

## MINUTES

**REGULAR MEETING  
COMMERCE BOARD OF EDUCATION  
FEBRUARY 11, 2013  
6:30 P.M.  
BOARD OF EDUCATION BUILDING  
217 COMMERCE STREET  
COMMERCE, OKLAHOMA**

1. President Gene Langston called the meeting to order at 6:32 p.m. Those present were Langston, Jim Cossairt, Kevin Reading, and Kenny Smith. Steve Hartman was absent. Superintendent Jim Haynes was also present.
2. The invocation was given by Cossairt.
3. Motion by Cossairt, second by Reading, to accept the tendered resignation of Board of Education member Steve Hartman. (Attachment #1) Vote: Cossairt-yes, Reading-yes, Langston-yes, Smith-yes, Hartman-absent
4. Langston welcomed and thanked the guests for attending. (Attachment #2)
5. There were no public communications.
6. Bill W. Turner, CPA, for Turner & Associates, PLC presented the annual independent audit for school year 2011-2012 to the Board of Education.
7. Motion by Reading, second by Langston, to approve the annual independent audit acknowledgement as recommended by Haynes. (Attachment #3) Vote: Reading-yes, Langston-yes, Cossairt-yes, Smith-yes
8. Consent Agenda:

All of the following items, which concern reports and items of a routine nature normally approved at board meetings, will be approved by one vote unless any board member desires to have a separate vote on any or all of these items. The consent agenda consists of the discussion, consideration, and approval of the following items:

- a. Minutes of the January 14, 2013, regular board meeting. (Attachment #4)
- b. Approval of the monthly financial report of activity funds. (Attachment #5)
- c. Approval of the monthly treasurer's report. (Attachment #6)
- d. Approval of the list of General Fund encumbrances for January payroll. (Attachment #7)
- e. Approval of the list of General Fund warrants for January payroll (\$442,318.83). (Attachment #8)
- f. Approval of the list of General Fund encumbrances for January-February. (Attachment #9)
- g. Approval of the list of General Fund warrants for January-February bills. (Attachment #10)
- h. Approval of the list of Cooperative Fund encumbrances for January payroll. (Attachment #11)
- i. Approval of the list of Cooperative Fund warrants for January payroll (\$2,088.89). (Attachment #12)
- j. Approval of the list of Building Fund warrants for January-February bills. (Attachment #13)
- k. Approval of the list of Child Nutrition Fund encumbrances for January payroll. (Attachment #14)
- l. Approval of the list of Child Nutrition Fund warrants for January payroll (\$22,898.49). (Attachment #15)
- m. Approval of the list of Child Nutrition Fund encumbrances for January-February. (Attachment #16)
- n. Approval of the list of Child Nutrition Fund warrants for January-February bills. (Attachment #17)
- o. Approval of the additional list of substitute teachers for SY 2012-2013. (Attachment #18)
- p. Approval of the additional list of fundraisers for SY 2012-2013. (Attachment #19)

Motion by Reading, second by Cossairt, to approve consent agenda items "a" – "p" as recommended by Haynes. Vote: Reading-yes, Cossairt-yes, Langston-yes, Smith-yes

