

MINUTES

**REGULAR MEETING
COMMERCE BOARD OF EDUCATION
MAY 12, 2014
6:30 P.M.
BOARD OF EDUCATION BUILDING
217 COMMERCE STREET
COMMERCE, OKLAHOMA**

1. President Kevin Reading called the meeting to order at 6:30 p.m. Those present were Reading, Kenny Smith, Misty Hailey, Herb Logan, and Jamie Johnston. Superintendent Jim Haynes was also present.
2. The invocation was given by Logan.
3. The Board recognized Commerce Public Schools' teacher of the year, Lindsay Roberts.
4. Consent Agenda:

All of the following items, which concern reports and items of a routine nature normally approved at board meetings, will be approved by one vote unless any board member desires to have a separate vote on any or all of these items. The consent agenda consists of the discussion, consideration, and approval of the following items:

- a. Minutes of the April 14, 2014, regular board meeting.
- b. Approval of the monthly financial report of activity funds. (Attachment #1)
- c. Approval of the monthly treasurer's report. (Attachment #2)
- d. Approval of the list of General Fund encumbrances for April payroll. (Attachment #3)
- e. Approval of the list of General Fund warrants for April payroll (\$443,209.50). (Attachment #4)
- f. Approval of the list of General Fund encumbrances for April-May. (Attachment #5)
- g. Approval of the list of General Fund warrants for April-May bills. (Attachment #6)
- h. Approval of the list of Cooperative Fund encumbrances for April payroll. **(None)**
- i. Approval of the list of Cooperative Fund warrants for April payroll (\$1,310.43). (Attachment #7)
- j. Approval of the list of Cooperative Fund encumbrances for April-May. **(None)**
- k. Approval of the list of Cooperative Fund warrants for April-May bills. **(None)**
- l. Approval of the list of Building Fund encumbrances for April-May. (Attachment #8)
- m. Approval of the list of Building Fund warrants for April-May bills. (Attachment #10)
- n. Approval of the list of Child Nutrition Fund encumbrances for April payroll. (Attachment #11)
- o. Approval of the list of Child Nutrition Fund warrants for April payroll (\$22,374.08). (Attachment #12)
- p. Approval of the list of Child Nutrition Fund encumbrances for April-May. (Attachment #13)
- q. Approval of the list of Child Nutrition Fund warrants for April-May bills. (Attachment #14)
- r. Approval of the additional list of fundraisers for SY 2013-2014. (Attachment #15)
- s. Approval of the additional list of fundraisers for SY 2014-2015. **(None)**

Motion by Logan, second by Reading, to approve consent agenda items "a" through "g", "i", and "l" through "r" as recommended by Haynes. Vote: Logan=yes, Reading=yes, Smith=yes, Hailey=yes, Johnston=yes

