

MINUTES

**REGULAR MEETING
COMMERCE BOARD OF EDUCATION
JANUARY 14, 2013
6:30 P.M.
BOARD OF EDUCATION BUILDING
217 COMMERCE STREET
COMMERCE, OKLAHOMA**

1. President Gene Langston called the meeting to order at 6:30 p.m. Those present were Langston, Jim Cossairt, Kevin Reading, Kenny Smith, and Steve Hartman. Superintendent Jim Haynes was also present.
2. The invocation was given by Hartman.
3. Langston welcomed and thanked the guests for attending. (Attachment #1)
4. There were no public communications.
5. Consent Agenda:

All of the following items, which concern reports and items of a routine nature normally approved at board meetings, will be approved by one vote unless any board member desires to have a separate vote on any or all of these items. The consent agenda consists of the discussion, consideration, and approval of the following items:

- a. Minutes of the December 10, 2012, regular board meeting.
- b. Approval of the monthly financial report of activity funds. (Attachment #2)
- c. Approval of the monthly treasurer's report. (Attachment #3)
- d. Approval of the list of General Fund encumbrances for December payroll. (Attachment #4)
- e. Approval of the list of General Fund warrants for December payroll (\$464,498.04). (Attachment #5)
- f. Approval of the list of General Fund encumbrances for December-January. (Attachment #6)
- g. Approval of the list of General Fund warrants for December-January bills. (Attachment #7)
- h. Approval of the list of Cooperative Fund encumbrances for December payroll. (Attachment #8)
- i. Approval of the list of Cooperative Fund warrants for December payroll (\$1,670.16). (Attachment #9)
- j. Approval of the list of Building Fund warrants for December-January bills. (Attachment #10)
- k. Approval of the list of Child Nutrition Fund encumbrances for December payroll. (Attachment #11)
- l. Approval of the list of Child Nutrition Fund warrants for December payroll (\$22,066.57). (Attachment #12)
- m. Approval of the list of Child Nutrition Fund encumbrances for December-January. (Attachment #13)
- n. Approval of the list of Child Nutrition Fund warrants for December-January bills. (Attachment #14)
- o. Approval of the additional list of substitute cooks for SY 2012-2013. (Attachment #15)
- p. Approval of the additional list of substitute teachers for SY 2012-2013. (Attachment #16)
- q. Approval of the additional list of fundraisers for SY 2012-2013. (None)

Motion by Langston, second by Reading, to approve consent agenda items "a" – "p" as recommended by Haynes. Vote: Langston-yes, Reading-yes, Cossairt-yes, Smith-yes, Hartman-yes

6. Haynes notified the board that our Grand Gateway application had not been funded and our state aid mid-term adjustment was -\$63,018.

