

MINUTES

**REGULAR MEETING
COMMERCE BOARD OF EDUCATION
MARCH 12, 2012
6:30 P.M.
BOARD OF EDUCATION BUILDING
217 COMMERCE STREET
COMMERCE, OKLAHOMA**

1. President Steve Hartman called the meeting to order at 6:39 p.m. Those present were Hartman, Jim Cossairt, Kevin Reading, and Kenny Smith. Gene Langston was absent. Superintendent Jim Haynes was also present.
2. The invocation was given by Cossairt.
3. Haynes presented the February 14, 2012 annual school election results.

Board of Education Office No. 2

Steve Hartman	90
Misty Hailey	47

4. Steve Hartman took the Oath of Office. (Attachment #1)
5. Motion by Reading, second by Cossairt to elect the following officers of the Board of Education.
 - a. President – Gene Langston
 - b. Vice President – Jim Cossairt
 - c. Clerk – Kevin Reading
 - d. Deputy Clerk – Kenny Smith

Vote: Reading-yes, Cossairt-yes, Smith-yes, Hartman-yes, Langston-absent

6. Cossairt thanked the guests for attending. (Attachment #2)
7. There were no public communications.
8. Consent Agenda:

All of the following items, which concern reports and items of a routine nature normally approved at board meetings, will be approved by one vote unless any board member desires to have a separate vote on any or all of these items. The consent agenda consists of the discussion, consideration, and approval of the following items:

- a. Minutes of the February 13, 2012, regular board meeting.
- b. Approval of the monthly financial report of activity funds. (Attachment #3)
- c. Approval of the monthly treasurer's report. (Attachment #4)
- d. Approval of the list of General Fund warrants for FY 2011 encumbrances. (Attachment #5)
- e. Approval of the list of General Fund encumbrances for February payroll. (Attachment #6)
- f. Approval of the list of General Fund warrants for February payroll (\$433,219.95). (Attachment #7)
- g. Approval of the list of General Fund encumbrances for February-March. (Attachment #8)
- h. Approval of the list of General Fund warrants for February-March bills. (Attachment #9)
- i. Approval of the list of Cooperative Fund warrants for February payroll (\$757.38). (Attachment #10)
- j. Approval of the list of Building Fund warrants for February-March bills. (Attachment #11)
- k. Approval of the list of Child Nutrition Fund encumbrances for February payroll. (Attachment #12)

- l. Approval of the list of Child Nutrition Fund warrants for February payroll (\$20,916.48). (Attachment #13)
- m. Approval of the list of Child Nutrition Fund encumbrances for February-March. (Attachment #14)
- n. Approval of the list of Child Nutrition Fund warrants for February-March bills. (Attachment #15)
- o. Approval of the additional list of substitute teachers for SY 2011-2012. (Attachment #16)
- p. Approval of the additional list of fundraisers for SY 2011-2012. (Attachment #17)

Motion by Hartman, second by Smith, to approve consent agenda item "a" as recommended by Haynes. Vote: Hartman-yes, Smith-yes, Cossairt-yes, Reading-abstain, Langston-absent

Motion by Reading, second by Hartman, to approve consent agenda items "b-p" as recommended by Haynes. Vote: Reading-yes, Hartman-yes, Cossairt-yes, Smith-yes, Langston-absent

