

MINUTES

**REGULAR MEETING
COMMERCE BOARD OF EDUCATION
FEBRUARY 10, 2014
6:30 P.M.
BOARD OF EDUCATION BUILDING
217 COMMERCE STREET
COMMERCE, OKLAHOMA**

1. Vice President Kevin Reading called the meeting to order at 6:30 p.m. Those present were Reading, Kenny Smith, Misty Hailey, and Herb Logan. Jim Cossairt was absent. Superintendent Jim Haynes was also present.
2. The invocation was given by Smith.
3. Reading welcomed and thanked the guest for attending. (Attachment #1)
4. There were no public communications.

Note: The agenda was rearranged to accommodate the auditor.

7. Consent Agenda:

All of the following items, which concern reports and items of a routine nature normally approved at board meetings, will be approved by one vote unless any board member desires to have a separate vote on any or all of these items. The consent agenda consists of the discussion, consideration, and approval of the following items:

- a. Minutes of the January 13, 2014, regular board meeting.
- b. Approval of the monthly financial report of activity funds. (Attachment #2)
- c. Approval of the monthly treasurer's report. (Attachment #3)
- d. Approval of the list of General Fund encumbrances for January payroll. (Attachment #4)
- e. Approval of the list of General Fund warrants for January payroll (\$451,289.60). (Attachment #5)
- f. Approval of the list of General Fund encumbrances for January-February. (Attachment #6)
- g. Approval of the list of General Fund warrants for January-February bills. (Attachment #7)
- h. Approval of the list of Cooperative Fund encumbrances for January payroll. (None)
- i. Approval of the list of Cooperative Fund warrants for January payroll (\$1,310.43). (Attachment #8)
- j. Approval of the list of Building Fund encumbrances for January-February. (Attachment #9)
- k. Approval of the list of Building Fund warrants for January-February bills. (Attachment #10)
- l. Approval of the list of Child Nutrition Fund encumbrances for January payroll. (Attachment #11)
- m. Approval of the list of Child Nutrition Fund warrants for January payroll (\$22,499.49). (Attachment #12)
- n. Approval of the list of Child Nutrition Fund encumbrances for January-February. (Attachment #13)
- o. Approval of the list of Child Nutrition Fund warrants for January-February bills. (Attachment #14)
- p. Approval of the additional list of substitute teachers for SY 2013-2014. (Attachment #15)
- q. Approval of the additional list of fundraisers for SY 2013-2014. (Attachment #16)

Motion by Hailey, second by Logan, to approve consent agenda items "a" through "q" as recommended by Haynes.
Vote: Hailey-yes, Logan-yes, Reading-yes, Smith-yes, Cossairt-absent

8. Written communications:

Haynes provided the board with a Read to Succeed brochure published by the Oklahoma State Department of Education about the new 3rd grade reading retention law for their information.

9. Administration Reports:
 - a. Superintendent Haynes reported he enclosed an Ad Valorem Taxes: Serious Storm Approaching article, historical Revenue Analysis report, and historical Financial Statement totals report in the board packet for their information.
 - i. Middle School Principal Jack Kelley reported on the middle school safety committee meeting. He reported the handrails on the entry steps have been replaced, back steps need to be cleared during icy and snowy weather, covered walkways were discussed, the shelter has a capacity of approximately 270, and the campus has been fenced. The elementary and high school have not held their safety committee meetings yet.
 - ii. Haynes had nothing further to report on the Mickey Mantle Statue Park progress.
 - iii. Haynes provided the board with a report from architect Scott Vrooman.
 - b. Elementary Principal Kevin Wade reported the book fair is in process, parent-teacher conferences are February 11 and 13, eye screenings are Wednesday and Friday of this week, Kindergarten will be taking a field trip on February 21, the 5th grade writing test is February 26 through March 4, Red Wheel fundraiser is February 28 through March 13, and grade cards go out on March 11.
5. Mary Jo Peterson representing Archambo & Mueggenborg, PC presented the annual independent audit for school year 2012-2013 to the Board of Education.
6. Motion by Smith, second by Logan, to approve the annual independent audit acknowledgement as recommended by Haynes. (Attachment #17) Vote: Smith-yes, Logan-yes, Reading-yes, Hailey-yes, Cossairt-absent
9. Administrative Reports: (Continued)
 - c. Middle School Principal Jack Kelley reported gearing up for state testing March 5, parent-teacher conferences, vision screening last week, remodeling of the principal's office has been completed, and the City of Commerce is sponsoring a dance this Friday.
 - d. High School Principal Jim Buttram reported D.C. Chance has been selected to the all-state football team and has signed a letter of intent with NEO, technology students did well, soccer and baseball starts March 1, and parent-teacher conferences.
 - e. Athletic Director Rusty Barker was at the Senior Night basketball game at the high school. Mr. Haynes passed out an athletic calendar in his absence.
10. Motion by Smith, second by Hailey, to approve Request for Approval of State Aid and/or Federal Fund for Schools Child Nutrition Fund (\$43,812.45) as recommended by Haynes. (Attachment #18) Vote: Smith-yes, Hailey-yes, Reading-yes, Logan-yes, Cossairt-absent
11. Motion by Logan, second by Reading, to adopt Oklahoma Education Coalition Funding Rally Resolution as recommended by Haynes. (Attachment #19) Vote: Logan-yes, Reading-yes, Smith-yes, Hailey-yes, Cossairt-absent
12. Motion by Logan, second by Smith, to amend school calendar to support participation in an Education Rally so that students, staff and patrons may participate at the Oklahoma Capitol on March 31, 2014 and call on the Oklahoma Legislature to prioritize education funding and restore per pupil funding to pre-recession levels as recommended by Haynes. (Attachment #20) Vote: Logan-yes, Smith-yes, Reading-yes, Hailey-yes, Cossairt-absent
13. Motion by Logan, second by Hailey, to approve with a conditional transfer contract requests for Open Transfer of Student for the 2014-2015 school year as recommended by Haynes. Vote: Logan-yes, Hailey-yes, Reading-yes, Smith-yes, Cossairt-absent

