

MINUTES

**SPECIAL MEETING
COMMERCE BOARD OF EDUCATION
FEBRUARY 12, 2015
6:30 P.M.
BOARD OF EDUCATION BUILDING
217 COMMERCE STREET
COMMERCE, OKLAHOMA**

1. President Kevin Reading called the meeting to order at 6:30 p.m. Those present were Reading, Kenny Smith, Misty Hailey, Herb Logan, and Jamie Johnston. Superintendent Jim Haynes was also present.
2. The invocation was given by Smith.
3. Reading welcomed and thanked the guests for attending. (Attachment #1)
4. There were no public communications.
5. Mary Jo Peterson representing Stotts, Archambo, Mueggenborg & Barclay, PC, presented the annual independent audit report for school year 2013-2014 to the Board of Education.
6. Motion by Smith, second by Hailey, to approve the annual independent audit acknowledgement as recommended by Haynes. (Attachment #2) Vote: Smith-yes, Hailey-yes, Reading-yes, Logan-yes, Johnston-yes
9. Administration Reports:
 - e. Athletic Director's Report – Athletic Director Rusty Barker presented a February-March athletic calendar, baseball schedule, soccer schedule, and track schedule.
13. Proposed executive session to discuss:
 - a. the reemployment status of individual building principals and/or athletic director so that the board can return to open session and vote to reemploy individual building principals and/or athletic director or vote to find that reasons may exist for the nonreemployment of individual building principals and/or athletic director. 25 O.S. § 307(B)(1).
 - b. the evaluation of the Superintendent, with no resulting vote to be made. 25 O.S. § (307)(B)(1).
 - c. The employment of a new cook for Alexander Elementary School so that the board can return to open session and vote to hire or not hire a new cook for Alexander Elementary School. 25 O.S. § (307)(B)(1).
 - d. discuss the purchase of real property. 25 O.S. § (307)(B)(3).
 - e. employing, hiring, appointing, promoting, demoting, disciplining, or receiving the resignation of an employee, with no resulting vote to be made. 25 O.S. § (307)(B)(1).
14. Motion by Smith, second by Reading, to convene in executive session. Vote: Smith-yes, Reading-yes, Hailey-yes, Logan-yes, Johnston-yes Time: 6:40 p.m.
15. Board president Reading announced the end of executive session and the board's return to open session at 7:15 p.m.
16. Reading stated, "Only the items on the executive session agenda were discussed and no votes were taken. Those present in executive session were the five board members, Mr. Haynes, and Mr. Barker."

7. Consent Agenda:

All of the following items, which concern reports and items of a routine nature normally approved at board meetings, will be approved by one vote unless any board member desires to have a separate vote on any or all of these items. The consent agenda consists of the discussion, consideration, and approval of the following items:

- a. Minutes of the January 12, 2015, regular board meeting.
- b. Approval of the monthly financial report of activity funds. (Attachment #3)
- c. Approval of the monthly treasurer's report. (Attachment #4)
- d. Approval of the list of General Fund warrants for FY 2014 encumbrances. (Attachment #5)
- e. Approval of the list of General Fund encumbrances for January payroll. (Attachment #6)
- f. Approval of the list of General Fund warrants for January payroll (\$417,647.79). (Attachment #7)
- g. Approval of the list of General Fund encumbrances for January-February. (Attachment #8)
- h. Approval of the list of General Fund warrants for January-February bills. (Attachment #9)
- i. Approval of the list of Cooperative Fund encumbrances for January payroll. (None)
- j. Approval of the list of Cooperative Fund warrants for January payroll (\$1,327.37). (Attachment #10)
- k. Approval of the list of Building Fund encumbrances for January-February. (Attachment #11)
- l. Approval of the list of Building Fund warrants for January-February bills. (Attachment #12)
- m. Approval of the list of Child Nutrition Fund encumbrances for January payroll. (Attachment #13)
- n. Approval of the list of Child Nutrition Fund warrants for January payroll (\$20,753.16). (Attachment #14)
- o. Approval of the list of Child Nutrition Fund encumbrances for January-February. (None)
- p. Approval of the list of Child Nutrition Fund warrants for January-February bills. (Attachment #15)
- q. Approval of the additional list of substitute teachers for SY 2014-2015. (Attachment #16)
- r. Approval of the additional list of fundraisers for SY 2014-2015. (Attachment #17)

Motion by Smith, second by Hailey, to approve consent agenda items "a" through "r" as recommended by Haynes.
Vote: Smith=yes, Hailey=yes, Reading=yes, Logan=yes, Johnston=yes

8. Written communications:

- a. The Board received a thank you card from the Alexander Elementary School teachers in recognition of School Board Recognition Month. (Attachment #18)
- b. The Board received twelve handmade thank you cards from Alexander Elementary School students in recognition of School Board Recognition Month.
- c. The Board received an email from Ashley Goodwin on behalf of the Pre-Kindergarten teachers in support of OPAA! Food Management Inc.

