

MINUTES

**REGULAR MEETING
COMMERCE BOARD OF EDUCATION
MAY 13, 2013
6:30 P.M.
BOARD OF EDUCATION BUILDING
217 COMMERCE STREET
COMMERCE, OKLAHOMA**

1. President Jim Cossairt called the meeting to order at 6:30 p.m. Those present were Cossairt, Kevin Reading, Kenny Smith, Misty Hailey, and Herb Logan. Superintendent Jim Haynes was also present.
2. The invocation was given by Reading.
3. The Board recognized Commerce Public Schools' teacher of the year, Brian Waybright.
4. Consent Agenda:

All of the following items, which concern reports and items of a routine nature normally approved at board meetings, will be approved by one vote unless any board member desires to have a separate vote on any or all of these items. The consent agenda consists of the discussion, consideration, and approval of the following items:

- a. Minutes of the April 8, 2013, regular board meeting.
- b. Approval of the monthly financial report of activity funds. (Attachment #1)
- c. Approval of the monthly treasurer's report. (Attachment #2)
- d. Approval of the list of General Fund encumbrances for April payroll. (Attachment #3)
- e. Approval of the list of General Fund warrants for April payroll (\$442,289.99). (Attachment #4)
- f. Approval of the list of General Fund encumbrances for April-May. (Attachment #5)
- g. Approval of the list of General Fund warrants for April-May bills. (Attachment #6)
- h. Approval of the list of Cooperative Fund encumbrances for April payroll. (None)
- i. Approval of the list of Cooperative Fund warrants for April payroll (\$1,977.23). (Attachment #7)
- j. Approval of the list of Cooperative Fund encumbrances for April-May. (Attachment #8)
- k. Approval of the list of Cooperative Fund warrants for April-May bills. (Attachment #9)
- l. Approval of the list of Building Fund warrants for April-May bills. (Attachment #10)
- m. Approval of the list of Child Nutrition Fund encumbrances for April payroll. (Attachment #11)
- n. Approval of the list of Child Nutrition Fund warrants for April payroll (\$23,592.72). (Attachment #12)
- o. Approval of the list of Child Nutrition Fund encumbrances for April-May. (Attachment #13)
- p. Approval of the list of Child Nutrition Fund warrants for April-May bills. (Attachment #14)
- q. Approval of the additional list of substitute teachers for SY 2012-2013. (Attachment #15)
- r. Approval of the additional list of fundraisers for SY 2012-2013. (Attachment #16)
- s. Approval of the additional list of fundraisers for SY 2013-2014. (Attachment #17)

Motion by Reading, second by Smith, to approve consent agenda items "a" through "s" as recommended by Haynes. Vote: Reading-yes, Smith-yes, Cossairt-yes, Hailey-yes, Logan-yes