5. Reading welcomed and thanked the guests for attending. (Attachment #16)

6. Motion by Smith, second by Hailey, to approve or not approve giving a stipend of \$150.00 to the district's teacher of the year Lindsey Roberts, Alexander Elementary School, and a stipend of \$75.00 to the other two buildings' teacher of the year, Brian Simmons, Commerce Middle School teacher of the year, and Sam Schaper, Commerce High School teacher of the year, as recommended by Haynes. Vote: Smith-yes, Hailey-yes, Reading-yes, Logan-yes, Johnston-yes
7. Carla Karsten spoke on behalf of retaining Janet Atwell, school based service specialists, for the 2014-2015 school year.
8. There were no written communications.
9. Administrator's Reports:
 - a. Superintendent Haynes presented a list of recommended cuts for 2014-2015, an expenditure summary, a revenue report comparison/projection, and a financial statement. He reported we will spend approximately \$400,000 more than we collect this school year. He pointed out that he has moved the remainder of Linda Colver's salary from the Child Nutrition Fund to the General Fund because the Child Nutrition Fund is out of appropriations. He said the state has cut common education by approximately \$200 million since 2009. He said he is hoping we collect around \$400,000 more than we appropriated.
 - i. Haynes had nothing further to report on the Mickey Mantle Statue Park progress.
 - ii. Some discussion was held about not being ready for a bond issue. Some discussion was held regarding the building needs of the current middle school campus.
 - b. Elementary Principal Kevin Wade reported that half of the cost of the Pre-K caps and gowns was paid by Kevin and Kim Williams. He reported that there were several field trips planned, Pre-K graduation will be May 20, the awards assembly will be May 21 and field day will be May 22, and there will be a fundraiser for employee Toni Rogers on May 17 to help with expenses during her cancer treatments. Wade reported that out of 60 third graders, only 6 did not pass the reading test.
 - c. Middle School Principal Jack Kelley reported that Ty Miller won an essay contest with REC, the fifth graders have toured the middle school to become familiar with the facilities, Friday, May 16 will be 8th grade graduation, May 23 at 9:00 will be the awards assembly, and on May 15 will be a cookout for the 8th graders.
 - d. High School Principal Jim Buttram reported that track regionals went real well, last week was Teacher Appreciation week, on Friday the 16 will be graduation practice and then to Mr. Buttram's home for a cookout and then on to the movies.
 - e. Athletic Director Rusty Barker reported that there were 130 students who had their physicals.
10. A discussion was held regarding an updated Capital Improvement Plan Haynes presented to the Board with no action taken.
11. Motion by Smith, second by Hailey, to approve requests for Open Transfer of Student for the 2014-2015 school year as recommended by Haynes. Vote: Smith-yes, Hailey-yes, Reading-yes,
12. Motion by Smith, second by Reading, to cancel a previously granted Open Transfer of Student for the 2014-2015 school year as recommended by Haynes. Vote: Smith-yes, Reading-yes, Hailey-yes, Logan-yes, Johnston-yes
13. Motion by Logan, second by Hailey, to renew contract with Clearwater Enterprises, LLC to supply natural gas for the 2014-2015 school year as recommended by Haynes. Vote: Logan-yes, Hailey-yes, Reading-yes, Smith-yes, Johnston-yes
14. Motion by Smith, second by Logan, to renew membership in the National School Boards Association as recommended by Haynes. Vote: Smith-yes, Logan-yes, Reading-yes, Hailey-yes, Johnston-yes

15. Motion by Smith, second by Hailey, to approve school board members to attend the 2014 OSSBA/CCOSA Conference and Exposition, held on August 22-24, 2014, at the Cox Business Services Convention Center, located in Oklahoma City, Oklahoma as recommended by Haynes. Vote: Smith-yes, Hailey-yes, Reading-yes, Logan-yes, Johnston-yes
16. Proposed executive session to discuss:
 - a. the tendered resignation of Sam Schaper, high school science teacher and coach, so the board can return to open session and vote to accept or not accept the tendered resignation of Sam Schaper, high school science teacher and coach. 25 O.S. § 307 (B)(1).
 - b. the reemployment status of all teachers listed on "Schedule A" so the board can return to open session and vote to reemploy, or table the reemployment of, teachers. 25 O.S. § 307 (B)(1).
 - c. the reemployment status of all temporary teachers listed on "Schedule B" so the board can return to open session and vote to reemploy on a teacher contract or a temporary contract those temporary teachers recommended by the Superintendent for reemployment on a teacher contract or a temporary contract. 25 O.S. § 307 (B)(1).
 - d. the reemployment of all support personnel listed on "Schedule C" so that the Board can return to open session and vote to give reasonable assurance of reemployment or to table reemployment of support personnel not recommended for reemployment by the Superintendent. 25 O.S. § 307(B)(1).
 - e. coaching assignments for SY 2014-2015 so the Board can return to open session and vote to assign or not assign coaches for SY 2014-2015. 25 O.S. § 307(B)(1).
 - f. discuss the purchase of real property. 25 O.S. § (307)(B)(3).
 - g. employing, hiring, appointing, promoting, demoting, disciplining, or receiving the resignation of an employee, with no resulting vote to be made. 25 O.S. § (307)(B)(1).
17. Motion by Smith, second by Reading, to convene in executive session. Vote: Smith-yes, Reading-yes, Hailey-yes, Logan-yes, Johnston-yes Time: 7:35 p.m.
18. Board president Reading announced the end of executive session and the board's return to open session at 10:42 p.m.
19. Reading stated, "Only the items listed on the executive session agenda were discussed and no votes were taken. Those present in executive session were the five Board members, Mr. Haynes, Mr. Barker, Mr. Buttram, and Mr. Kelley."
20. Motion by Smith, second by Hailey, to accept the resignation of Amanda Perry that was tendered after the posting of the Agenda as recommended by Haynes. (Attachment #17) Vote: Smith-yes, Hailey-yes, Reading-yes, Logan-yes, Johnston-yes
21. Motion by Smith, second by Reading, to accept the tendered resignation of Sam Schaper, high school science teacher and coach, as recommended by Haynes. (Attachment #18) Vote: Smith-yes, Reading-yes, Hailey-yes, Logan-yes, Johnston-yes
22. Haynes recommended the reemployment of all teachers listed on "Schedule A".
23. Motion by Smith, second by Logan, reemploy all teachers listed on "Schedule A". Vote: Smith-yes, Logan-yes, Reading-yes, Hailey-yes, Johnston-yes.
24. Superintendent Haynes recommended the reemployment of Jessica L. Bell, Gary D. Davis, Kevin J. Earll, Matthew B. Poteet, and Lindsay K. Roberts on a teacher contract. Haynes recommended Denise Bayless and Latisha Henderson on a temporary contract. Haynes recommended the reemployment of Bruce Rhodes on a temporary contract for retired teachers.

