

MINUTES

**REGULAR MEETING
COMMERCE BOARD OF EDUCATION
OCTOBER 8, 2012
6:30 P.M.
BOARD OF EDUCATION BUILDING
217 COMMERCE STREET
COMMERCE, OKLAHOMA**

1. President Gene Langston called the meeting to order at 6:30 p.m. Those present were Langston, Jim Cossairt, Kevin Reading, Kenny Smith, and Steve Hartman. Superintendent Jim Haynes was also present.
2. The invocation was given by Hartman.
3. Consent Agenda:

All of the following items, which concern reports and items of a routine nature normally approved at board meetings, will be approved by one vote unless any board member desires to have a separate vote on any or all of these items. The consent agenda consists of the discussion, consideration, and approval of the following items:

- a. Minutes of the September 10, 2012 regular board meeting
- b. Approval of the monthly financial report of activity funds. (Attachment #1)
- c. Approval of the monthly treasurer's report. (Attachment #2)
- d. Approval of the list of General Fund warrants for FY 2012 encumbrances. (Attachment #3)
- e. Approval of the list of General Fund encumbrances for September payroll. (Attachment #4)
- f. Approval of the list of General Fund warrants for September payroll (\$466,580.29). (Attachment #5)
- g. Approval of the list of General Fund encumbrances for September-October. (Attachment #6)
- h. Approval of the list of General Fund warrants for September-October bills. (Attachment #7)
- i. Approval of the list of Cooperative Fund encumbrances for September-October. (Attachment #8)
- j. Approval of the list of Cooperative Fund warrants for September-October bills. (None)
- k. Approval of the list of Cooperative Fund encumbrances for September payroll. (Attachment #9)
- l. Approval of the list of Cooperative Fund warrants for September payroll (\$1,242.57). (Attachment #10)
- m. Approval of the list of Building Fund encumbrances for September-October. (None)
- n. Approval of the list of Building Fund warrants for September-October bills. (Attachment #11)
- o. Approval of the list of Child Nutrition Fund encumbrances for September payroll. (Attachment #12)
- p. Approval of the list of Child Nutrition Fund warrants for September payroll (\$25,776.19). (Attachment #13)
- q. Approval of the list of Child Nutrition Fund encumbrances for September-October. (Attachment #14)
- r. Approval of the list of Child Nutrition Fund warrants for September-October bills. (Attachment #15)
- s. Approval of the additional list of substitute teachers for SY 2012-2013. (Attachment #16)
- t. Approval of the list of substitute cooks for SY 2012-2013. (Attachment #17)
- u. Approval of the additional list of fundraisers for SY 2012-2013. (Attachment #18)

Motion by Cossairt, second by Reading, to approve consent agenda item "a" as recommended by Haynes. Vote: Cossairt-yes, Reading-yes, Smith-yes, Hartman-yes, Langston-abstained

Motion by Reading, second by Hartman, to approve consent agenda items "b-u" as recommended by Haynes. Vote: Reading-yes, Hartman-yes, Langston-yes, Cossairt-yes, Smith-yes

4. Langston welcomed and thanked the guests for attending. (Attachment #19)
5. There were no public communications.
6. The board to provide an opportunity for a tribe, or their designee, parent, or group of parents concerned with the educational opportunity of any student or group of students in the Commerce School District to:
 - a. Present views regarding application for P.L. 81-874 "Impact Aid" funds.
 - b. Make recommendations concerning the needs of their children.
 - c. Provide input into the planning and development of the educational program of the district.
 - d. Present views on the educational program and its operation.

There were no views, recommendations, or input.

7. Motion by Hartman, second by Cossairt, to approve P.L. 81-874 Indian Policies and Procedures as recommended by Haynes. (Attachment #20) Vote: Hartman-yes, Cossairt-yes, Langston-yes, Reading-yes, Smith-yes
8. Haynes presented an information email from Terri Silver of the OSSBA regarding Whole Board Training and information from Roberts Bus Center on a school bus.
9. Administrator's Reports:
 - a. Superintendent Haynes reported on soliciting bids for re-asphalting the track and cleaning of the Mickey Mantle statue.
 - i. Haynes presented a proclamation from Governor Mary Fallin proclaiming the week of October 8-11, 2012, as "Education Support Personnel Week" in the State of Oklahoma and upcoming activities for support personnel appreciation week.
 - ii. Haynes informed the Board that there was nothing new to report on Mickey Mantle Statue Park project.
 - b. Elementary Principal Kevin Wade reported it was Support Personnel Week and that on October 11 was school picture day and that the 12th was the end of the first quarter. On October 16 grade cards will be handed out and the Pre-K and Kindergartners are going to the Pumpkin Patch. He mentioned that October 18 & 19 is fall break and that on November 14 progress reports will go out.
 - c. Middle School Principal Jack Kelley informed the board that they had a football game going on at that time. Mr. Kelley reported that on October 10th the 8th grade were taking the Pre Act/Aptitude test and on the 22nd they were going to Greenbush.
 - d. High School Principal Jim Buttram reported that athletics was going great and that the Art class had painted the tiger eyes on the football field. He informed the board that the softball team had received an academic award and that the high school cheerleaders were the academic state champs.
 - e. Athletic Director Rusty Barker was absent due to attending the ballgame.
10. Motion by Reading, second by Cossairt, to approve the School District 2012-2013 Budget as recommended by Haynes. (Attachment #21) Vote: Reading-yes, Cossairt-yes, Langston-yes, Smith-yes, Hartman-yes
11. Motion by Cossairt, second by Hartman, to approve the "Contract for Career and Technology Education Programs for School Year 2012-2013" as recommended by Haynes. (Attachment #22) Vote: Cossairt-yes, Hartman-yes, Langston-yes, Reading-yes, Smith-yes
12. Motion by Cossairt, second by Reading, to approve Loan Agreement for Food Service Deficits as recommended by Haynes. (Attachment #23) Vote: Cossairt-yes, Reading-yes, Langston-yes, Smith-yes, Hartman-yes