7. Administration Reports:
 - a. Superintendent's Report
 - i. Haynes had nothing further to report on Mickey Mantle Statue Park Progress.
 - ii. Haynes reported the Buildings Committee did not meet during Christmas Break and the need to schedule another meeting.
 - b. Elementary Principal Kevin Wade reported the Gifted and Talented group went to Greenbush last week for a field trip. The Accelerated Reader trips are to Chuckie Cheeses and the 5th grade scrimmage will be held January 23rd. He also informed the board that the spelling bee for the 4th & 5th grade will be held on January 29th and the vision screening will be held on February 11th. Also, Parent-Teacher Conferences will be February 7th and 12th.
 - c. Middle School Principal Jack Kelley reported the M.S. had a basketball game going on. He also advised that their Accelerated Reader trip will be to the Jenks Aquarium and to McDonalds. So far this year 28 students out of 95 are now out of the remediation program. He informed the board that all doors are now kept locked at the middle school.
 - d. High School Principal Jim Buttram was absent due to illness.
 - e. Athletic Director Rusty Barker was absent due to supervising the basketball game.
8. Motion by Reading, second by Cossairt, to approve establishing a new activity fund subaccount for the Class of 2014 as recommended by Haynes. Vote: Reading-yes, Cossairt-yes, Langston-yes, Smith-yes, Hartman-yes
9. Motion by Cossairt, second by Hartman, to approve establishing a new activity fund subaccount for the Class of 2016 as recommended by Haynes. Vote: Cossairt-yes, Hartman-yes, Langston-yes, Reading-yes, Smith-yes
10. Motion by Hartman, second by Smith, to approve resolution designating the Superintendent of Schools as the authorized representative of this school district for the purpose of completing and signing insurance applications, uninsured motorist election / rejection forms, submitting proof of loss forms and generally dealing with any and all insurance carriers providing insurance coverage to this school district as recommended by Haynes. (Attachment #17) Vote: Hartman-yes, Smith-yes, Langston-yes, Cossairt-yes, Reading-yes
11. Motion by Cossairt, second by Reading, to approve one or more board member(s) and/or staff to attend any/all of the following OSSBA Workshops, Conferences, and/or Webinars as recommended by Haynes. Vote: Cossairt-yes, Reading-yes, Langston-yes, Smith-yes, Hartman-yes
 - a. Employee and Student Safety Webinar, which will be held Wednesday, January 16, 2013.
 - b. School Law Seminar, which will be held Friday, February 1, 2013 at the OU-Tulsa Schusterman Center in Tulsa.
 - c. What to Expect During This Year's Legislative Session Webinar, which will be held Wednesday, February 6, 2013.
 - d. New School Board Member Workshop, which will be held Friday-Saturday, February 22-23, 2013 at the Embassy Suites Norman – Hotel & Convention Center in Norman.
 - e. Media Relations – Telling Your Side of the Story Webinar, which will be held Wednesday, February 27, 2013.
 - f. School Construction Workshop, which will be held Friday, March 8, 2013 at the Character Inn Conference Center OKC in Oklahoma City.
 - g. OK Confidential Webinar, which will be held Wednesday, April 17, 2013.
 - h. District 5 Meeting, which will be held Thursday, May 2, 2013.
 - i. New School Board Member Workshop, which will be held Friday-Saturday, May 3-4, 2013 at the Marriott Tulsa Hotel Southern Hills in Tulsa.
 - j. Updates on School Funding Webinar, which will be held Wednesday, May 29, 2013.
 - k. What's New in Legislation Webinar, which will be held Wednesday, June 19, 2013.

- 12. Proposed executive session to discuss:
 - a. employing a new special education paraprofessional so the board can return to open session and vote to hire a new special education paraprofessional. 25 O.S. § (307)(B)(1).
 - b. employing, hiring, appointing, promoting, demoting, disciplining, or receiving the resignation of an employee, with no resulting vote to be made. 25 O.S. § (307)(B)(1).
- 13. Motion by Reading, second by Cossairt, to convene in executive session. Vote: Reading-yes, Cossairt-yes, Langston-yes, Smith-yes, Hartman-yes Time: 7:23 p.m.
- 14. Board president Langston announced end of executive session and the board's return to open session at 7:50 p.m.
- 15. Langston announced, "Only the items listed on the executive session agenda were discussed and no votes were taken. Those present in executive session were the five board members, Mr. Haynes, and Mr. Brough."
- 16. Motion by Reading, second by Hartman, to hire Terra Morgan as a new special education paraprofessional as recommended by Haynes. Vote: Reading-yes, Hartman-yes, Langston-yes, Cossairt-yes, Smith-yes
- 17. There was no new business.
- 18. Motion by Cossairt, second by Langston, to adjourn. Vote: Cossairt-yes, Langston-yes, Reading-yes, Smith-yes, Hartman-yes Time: 7:52 p.m.

The agenda was posted on the inside of the front door (visible from outside the building) of the Board of Education building at 3:30 p.m. on the 11th day of January, 2013, by Jim Haynes, Superintendent of Schools and notice of this regular meeting was given to the Ottawa County Clerk prior to December 15, 2012 by Jim Haynes, Superintendent of Schools.

(ATTEST)

Gene Langston
President-Board of Education

Kenny Smith
Deputy Clerk

James M. Cossairt
Vice-President

Member

Kevin Rachie
Clerk

Date: 02/11/2013

Unice Price

Date: 2-11-13