9. Administration Reports:

- a. Superintendent's Report – Haynes updated the Board on our midterm adjusted state aid allocation. He said the original midterm adjusted state aid allocation showed a reduction of \$80,000 compared to our initial allocation, but a revised midterm adjusted state aid allocation reinstated \$60,000 of the original reduction, so the final result was a reduction of \$20,000 plus a reduction in our flexible benefit allowance (health insurance) allocation of \$27,343.74. Haynes reported a water heater has gone out in the middle school cafeteria and needs to be replaced at a cost of between \$3,500 and \$4,000. Haynes reported there is going to be an education rally at the State Capitol on March 30. Haynes presented an Expenditure Summary, Revenue Analysis, and Financial Statement to the Board.
 - i. Safety Committees – Kevin Wade reported on Alexander Elementary School's Safety Committee Meeting during his principal's report and Jack Kelley reported on Commerce Middle School's Safety Committee Meeting during his principal's report.
 - ii. Mickey Mantle Statue Park Progress Report – Haynes had nothing further to report on the progress of the Mickey Mantle Statue Park.

- iii. Buildings Committee Update – Haynes reported the Virginia Edwards property across the street north of the high school parking lot is for sale at \$59,900. The lot is 80' X 120'.
 - b. Elementary Principal's Report – Elementary Principal Kevin Wade on their Safe School Committee meeting and the fifth grade writing test which is coming up on February 24th.
 - c. Middle School Principal's Report – Middle School Principal Jack Kelley reported on their Safe School Committee Meeting that was held back in the Fall, the writing test on February 24th, and there will be no school on February 13th.
 - d. High School Principal's Report – High School Principal Jim Buttram reported they have not held their Safety Committee meeting yet, the FCCLA blood drive is on February 25th, there is lots of illness going around, and NHS is holding a food drive.
 - e. Athletic Director's Report – Athletic Director Rusty Barker gave his report earlier due to his need to leave to go scout Oklahoma Union and Baxter Springs at Oklahoma Union.
10. Motion by Smith, second by Johnston, to approve or not approve Request for Approval of State Aid and/or Federal Fund for Schools Child Nutrition Fund as recommended by Haynes. (\$53,301.57) (Attachment #19)
Vote: Smith-yes, Johnston-yes, Reading-yes, Hailey-yes, Logan-yes
11. A discussion on continuing the food service management contract with OPAA! for the 2015-2016 school year was held with no action taken.
12. Motion by Reading, second by Logan, to approve the establishment of a new activity fund subaccount for the Class of 2018 as recommended by Haynes. Vote: Reading-yes, Logan-yes, Smith-yes, Hailey-yes, Johnston-yes
13. Proposed executive session to discuss:
- f. the reemployment status of individual building principals and/or athletic director so that the board can return to open session and vote to reemploy individual building principals and/or athletic director or vote to find that reasons may exist for the nonreemployment of individual building principals and/or athletic director. 25 O.S. § 307(B)(1).
 - g. the evaluation of the Superintendent, with no resulting vote to be made. 25 O.S. § (307)(B)(1).
 - h. The employment of a new cook for Alexander Elementary School so that the board can return to open session and vote to hire or not hire a new cook for Alexander Elementary School. 25 O.S. § (307)(B)(1).
 - i. discuss the purchase of real property. 25 O.S. § (307)(B)(3).
 - j. employing, hiring, appointing, promoting, demoting, disciplining, or receiving the resignation of an employee, with no resulting vote to be made. 25 O.S. § (307)(B)(1).
14. Motion by Smith, second by Reading, to convene in executive session. Vote: Smith-yes, Reading-yes, Hailey-yes, Logan-yes, Johnston-yes Time: 8:26 p.m.
15. Board president Reading announced the end of executive session and the board's return to open session at 9:48 p.m.
16. Reading stated, "Only the items on the executive session agenda were discussed and no votes were taken. Those present in executive session were the five board members and Mr. Haynes."

17. Motion by Smith, second by Logan, to reemploy individual building principals and athletic director as recommended by Haynes.
- a. Kevin Wade, Alexander Elementary School Principal
 - b. Trevor Brough, Alexander Elementary School Assistant Principal
 - c. Jim Buttram, Commerce High School Principal
 - d. Jack Kelley, Commerce Middle School Principal
 - e. Rusty Barker, Athletic Director

Vote: Smith=yes, Logan=yes, Reading=yes, Hailey=yes, Johnston=yes

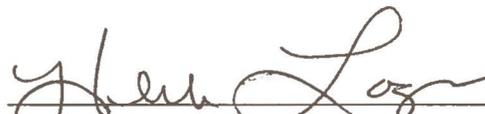
18. Motion by Smith, second by Reading, to hire Christine Patrick as a new cook for Alexander Elementary School as recommended by Haynes. Vote: Smith=yes, Reading=yes, Hailey=yes, Logan=yes, Johnston=yes
19. Motion by Reading, second by Logan to adjourn. Vote: Reading=yes, Logan=yes, Smith=yes, Hailey=yes, Johnston=yes

The agenda was posted on the inside of the front door (visible from outside the building) of the Board of Education building at 6:30 p.m. on the 10th day of February, 2015, by Jim Haynes, Superintendent of Schools, and notice of this special meeting was given in writing to the Ottawa County Clerk at least forty-eight (48) hours prior to said meeting by Jim Haynes, Superintendent of Schools.

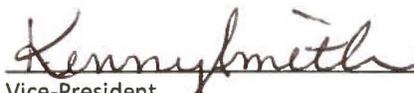
(ATTEST)



President-Board of Education



Deputy Clerk



Vice-President

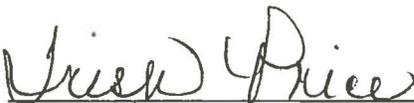


Member



Clerk

Date: 03/10/2015



Minutes Clerk

Date: 3-10-15