25. Motion by Hailey, second by Smith, to reemploy on a teacher contract those temporary teachers recommended by the Superintendent for reemployment on a teacher contract. Vote: Hailey-yes, Smith-yes, Reading-yes, Logan-yes, Johnston-yes
26. Motion by Hailey, second by Smith, to reemploy on a temporary contract those temporary teachers recommended by the Superintendent for reemployment on a temporary contract. Vote: Hailey-yes, Smith-yes, Reading-yes, Logan-yes, Johnston-yes
27. Superintendent Haynes recommended giving reasonable assurance of reemployment to all support personnel listed on "Schedule C".
28. Motion by Smith, second by Hailey, to give reasonable assurance of reemployment to all support personnel listed on "Schedule C". Vote: Smith-yes, Hailey-yes, Reading-yes, Logan-yes, Johnston-yes
29. No action was taken on this item since it was not applicable.
30. Motion by Logan, second by Hailey, to give reasonable assurance of reemployment to all substitute teachers listed on "Schedule D", all substitute cooks listed on "Schedule E", and all substitute custodians listed on "Schedule F" as recommended by Superintendent Haynes. Vote: Logan-yes, Hailey-yes, Reading-yes, Smith-yes, Johnston-yes
31. Motion by Smith, second by Reading, to assign Steve Moss – Head High School Boys Track Coach, Jake Sharp – Head High School Girls Track Coach, John Medlin – Head High School Girls Soccer Coach, John Medlin – Head High School Boys Soccer Coach, Jerry Myers – Head Middle School Girls Track Coach, Brian Simmons – Head Middle School Baseball Coach, Matt Poteet – Assistant Middle School 7-8 Boys Basketball Coach, Jake Sharp – Assistant Middle School Softball Coach, Brian Waybright – Mickey Mantle Tournament Director, Bobby Crawford – Assistant High School Baseball Coach, and Matt Poteet – Assistant High School Boys Basketball Coach for SY 2014-2015 as recommended by Superintendent Haynes. (Attachment #19) Vote: Smith-yes, Reading-yes, Hailey-yes, Logan-yes, Johnston-yes
32. There was no new business.
33. Motion by Logan, second by Hailey, to adjourn. Vote: Logan-yes, Hailey-yes, Reading-yes, Smith-yes, Johnston-yes Time: 10:50 p.m.