5. Cossairt welcomed and thanked the guests for attending. (Attachment #18)

6. Recognition of students
 - a. The Board recognized the 2A Girls' Track State Champion 4x100 and 4x200 Relays team, Haley Barker, Hannah Barker, and Ashley Big Eagle, and presented them with a certificate. Member Delaney Ballard was unable to attend. Coach Jake Sharp also addressed the Board.
7. Motion by Cossairt, second by Reading, to approve giving a stipend of \$150.00 to the district's teacher of the year, Brian Waybright, Commerce Middle School, and a stipend of \$75.00 to the other two buildings' teacher of the year, Shawna Hemphill, Alexander Elementary School teacher of the year, and Matt Barker, Commerce High School teacher of the year, as recommended by Haynes. Vote: Cossairt-yes, Reading-yes, Smith-yes, Hailey-yes, Logan-yes
8. There were no public communications.
9. There were no written communications.
10. Administrator's Reports:
 - a. Superintendent's Report
 - i. Haynes had nothing further to report on the Mickey Mantle Statue Park Progress.
 - ii. Haynes reported the Building Committee met on May 6 and reviewed the Building Needs Survey results. Haynes provided the results of the Building Needs Survey. Haynes also reported that Scott Vrooman from TriARC Architecture had toured the facilities but he has not received a report back from him yet.
 - b. Elementary Principal Kevin Wade reported the AR Trip will be May 14 to the Riverview Park, May 16 will be the awards assembly and grade cards will be ready on Thursday or Friday. He also informed the board that the 21st Century Program and the Reading Program will begin June 3 and last through the month. He also advised that Tamara Morey, Sarah Mahurin and Angela Brough had received their Master's Degree.
 - c. Middle School Principal Jack Kelley reported they had their detentionless party today with 55 students participating. They went to the Riverview Park and to the movies. The AR group of 20 students joined them at the movies. The fifth grade had come to visit the school to be familiar with the facilities for next year. The Middle School graduation will be on Friday, May 17 at 6:30. Their awards assembly will be on Friday. Summer School for Reading, English and Math will begin June 3 from 9:00 – 12:00.
 - d. High School Principal Jim Buttram reported the senior picnic was today. The awards assembly will be Friday morning with a talent show in the afternoon. There will be a \$50 gift card to the winner of the talent show.
 - e. Athletic Director Rusty Barker reported physicals will be on Thursday.
 - i. Mickey Mantle Tournament Director Brian Waybright presented a report on the Mickey Mantle Wooden Bat Classic.
11. A discussion was held regarding an updated Capital Improvement Plan Haynes presented to the Board with no action taken.
12. Motion by Reading, second by Smith, to approve and deny requests for Open Transfer of Student for the 2013-2014 school year as recommended by Haynes. Vote: Reading-yes, Smith-yes, Cossairt-yes, Hailey-yes, Logan-yes
13. Motion by Reading, second by Smith, to cancel previously granted Open Transfer of Student for the 2013-2014 school year as recommended by Haynes. Vote: Reading-yes, Smith-yes, Cossairt-yes, Hailey-yes, Logan-yes
14. Motion by Logan, second by Hailey, to approve renewal of contract with Alcohol & Drug Testing, Inc. (ADTI) for DOT alcohol and drug testing of bus drivers as recommended by Haynes. Vote: Logan-yes, Hailey-yes, Cossairt-yes, Reading-yes, Smith-yes

15. Motion by Smith, second by Logan, to approve Statement of Support for the Guard and Reserve as recommended by Haynes. (Attachment #19)
16. Motion by Reading, second by Smith, to approve school board members to attend the 2013 OSSBA/CCOSA Conference and Exposition, held on August 23-25, 2013, at the Cox Business Services Convention Center, located in Oklahoma City, Oklahoma as recommended by Haynes. Vote: Reading-yes, Smith-yes, Cossairt-yes, Hailey-yes, Logan-yes
17. Proposed executive session to discuss:
 - a. the tendered resignation due to retirement of Vera Myers, middle school special education teacher, so the board can return to open session and vote to accept or not accept the tendered resignation due to retirement of Vera Myers, middle school special education teacher. 25 O.S. § 307 (B)(1).
 - b. the tendered resignation of Kim McLain, high school science teacher, so the board can return to open session and vote to accept or not accept the tendered resignation of Kim McLain, high school science teacher. 25 O.S. § 307 (B)(1).
 - c. the tendered resignation of Debbie Cook, high school cook, so the board can return to open session and vote to accept or not accept the tendered resignation of Debbie Cook, high school cook. 25 O.S. § 307 (B)(1).
 - d. the reemployment status of all teachers listed on "Schedule A" so the board can return to open session and vote to reemploy, or table the reemployment of, teachers. 25 O.S. § 307 (B)(1).
 - e. the reemployment status of all temporary teachers listed on "Schedule B" so the board can return to open session and vote to reemploy on a teacher contract or a temporary contract those temporary teachers recommended by the Superintendent for reemployment on a teacher contract or a temporary contract. 25 O.S. § 307 (B)(1).
 - f. the reemployment of all support personnel listed on "Schedule C" so that the Board can return to open session and vote to give reasonable assurance of reemployment or to table reemployment of support personnel not recommended for reemployment by the Superintendent. 25 O.S. § 307(B)(1).
 - g. the employment of additional personnel for the 21st Century Community Learning Center summer program so that the Board can return to open session and vote to hire or not hire additional personnel for the 21st Century Community Learning Center summer program. 25 O.S. § (307)(B)(1).
 - h. coaching assignments for SY 2013-2014 so that the Board can return to open session and vote to employ or not employ additional individual coaches for the 2012-2013 school year. 25 O.S. § 307(B)(1).
 - i. employing, hiring, appointing, promoting, demoting, disciplining, or receiving the resignation of an employee, with no resulting vote to be made. 25 O.S. § (307)(B)(1).
18. Motion by Reading, second by Smith, to convene in executive session. Vote: Reading-yes, Smith-yes, Cossairt-yes, Hailey-yes, Logan-yes Time: 7:46 p.m.
19. Board president Cossairt announce the end of executive session and the board's return to open session at 8:38 p.m.
20. Cossairt stated, "Only the items listed on the executive session agenda were discussed and no votes were taken. Those present in executive session were the five board members, Mr. Haynes, and Mr. Buttram."
21. Motion by Reading, second by Logan, to accept the tendered resignation due to retirement of Vera Myers, middle school special education teacher, as recommended by Haynes. (Attachment #20) Vote: Reading-yes, Logan-yes, Cossairt-yes, Smith-yes, Hailey-yes
22. Motion by Smith, second by Reading, to accept the tendered resignation of Kim McLain, high school science teacher, as recommended by Haynes. (Attachment #21) Vote: Smith-yes, Reading-yes, Cossairt-yes, Hailey-yes, Logan-yes