13. Motion by Hartman, second by Reading, to approve establishing a new activity fund subaccount for the Art Club as recommended by Haynes. Vote: Hartman-yes, Reading-yes, Langston-yes, Cossairt-yes, Smith-yes
14. Motion by Cossairt, second by Langston, to approve Professional Development Committee Members for School Year 2012-2013 as recommended by Haynes. (Attachment #24) Vote: Cossairt-yes, Langston-yes, Reading-yes, Smith-yes, Hartman-yes
15. Motion by Reading, second by Hartman, to approve one or more board member(s) to attend the OSSBA School Finance Workshop, which will be held Friday, October 26, 2012 at the Moore-Norman Career Tech, South Penn Campus, 133031 S. Penn, OKC, OK, 73170 as recommended by Haynes. Vote: Reading-yes, Hartman-yes, Langston-yes, Cossairt-yes, Smith-yes
16. Motion by Cossairt, second by Reading, to approve one or more board member(s) to attend the OSSBA District 5 Meeting, which will be held Thursday, November 8, 2012 at Oologah-Talala Public Schools in Oologah, Oklahoma as recommended by Haynes. Vote: Cossairt-yes, Reading-yes, Langston-yes, Smith-yes, Hartman-yes
17. Motion by Hartman, second by Cossairt, to approve one or more board member(s) to attend the Attorney General of Oklahoma 2012 Open Meeting and Open Records Seminar, which will be held Thursday, December 6, 2012 at the Tulsa Technology Center Riverside Campus in Tulsa, Oklahoma as recommended by Haynes. Vote: Hartman-yes, Cossairt-yes, Langston-yes, Reading-yes, Smith-yes
18. Proposed executive session to discuss:
 - a. the employment of a new high school building secretary, so the board can return to open session and vote to approve or not approve the hiring of a new high school building secretary. 25 O.S. § (307)(B)(1).
 - b. employing, hiring, appointing, promoting, demoting, disciplining, or receiving the resignation of an employee, with no resulting vote to be made. 25 O.S. § (307)(B)(1).
19. Motion by Reading, second by Cossairt, to convene in executive session. Vote: Reading-yes, Cossairt-yes, Langston-yes, Smith-yes, Hartman-yes Time: 7:13 p.m.
20. Board president Langston announced the end of executive session and the board's return to open session at 8:03 p.m.
21. Langston announced, "Only the items listed on the executive session agenda were discussed and no votes were taken. Those present in executive session were the five board members and Mr. Haynes."
22. Motion by Reading, second by Cossairt, to approve the hiring of Janet Trease as a new high school building secretary as recommended by Haynes. Vote: Reading-yes, Cossairt-yes, Langston-yes, Hartman-yes, Smith-no
23. Motion by Hartman, second by Cossairt, to approve individual certified and support personnel contracts for school year 2012-2013 as recommended by Haynes. (Attachment #25) Vote: Hartman-yes, Cossairt-yes, Langston-yes, Reading-yes, Smith-yes
24. Motion by Cossairt, second by Langston, to approve contracts for the 21st Century Community Learning Centers (Project Comet II) personnel as recommended by Haynes. (Attachment #26) Vote: Cossairt-yes, Langston-yes, Reading-yes, Smith-yes, Hartman-yes
25. There was no new business.
26. Motion by Reading, second by Cossairt to approve adjournment. Vote: Reading-yes, Cossairt-yes, Langston-yes, Smith-yes, Hartman-yes

October 8, 2012

The agenda was posted on the inside of the front door (visible from outside the building) of the Board of Education building at 4:00 p.m. on the 4th day of October, 2012, by Jim Haynes, Superintendent of Schools, and notice of this regular meeting was given to the Ottawa County Clerk prior to December 15, 2011 by Jim Haynes, Superintendent of Schools.

(ATTEST)

Gene Langston 11-12-12
President-Board of Education

Kenny Smith
Deputy Clerk

James McCasart
Vice-President

Jim Haynes
Member

Karin Beachy
Clerk

Date: *11/12/2012*

Trisee Price
Minutes Clerk

Date: *11-12-12*