- 9. Haynes presented a new audit acknowledgement form the Board's signatures. Haynes presented a revised state aid allocation showing an increase of \$27,955. Haynes presented the board with copies of their School Board Member Completed Training Requirements. Haynes presented a flyer on the NCIS Spring Conference, April 15-17, 2012 in Washington, DC. Haynes presented the Board with information on the OSSBA New School Board Member Workshop May 4 & 5, 2012 and the OSSBA Special Education Law Workshop April 30, 2012. Haynes presented the Board with a copy of the Standards of Performance and Conduct for Teachers.
- 10. Administration Reports:
 - a. Superintendent's Report
 - i. Mickey Mantle Statue Park Progress Report
 - b. Elementary Principal Kevin Wade advised they had Rise and Shine this morning and are in the process of doing bus evacuations. Their Red Wheel fundraiser is now in progress and delivery will be on March 29. On March 14th the Gifted and Talented students will be going on a field trip to the Tulsa International Airport. He informed the board that on April 10 progress reports will be going out and that they are getting geared up for the end of the year field trips.
 - c. Middle School Principal Jack Kelley informed the board that they are getting ready for the state testing that will begin April 11 and that baseball and track are beginning. The 6th & 7th grade students will be getting a class on AIDS. The class will be taught during Mr. Simmons' Science classes. He informed the board that the Tiger Eye luncheon will be on March 30 and that they are having after school tutoring on Tuesdays and Thursdays. Mr. Kelley read a Thank You note from Joplin Schools thanking our students for the donations they made to their schools.
 - d. High School Principal Jim Buttram presented a course guide to the board. It is an explanation of what each course entails. He advised that March and April were going to be real busy with sports, testing and music competitions.
 - e. Athletic Director Rusty Barker advised that the schedule is real busy right now and that a lot of cement work is being done at the baseball field.
- 11. Motion by Reading, second by Smith, to approve the CONTRACT FOR AUDIT OF PUBLIC SCHOOLS 2011-2012 SCHOOL YEAR with Turner & Associates, PLC as recommended by Haynes. Vote: Reading-yes, Smith-yes, Cossairt-yes, Hartman-yes, Langston-absent (Attachment #18)
- 12. Motion by Reading, second by Cossairt, to approve the 2012-2013 school calendar as recommended by Haynes. Vote: Reading-yes, Cossairt-yes, Smith-yes, Hartman-yes, Langston-absent (Attachment #19)
- 13. Motion by Hartman, second by Reading to approve one or more board member(s) and/or staff to attend the OSSBA Day at the Capitol Workshop, which will be held Tuesday, March 27, 2012 at the Oklahoma State Capitol in Oklahoma City as recommended by Haynes. Vote: Hartman-yes, Reading-yes, Cossairt-yes, Smith-yes, Langston-absent
- 14. Motion by Hartman, second by Smith, to appoint Kevin Reading to the district teacher of the year selection committee. Vote: Hartman-yes, Smith-yes, Cossairt-yes, Reading-yes, Langston-absent

- 15. Proposed executive session to discuss:
 - a. coaching assignments for SY 2012-2013, with no resulting vote to be made. 25 O.S. § 307(B)(1).
 - b. employing, hiring, appointing, promoting, demoting, disciplining, or receiving the resignation of an employee, with no resulting vote to be made. 25 O.S. § (307)(B)(1).
- 16. Motion by Reading, second by Smith, to convene in executive session. Vote: Reading-yes, Smith-yes, Cossairt-yes, Hartman-yes, Langston-absent Time: 7:18 p.m.
- 17. Cossairt announced the end of executive session and the board's return to open session at 8:31 p.m..
- 18. Cossairt announced, "Only the items listed on the executive session agenda were discussed and no votes were taken. Those present in executive session were the four board members, Mr. Haynes, Mr. Barker, Mr. Kelley, and Mr. Buttram."
- 19. There were no resignations tendered since the posting of the Agenda.
- 20. There was no new business.
- 21. Motion by Reading, second by Smith, to adjourn. Vote: Reading-yes, Smith-yes, Cossairt-yes, Hartman-yes, Langston-absent Time: 8:32 p.m.

The agenda was posted on the inside of the front door (visible from outside the building) of the Board of Education building at 3:30 p.m. on the 8th day of March, 2012 by Jim Haynes, Superintendent of Schools and notice of this regular meeting was given to the Ottawa County Clerk prior to December 15, 2011 by Jim Haynes, Superintendent of Schools.

(ATTEST)

President-Board of Education

James M. Cossairt

Vice President

Kevin Bradley

Clerk

Chris Price

Minutes Clerk

Kenny Smith

Deputy Clerk

[Signature]

Member

Date: 04/09/2012

Date: 4-9-2012

