

## MINUTES

**SPECIAL MEETING  
COMMERCE BOARD OF EDUCATION  
DECEMBER 18, 2013  
5:30 P.M.  
BOARD OF EDUCATION BUILDING  
217 COMMERCE STREET  
COMMERCE, OKLAHOMA**

1. President Jim Cossairt called the meeting to order at 5:30 p.m. Those present were Cossairt, Kevin Reading, Kenny Smith, Misty Hailey, and Herb Logan. Superintendent Jim Haynes was also present.
2. The invocation was given by Reading.
3. Cossairt welcomed and thanked the guest for attending. (Attachment #1)
4. There were no public communications.
5. There were no written communications.
6. Proposed executive session to discuss:
  - a. the tendered resignation of Pamela Catt, special education teacher, so the board can return to open session and vote to accept or not accept the tendered resignation of Pamela Catt, special education teacher. 25 O.S. § (307)(B)(1).
  - b. the employment of a new special education teacher so the board can return to open session and vote to hire a new special education teacher on a temporary contract. 25 O.S. § (307)(B)(1).
  - c. employing, hiring, appointing, promoting, demoting, disciplining, or receiving the resignation of an employee, with no resulting vote to be made. 25 O.S. § (307)(B)(1).
7. Motion by Reading, second by Smith, to convene in executive session. Vote: Reading-yes, Smith-yes, Cossairt-yes, Hailey-yes, Logan-yes Time: 5:31 p.m.
8. Board president Cossairt announced the end of executive session and the board's return to open session at 5:56 p.m.
9. Cossairt stated, "Only the items listed on the executive session agenda were discussed and no votes were taken. Those present in the executive session were the five board members, Mr. Haynes, Mr. Brough, and Mr. Wade."
10. Motion by Reading, second by Smith, to accept the tendered resignation of Pamela Catt, special education teacher, as recommended by Haynes. (Attachment #2) Vote: Reading-yes, Smith-yes, Cossairt-yes, Hailey-yes, Logan-yes
11. Motion by Reading, second by Cossairt, to hire Lynette Massey as a new special education teacher on a temporary contract as recommended by Haynes. Vote: Reading-yes, Cossairt-yes, Smith-yes, Hailey-yes, Logan-yes
12. There were no resignations tendered since the posting of the Agenda.
13. Motion by Reading, second by Smith, to approve adjournment. Vote: Reading-yes, Smith-yes, Cossairt-yes, Hailey-yes, Logan-yes Time: 5:57 p.m.

The agenda was posted on the inside of the front door (visible from outside the building) of the Board of Education building at 3:30 p.m. on the 13<sup>th</sup> day of December, 2013 by Jim Haynes, Superintendent of Schools, and notice of this special meeting was given in writing to the Ottawa County Clerk at least forty-eight (48) hours prior to said meeting by Jim Haynes, Superintendent of Schools.

(ATTEST)

James M. Cassant  
President-Board of Education

Misty Hailley  
Deputy Clerk

Kevin Reading  
Vice-President

Herb Loge  
Member

Kenny Smith  
Clerk

Date: 01/13/2014

Trish Price  
Minutes Clerk

Date: 1-13-14