23. Motion by Reading, second by Smith, to accept the tendered resignation of Debbie Cook, high school cook, as recommended by Haynes. (Attachment #22) Vote: Reading-yes, Smith-yes, Cossairt-yes, Hailey-yes, Logan-yes
24. There were no resignations submitted since the posting of the Agenda.
25. Haynes recommended the reemployment of all teachers listed on "Schedule A".
26. Motion by Reading, second by Logan, to reemploy all teachers listed on "Schedule A".
27. Haynes recommended the reemployment of Matthew Kirk Barker, Angela R. Brough, Jennifer A. Buttram, Bobby M. Crawford, Whitney Crawford, Johnathan D. Medlin, and Samuel R. Schaper on a teacher contract. Haynes recommended the reemployment of Jessica L. Bell, Gary D. Davis, Kevin J. Earll, Denise A. Payton, Matthew B. Poteet, and Lindsay K. Roberts on a temporary contract. Haynes recommended the reemployment of Mary K. Still and John Wilson on a temporary contract for retired teachers.
28. Motion by Reading, second by Smith, to reemploy on a teacher contract those temporary teachers recommended by the Superintendent for reemployment on a teacher contract. Vote: Reading-yes, Smith-yes, Cossairt-yes, Hailey-yes, Logan-yes
29. Motion by Reading, second by Smith to reemploy on a temporary contract those temporary teachers recommended by the Superintendent for reemployment on a temporary contract. Vote: Reading-yes, Smith-yes, Cossairt-yes, Logan-yes, Hailey-abstain
30. Haynes recommended giving reasonable assurance of reemployment to all support personnel listed on "Schedule C".
31. Motion by Smith, second by Cossairt, to give reasonable assurance of reemployment to all support personnel listed on "Schedule C". Vote: Smith-yes, Cossairt-yes, Reading-yes, Hailey-yes, Logan-yes
32. No action was taken.
33. Motion by Reading, second by Cossairt, to give reasonable assurance of reemployment of substitute teachers listed on "Schedule D", substitute cooks listed on "Schedule E", and substitute custodians listed on "Schedule F" as recommended by Haynes. Vote: Reading-yes, Cossairt-yes, Smith-yes, Hailey-yes, Logan-yes
34. Motion by Reading, second by Smith, to hire Sarah Fanning, Kara Myers, and Melissa Stebbins as additional personnel for the 21st Century Community Learning Center summer program as recommended by Haynes. Vote: Reading-yes, Smith-yes, Cossairt-yes, Hailey-yes, Logan-yes.
35. Motion by Reading, second by Logan, to employ individual coaches for SY 2013-2014 as recommended by Haynes. (Attachment #23) Vote: Reading-yes, Logan-yes, Cossairt-yes, Smith-yes, Hailey-yes
36. There was no new business.
37. Motion by Reading, second by Smith, to adjourn. Vote: Reading-yes, Smith-yes, Cossairt-yes, Hailey-yes, Logan-yes Time: 8:53 p.m.

The agenda was posted on the inside of the front door (visible from outside the building) of the Board of Education building at 3:30 p.m. on the 10th day of May, 2013 by Jim Haynes, Superintendent of Schools,, and notice of this regular meeting was given to the Ottawa County Clerk prior to December 15, 2012 by Jim Haynes, Superintendent of Schools.