The agenda was posted on the inside of the front door (visible from outside the building) of the Board of Education building at 3:30 p.m. on the 9th day of May, 2014 by Jim Haynes, Superintendent of Schools, and notice of this regular meeting was given to the Ottawa County Clerk prior to December 15, 2013 by Jim Haynes, Superintendent of Schools.

(ATTEST)

Karin Beachy
President-Board of Education

Neha Lopez
Deputy Clerk

Kenny Smith
Vice-President

Jamie M Johnston
Member

Misty Haulley
Clerk

Date: *06/09/2014*

Jessie Price
Minutes Clerk

Date: *6-9-2014*



“Schedule A”

Gerry S Armstrong
Russell W Barker
Crystal G. Bolles
Ramona M Boyd
Angela R Brough
Norma S Bryant
Lisa Burrows
Jennifer A. Buttram
Linsey Cass
Bobby M. Crawford
Rochelle Crawford
Whitney Crawford
Jason Dunn
Lisa R. Dunn
Sylvia Fairman
Thomas A. Fenderson
Shelly L. Freeman
Ashley Goodwin
Melinda L. Hailey
Holli Hayes
Shawna Deanna Hemphill
Carla J. Karsten
Michele A. Kipp
Clint Kisse
Paula K. Knight
Brenda K. Leatherman

Elizabeth Littlejohn
Sarah Mahurin
Danielle D. Manning
Kathy McCoy
Floyd B. McKibben
Joan McMinn
Johnathan D Medlin
Michelle Moore
Tamara L. Morey
Stacy Moss
Steve Moss
Kristy Moudy
Debbie Mountford
Jerry Myers
Lana Nino
Andrea M. Patrick
James E. Pickens
Shellie R. Rhodes
Tammy Rogers
Richard Schartz
Jake W. Sharp
Scott S. Shepherd
Brian Simmons
Leslie Michanne Summers
Brian Waybright
Kelly Wright

“Schedule B”

Denise Bayless
Jessica L. Bell*
Gary D. Davis*
Kevin J. Earll*

Latisha Henderson
Matthew B. Poteet*
Bruce Rhodes (Retired)
Lindsay K. Roberts*

“Schedule C”

William Arms
Brenda Barr
Kathy Bissell
Wyvonna Black
Sheila Botts
Lorrie Bowling
Michelle D. Brookshire
Vicki L. Bruce
Connie S. Corbus
Christopher S. Crow
Walter A. Fanning
Karla J. Forrester
Judy Garrett
Paula Grisham
Steven Hartman
Beverly Haynes
Willa Hogan
Janie Hopkins
Louise Kisse
Danny Knight Sr.
Julia Lalicker
Retha Magers
Jan Lee
Maria Irma Marquez
Carolyn McCord

Robert D. McCord
Janis Millhollin
Stephen Moore
Shari L. Morgan
Terra Morgan
Sharon Neal
Cecil Dean North
Virginia Ontiveros
Kayla R. Palmer
Amanda D. Perry
Heather Pittman
Patricia Price
Jennifer S. Pugh
Nancy H. Rathjen
LaRhonda Ruddick
Toni Rogers
Carol Sargent
Brenda Spurgeon
Steven Sweeten
Cindy Thompson
Bobbie L. Tompkins
Janet Trease
Rhonda Turner
Martha White

“Schedule D”

Kenneth Wayne Blalock
Cheryl A. Blankenship
Phyllis J. Bruton
Kylee Elizabeth Bunch
Andrea Kaye Bundy
Kamesha Louise Cook
Matthew Ralph Cook
Kerry Jane Gibbs
Suzanne L. Golay
Jeannie L. Harding
Deeann Hart

Dale G. Hurst
Edna (Kay) Medlin
Sandi Lynn Pannell
Cathy L. Redden
Kirby Renee’ Rogers
Pamela Sue Satchell
Jerrie Inez Shelton-Berry
Carolyn Elaine Spriggs
Melissa Lee Stebbins
Jessica Kate Swadley
Betty Louise Turner

“Schedule E”

Dora North
Jo Ann Hames

Dustin Gene Larson

“Schedule F”

Paul J. Miller