

MINUTES

**REGULAR MEETING
COMMERCE BOARD OF EDUCATION
MARCH 10, 2014
6:30 P.M.
BOARD OF EDUCATION BUILDING
217 COMMERCE STREET
COMMERCE, OKLAHOMA**

1. Vice President Kevin Reading called the meeting to order at 6:33 p.m. Those present were Reading, Kenny Smith, Misty Hailey, and Herb Logan. Superintendent Jim Haynes was also present.
2. The invocation was given by Logan.
3. Presentation of the February 11, 2014 annual school election results.

Board of Education Office No. 4

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|-------------------|----|
| Jamie M. Johnston | 66 |
| Jim Cossairt | 48 |

4. Jamie Johnston took the Oath of Office. (Attachment #1)
5. Motion by Smith, second by Hailey, to elect the following officers of the Board of Education.
 - a. President – Reading
 - b. Vice President – Smith
 - c. Clerk – Hailey
 - d. Deputy Clerk – Logan

Vote: Smith-yes, Hailey-yes, Reading-yes, Logan-yes, Johnston-yes

6. Mayor Michael Hart addressed the board regarding the high school water bill.
7. Motion by Reading, second by Smith, to pay the high school water bill and ask for a waiver of the late fee.
Vote: Reading-yes, Smith-yes, Hailey-yes, Logan-yes, Johnston-yes
8. Reading welcomed and thanked the guests for attending. (Attachment #2)
9. There were no public communications.
10. Consent Agenda:

All of the following items, which concern reports and items of a routine nature normally approved at board meetings, will be approved by one vote unless any board member desires to have a separate vote on any or all of these items. The consent agenda consists of the discussion, consideration, and approval of the following items:

- a. Minutes of the February 10, 2014, regular board meeting.
- b. Approval of the monthly financial report of activity funds. (Attachment #3)
- c. Approval of the monthly treasurer's report. (Attachment #4)
- d. Approval of the list of General Fund warrants for FY 2013 encumbrances. (Attachment #5)
- e. Approval of the list of General Fund encumbrances for February payroll. (Attachment #6)

- f. Approval of the list of General Fund warrants for February payroll (\$452,347.16). (Attachment #7)
- g. Approval of the list of General Fund encumbrances for February-March. (Attachment #8)
- h. Approval of the list of General Fund warrants for February-March bills. (Attachment #9)
- i. Approval of the list of Cooperative Fund warrants for February payroll (\$1,310.43). (Attachment #10)
- j. Approval of the list of Building Fund encumbrances for February-March. (Attachment #11)
- k. Approval of the list of Building Fund warrants for February-March bills. (Attachment #12)
- l. Approval of the list of Child Nutrition Fund encumbrances for February payroll. (Attachment #13)
- m. Approval of the list of Child Nutrition Fund warrants for February payroll (\$22,624.16). (Attachment #14)
- n. Approval of the list of Child Nutrition Fund encumbrances for February-March. (Attachment #15)
- o. Approval of the list of Child Nutrition Fund warrants for February-March bills. (Attachment #16)
- p. Approval of the additional list of substitute teachers for SY 2013-2014. (None)
- q. Approval of the additional list of fundraisers for SY 2013-2014. (Attachment #17)

Motion by Hailey, second by Logan, to approve consent agenda item “a” as recommended by Haynes. Vote: Hailey-yes, Logan-yes, Reading-yes, Smith-yes, Johnston-abstained

Motion by Smith, second by Hailey, to approve consent agenda items “b” through “o” and “q” as recommended by Haynes. Vote: Smith-yes, Hailey-yes, Reading-yes, Logan-yes, Johnston-yes

- 11. Haynes presented the following written communications to the Board.
 - a. Notice from the Commerce Education Support Personnel of their intent to negotiate for the 2014-2015 school year.
 - b. Citizens Support Education Rally at the Capitol, Monday, March 31 information.
 - c. Information about a public appeal David Boren made to place education at the top of our priority list in the way we budget state funds.
 - d. OSSBA District 5 Meeting at the Miami High School Activity Center, Thursday, March 27, 2014. The pre-district meeting workshop will begin at 5:30 p.m., and the meeting will begin at 6:30 p.m.
 - e. New School Board Member Workshop, May 2 & 3, Midwest City, Reed Center

- 12. Administration Reports:
 - a. Superintendent Haynes reported Grant Kernan, Newell Coach Plant Manager, had contacted him about using our road to gain access to their proposed new plant. Haynes informed the Board of the high school boys’ basketball team being placed on OSSAA warning for the 2014-2015 basketball season. Haynes presented Representative Glenn’s response to his vote on an OSSAA bill, OK Policy Institutes – Restore Education Funding information, his historical Revenue Analysis spreadsheet, and his historical revenues, expenditures, and balances Financial Statement spreadsheet.
 - i. Safety Committees – Elementary Principal Kevin Wade and High School Principal Jim Buttram presented their safety committee reports during their principal’s report.
 - ii. Haynes had nothing further to report on the Mickey Mantle Statue Park progress.
 - iii. Haynes reported that he is in the process of having property appraised.
 - b. Elementary principal Kevin Wade reported on their safety committee meeting on February 13th, the 5th grade writing test has been completed, upcoming field trips, the Red Wheel fundraiser is in progress, AR trips on March 27th and 28th, getting ready for CRTs, and Spring Break begins on March 17th.
 - c. Middle school principal Jack Kelley reported baseball has started, track starts soon, writing test was last week, TSA at Claremore, Cheerleader tryouts are coming soon, and state testing will begin soon.
 - d. High school principal Jim Buttram reported on their safety committee meeting last week, Morgan Hayes was selected as a girl’s state delegate, Aaron Jarvis, Joey De la Rosa, and Duncan Rowan were selected as boys’ state delegates.
 - e. Athletic director Rusty Barker passed out sports schedules to the Board.

