourn. Vote: Cossairt-yes, Langston-yes, Hartman-yes, Smith-yes, Reading-absent Time: 9:21 p.m.

The agenda was posted on the inside of the front door (visible from outside the building) of the Board of Education building at 3:30 p.m. on the 10th day of February, 2012, by Jim Haynes, Superintendent of Schools, and notice of this regular meeting was given to the Ottawa County Clerk prior to December 15, 2011, by Jim Haynes, Superintendent of Schools.

(ATTEST)

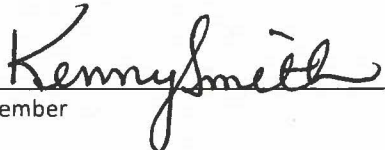


 President-Board of Education



 Deputy Clerk

 Vice-President



 Member



 Clerk

Date: 03/12/2012



Date: 3-12-2012