9. Haynes presented an email and flyer from the OSSBA on their upcoming Construction Workshop: Planning to Ribbon Cutting to the Board.
10. Administration Reports:
  - a. Superintendent's Report
    - i. Haynes had Middle School Principal Jack Kelly present the Middle School Safety Committee report to the Board. The Elementary and High Schools will present their reports at next month's meeting.
    - ii. Haynes had nothing further to report on the Mickey Mantle Statue Park Progress.
    - iii. Haynes reported on the CCOSA Plant Management/School Facilities Workshop that he attended and on a meeting he had with ARC Architecture representatives.
  - b. Elementary Principal Kevin Wade advised the board that they had student eye screening today and that the book fair is going on now. Also, February 12 progress reports go out, the fourth grade will be taking the NAPE test and March 1 will be spring pictures and the fourth grade will be going to Fantastic Caverns. On March 14 a group of students will be going to the Jenks Aquarium and spring break will be the week of March 18.
  - c. Middle School Principal Jack Kelley reported that the 8<sup>th</sup> grade caps and gowns have been ordered, Parent-Teacher Conferences will be after school on February 12 and on the 13<sup>th</sup> they will have student eye screening. Also, on March 15<sup>th</sup> the Gifted and Talented students will be going to Greenbush and he has asked a girl from Miami to come and talk with the student body about eating disorders. On March 28 will be the Top Tiger lunch. The Accelerated Reader trip will be to the Jenks Aquarium and McDonalds. The new ceiling will be installed in the gym during spring break.
  - d. High School Principal Jim Buttram advised that basketball was going on tonight. Challenge Days will be held on February 12 & 13 in the gym. They anticipate about 100 participating each day. It consists of the topics of bullying and how the students perceive each other. They are getting geared up for track, baseball and soccer. He informed the board that the baseball scoreboard was not working properly. They got a bid for a new one for \$33,000. It would be LED but without the message board. Then they got a bid to get the old one fixed for around \$15,000. They would put all new insides in it and make it LED and they could still use the same message board.
  - e. Haynes presented the Board with baseball, soccer, and track schedules in the absence of Athletic Director Rusty Barker who was supervising at the high school basketball game at Baxter Springs.
11. Motion by Reading, second by Cossairt, to adopt a resolution requesting the Oklahoma legislature provide an additional two years to fully implement current reform efforts and to extend the timeline with regard to adding the quantitative piece of the TLE (Teacher and Leader Effectiveness) as recommended by Haynes. (Attachment #20) Vote: Reading-yes, Cossairt-yes, Langston-yes, Smith-yes
12. Proposed executive session to discuss:
  - a. the reemployment status of individual building principals so that the board can return to open session and vote to reemploy individual building principals or vote to find that reasons may exist for the nonreemployment of individual building principals. 25 O.S. § 307(B)(1).
  - b. the employment of a new maintenance worker/bus driver so that the board can return to open session and vote to hire or not hire a new maintenance worker/bus driver. 25 O.S. § 307(B)(1).
  - c. employing, hiring, appointing, promoting, demoting, disciplining, or receiving the resignation of an employee, with no resulting vote to be made. 25 O.S. § (307)(B)(1).
13. Motion by Cossairt, second by Smith, to convene in executive session. Vote: Cossairt-yes, Smith-yes, Langston-yes, Reading-yes Time: 7:42 p.m.
14. Board president Langston announced end of executive session and the board's return to open session at 8:04 p.m.

- 15. Langston announced, "Only the items listed on the executive session agenda were discussed and no votes were taken. Those present in executive session were Mr. Haynes, the four board members, and Mr. Buttram."
- 16. Motion by Cossairt, second by Reading, to reemploy individual building principals as recommended by Haynes. (Attachment #21) Vote: Cossairt-yes, Reading-yes, Langston-yes, Smith-yes
  - a. Kevin Wade, Alexander Elementary School Principal
  - b. Trevor Brough, Alexander Elementary School Assistant Principal
  - c. Jim Buttram, Commerce High School Principal
  - d. Jack Kelley, Commerce Middle School Principal
- 17. Motion by Reading, second by Smith to hire Steve Hartman as a new maintenance worker/bus driver as recommended by Haynes. Vote: Reading-yes, Smith-yes, Langston-yes, Cossairt-yes
- 18. There was no new business.

Haynes presented Langston with a plaque and a lifetime athletic pass from the Board.

- 19. Motion by Cossairt, second by Reading, to adjourn. Vote: Cossairt-yes, Reading-yes, Langston-yes, Smith-yes  
Time: 8:08 p.m.

The agenda was posted on the inside of the front door (visible from outside the building) of the Board of Education building at 3:30 p.m. on the 8<sup>th</sup> day of February, 2013, by Jim Haynes, Superintendent of Schools and notice of this regular meeting was given to the Ottawa County Clerk prior to December 15, 2012 by Jim Haynes, Superintendent of Schools.

(ATTEST)

*James M. Cossairt*  
 President-Board of Education

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Deputy Clerk

*Kurim Reading*  
 Vice-President

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Member

*Kenneth Smith*  
 Clerk

Date: *03/11/2013*

*Trish Price*  
 Minutes Clerk

Date: *3-11-2013*