13. Motion by Logan, second by Smith, to authorize Haynes, Barker, and Steve Moss, head high school football coach, to setup playing our high school football game with Afton at NEO A&M College on Friday, September 19, 2014. Vote: Logan-yes, Smith-yes, Reading-yes, Hailey-yes, Johnston-yes
14. Motion by Smith, second by Hailey, to approve or deny requests for Open Transfer of Student for the 2014-2015 school year as recommended by Haynes. Vote: Smith-yes, Hailey-yes, Reading-yes, Logan-yes, Johnston-yes
15. Motion by Reading, second by Smith, to approve the CONTRACT FOR AUDIT OF PUBLIC SCHOOLS 2013-2014 SCHOOL YEAR with Archambo & Mueggenborg, PC. (Attachment #18) Vote: Reading-yes, Smith-yes, Hailey-yes, Logan-yes, Johnston-yes
16. Motion by Smith, second by Logan, to approve renewal of our OKTLE License Agreement for the 2014-2015 school year as recommended by Haynes. (Attachment #19) Vote: Smith-yes, Logan-yes, Reading-yes, Hailey-yes, Johnston-yes
17. Motion by Logan, second by Smith, to approve a revised the 2013-2014 school calendar as recommended by Haynes. (Attachment #20) Vote: Logan-yes, Smith-yes, Reading-yes, Hailey-yes, Johnston-yes
18. Motion by Smith, second by Hailey, to approve the 2014-2015 school calendar as recommended by Haynes. (Attachment #21) Vote: Smith-yes, Hailey-yes, Reading-yes, Logan-yes, Johnston-yes
19. Motion by Logan, second by Hailey, to appoint Smith as the Board's 2014 OSSBA Legislative Liaison. Vote: Logan-yes, Hailey-yes, Reading-yes, Smith-yes, Johnston-yes
20. Motion by Reading, second by Logan, to approve one or more board member(s) and/or staff to attend the OSSBA Day at the Capitol, which will be held Wednesday, April 16, 2014 at the Oklahoma State Capitol in Oklahoma City as recommended by Haynes. Vote: Reading-yes, Logan-yes, Smith-yes, Hailey-yes, Johnston-yes
21. Motion by Hailey, second by Reading, to appoint board member, Kenny Smith, to the district teacher of the year selection committee. Vote: Hailey-yes, Reading-yes, Smith-yes, Logan-yes, Johnston-yes
22. Tom Fenderson addressed the Board in executive session regarding his coaching assignments.
23. Proposed executive session to discuss:
 - a. fall and winter coaching assignments for SY 2014-2015 so that the Board can return to open session and vote to employ or not employ individual fall and winter sport coaches for SY 2014-2015. 25 O.S. § 307(B)(1).
 - b. status of current negotiations with the Commerce Education Support Personnel of Oklahoma with no resulting vote to be made. 25 O.S. § 307(B)(2).
 - c. employing, hiring, appointing, promoting, demoting, disciplining, or receiving the resignation of an employee, with no resulting vote to be made. 25 O.S. § (307)(B)(1).
24. Motion by Smith, second by Hailey, to convene in executive session. Vote: Smith-yes, Hailey-yes, Reading-yes, Logan-yes, Johnston-yes Time: 7:52 p.m.
25. Board president Reading announced end of executive session and the board's return to open session at 11:03 p.m.
26. Reading announced, "Only the items listed on the executive session agenda were discussed and no votes were taken. Those present in executive session were the five Board members, Mr. Haynes, Mr. Fenderson, Mr. Barker, Mr. Kelley, and Mr. Buttram."

- 27. There were no resignations tendered since the posting of the Agenda.
- 28. Haynes presented notices from Janice Wilmoth, PK Teacher, and Mary Still, Special Education Teacher, that they will not be returning for the 2014-2015 school year. (Attachments 22 & 23)
- 29. Motion by Smith, second by Hailey to employ individual fall and winter sport coaches for SY 2014-2015 as recommended by Haynes. (Attachment # 24) Vote: Smith-yes, Hailey-yes, Reading-yes, Logan-yes, Johnston-yes
- 30. There was no new business.
- 31. Motion by Smith, second by Hailey to adjourn. Vote: Smith-yes, Hailey-yes, Reading-yes, Logan-yes, Johnston-yes Time: 11:05 p.m.

The agenda was posted on the inside of the front door (visible from outside the building) of the Board of Education building at 3:30 p.m. on the 7th day of March, 2014 by Jim Haynes, Superintendent of Schools, and notice of this regular meeting was given to the Ottawa County Clerk prior to December 15, 2013 by Jim Haynes, Superintendent of Schools.

(ATTEST)

Karin Reachy
President-Board of Education

Heidi Lopez
Deputy Clerk

Kenny Smith
Vice-President

Janice M Johnston
Member

Misty Hailey
Clerk

Date: *04/14/2014*

Chris Price
Clerk

Date: *4-14-2014*