14. Motion by Smith, second by Hailey to approve a revised Internet and Other Computer Networks Acceptable Use and Internet Safety Policy (EFBCA) as recommended by Haynes. (Attachment #21) Vote: Smith-yes, Hailey-yes, Reading-yes, Logan-yes, Cossairt-absent
15. Motion by Logan, second by Hailey, to approve a policy on Curriculum Design (EGA) as recommended by Haynes. (Attachment #22) Vote: Logan-yes, Hailey-yes, Reading-yes, Smith-yes, Cossairt-absent
16. Proposed executive session to discuss:
 - a. the reemployment status of individual building principals so that the board can return to open session and vote to reemploy individual building principals or vote to find that reasons may exist for the nonreemployment of individual building principals. 25 O.S. § 307(B)(1).
 - b. the evaluation of the Superintendent, with no resulting vote to be made. 25 O.S. § (307)(B)(1).
 - c. the employment of additional personnel for the 21st Century Community Learning Center after school program so that the Board can return to open session and vote to hire or not hire additional personnel for the 21st Century Community Learning Center after school program. 25 O.S. § (307)(B)(1).
 - d. discuss the purchase of real property. 25 O.S. § (307)(B)(3).
 - e. employing, hiring, appointing, promoting, demoting, disciplining, or receiving the resignation of an employee, with no resulting vote to be made. 25 O.S. § (307)(B)(1).
17. Motion by Smith, second by Logan, to convene in executive session. Vote: Smith-yes, Logan-yes, Reading-yes, Hailey-yes, Cossairt-absent Time: 7:54 p.m.
18. Board vice president Reading announce the end of executive session and the board's return to open session at 9:10 p.m.
19. Reading stated, "Only the items listed on the executive session agenda were discussed and no votes were taken. Those present in the executive session were the four board members and Mr. Haynes."
20. Motion by Smith, second by Logan, to reemploy individual building principals as recommended by Haynes. (Attachment #23)
 - a. Kevin Wade, Alexander Elementary School Principal
 - b. Trevor Brough, Alexander Elementary School Assistant Principal
 - c. Jim Buttram, Commerce High School Principal
 - d. Jack Kelley, Commerce Middle School Principal

Vote: Smith-yes, Logan-yes, Reading-yes, Hailey-yes, Cossairt-absent

21. Motion by Logan, second by Hailey, to hire JuliAnna Summers as additional personnel for the 21st Century Community Learning Center after school program as recommended by Haynes. Vote: Logan-yes, Hailey-yes, Reading-yes, Smith-yes, Cossairt-absent
22. There was no new business.
23. Motion by Smith, second by Hailey, to adjourn. Vote: Smith-yes, Hailey-yes, Reading-yes, Logan-yes, Cossairt-absent Time: 9:12 p.m.

The agenda was posted on the inside of the front door (visible from outside the building) of the Board of Education building at 3:30 p.m. on the 7th day of February, 2014, by Jim Haynes, Superintendent of Schools, and notice of this regular meeting was given to the Ottawa County Clerk prior to December 15, 2013, by Jim Haynes, Superintendent of Schools.

(ATTEST)

Lewis Brady
President-Board of Education

Herb Logg
Deputy Clerk

Kenny Smith
Vice-President

Member

Misty Harley
Clerk

Date: *03/10/2014*

Trish Price
Minutes Clerk

Date: *3-10-2014*