(ATTEST)

James M. Cassarini
President-Board of Education

Mattie Hurling
Deputy Clerk

Lavin Brachy
Vice-President

Herb Lopez
Member

Kenny Smith
Clerk

Date: 06/10/2013

Irish Price
Minutes Clerk

Date: 6-10-13



“Schedule A”

Gerry S Armstrong
Russell W Barker
Paula K. Bliesath
Crystal G. Bolles
Ramona M Boyd
Norma S Bryant
Linsey Cass
Pamela E. Catt
Rochelle Crawford
Jason Dunn
Lisa R. Dunn
Sylvia Fairman
Thomas A. Fenderson
Shelly L. Freeman
Ashley Goodwin
Melinda L. Hailey
Holli Hayes
Shawna Deanna Hemphill
Carla J. Karsten
Michele A. Kipp
Clint Kissee
Brenda K. Leatherman
Elizabeth Littlejohn
Sarah Mahurin
Danielle D. Manning

Kathy McCoy
Floyd B. McKibben
Joan McMinn
Lisa McQuigg
Michelle Moore
Tamara L. Morey
Stacy Moss
Steve Moss
Kristy Moudy
Debbie Mountford
Jerry Myers
Lana Nino
Andrea M. Patrick
James E. Pickens
Shellie R. Rhodes
Tammy Rogers
Richard Schartz
Jake W. Sharp
Scott S. Shepherd
Brian Simmons
Leslie Michanne Summers
Brian Waybright
Cindy Wheeler
Kelly Wright

“Schedule B”

Matthew Kirk Barker*
Jessica L. Bell
Angela R Brough*
Jennifer A. Buttram*
Bobby M. Crawford*
Whitney Crawford*
Gary D. Davis
Kevin J. Earll

Johnathan D Medlin*
Denise A. Payton
Matthew B. Poteet
Lindsay K. Roberts
Samuel R. Schaper*
Mary K. Still (Retired)
John Wilson (Retired)

“Schedule C”

William Arms
Brenda Barr
Kathy Bissell
Wyvonna Black
Sheila Botts
Michelle D. Brookshire
Vicki L. Bruce
Linda J. Colver
Connie S. Corbus
Christopher S. Crow
Walter A. Fanning
Karla J. Forrester
Judy Garrett
Paula Grisham
Steven Hartman
Beverly Haynes
Willa Hogan
Janie Hopkins
Louise Kissee
Danny Knight Sr.
Julia Lalicker
Jan Lee
Maria Irma Marquez
Carolyn McCord

Robert D. McCord
Janis Millhollin
Eileen Monteza
Stephen Moore
Shari L. Morgan
Terra Morgan
Lorrie Mott
Sharon Neal
Cecil Dean North
Kayla R. Palmer
Amanda D. Perry
Kristina Price
Patricia Price
Jennifer S. Pugh
Nancy H. Rathjen
Toni Rogers
Carol Sargent
Brenda Spurgeon
Steven Sweeten
Cindy Thompson
Bobbie L. Tompkins
Janet Trease
Rhonda Turner
Martha White

“Schedule D”

Judith Ann Bailey
Richard Wayne Barrett
Paige Bearden
Kenneth Wayne Blalock
Cheryl A. Blankenship
Charlotte J. Blankenship
Kylee Elizabeth Bunch
Sarah Rachele Campbell
Kinley LaTisha Carty
Gregg W. Cass
Hilary Dawn Chase
Matthew Ralph Cook
Danny Lee Crafton Jr.
Teresa Lynn Deissroth
Rhonda L. Duncan
Shawna Sue Ellick
Maddelyn Marie Fraley
Jordan Brianna Francisco
Brittany Nicole Gabelt
Debra Ann Gasper
Roberta K Gilliam
Suzanne L. Golay

Vina Marie Hoffman
Dale G. Hurst
Marsha Ann Jensen
Travis Lyn Knoblauch
Michael Jay Main
Maria JaVonne Marriott
Lynette Gail Massey
Edna (Kay) Medlin
Sandi Lynn Pannell
David Eugene Pannell
Cathy L. Redden
Dana Darlene Riley
Kirby Renee’ Rogers
Pamela Sue Satchell
Jordan Beth Smith
Carolyn Elaine Spriggs
Brenda S. Spurgeon
Melissa Lee Stebbins
Jessica Kate Swadley
Betty Louise Turner
Janice Wilmoth

“Schedule E”

Teresa Lynn Deissroth
Debra Ann Gasper
Debbie Tate Gearhardt

Roberta K. Gilliam
Dora North
Laronda Ruddick

“Schedule F”

Paul J. Miller