

## MINUTES

**REGULAR MEETING  
COMMERCE BOARD OF EDUCATION  
APRIL 13, 2015  
6:30 P.M.  
BOARD OF EDUCATION BUILDING  
217 COMMERCE STREET  
COMMERCE, OKLAHOMA**

1. President Kenny Smith called the meeting to order at 6:30 p.m. Those present were Smith, Misty Hailey, Herb Logan, Jamie Johnston, and Kevin Reading. Superintendent Jim Haynes was also present.
2. The invocation was given by Hailey.
3. Smith welcomed and thanked the guests for attending. (Attachment #1)
4. There were no public communications.
5. Consent Agenda:

All of the following items, which concern reports and items of a routine nature normally approved at board meetings, will be approved by one vote unless any board member desires to have a separate vote on any or all of these items. The consent agenda consists of the discussion, consideration, and approval of the following items:

- a. Minutes of the March 10, 2015, special board meeting.
- b. Approval of the monthly financial report of activity funds. (Attachment #2)
- c. Approval of the monthly treasurer's report. (Attachment #3)
- d. Approval of the list of General Fund encumbrances for March payroll. (Attachment #4)
- e. Approval of the list of General Fund warrants for March payroll (\$418,536.40). (Attachment #5)
- f. Approval of the list of General Fund encumbrances for March-April. (Attachment #6)
- g. Approval of the list of General Fund warrants for March-April bills. (Attachment #7)
- h. Approval of the list of Cooperative Fund encumbrances for March payroll. (None)
- i. Approval of the list of Cooperative Fund warrants for March payroll (\$1,327.37). (Attachment #8)
- j. Approval of the list of Cooperative Fund encumbrances for March-April. (None)
- k. Approval of the list of Cooperative Fund warrants for March-April Bills. (None)
- l. Approval of the list of Building Fund encumbrances for March-April. (Attachment #9)
- m. Approval of the list of Building Fund warrants for March-April bills. (Attachment #10)
- n. Approval of the list of Child Nutrition Fund encumbrances for March payroll. (Attachment #11)
- o. Approval of the list of Child Nutrition Fund warrants for March payroll (\$19,346.67). (Attachment #12)
- p. Approval of the list of Child Nutrition Fund encumbrances for March-April. (Attachment #1) (Attachment #13)
- q. Approval of the list of Child Nutrition Fund warrants for March-April bills. (Attachment #14)
- r. Approval of the additional list of substitute teachers for SY 2014-2015. (None)
- s. Approval of the additional list of fundraisers for SY 2014-2015. (Attachment #15)
- t. Approval of the list of fundraisers for SY 2015-2016. (Attachment #16)

Motion by Reading, second by Hailey, to approve consent agenda items "a" through "t" as recommended by Haynes. Vote: Reading-yes, Hailey-yes, Smith-yes, Logan-yes, Johnston-yes

6. Written communications:

Haynes presented an email from Ruth Ann Carr regarding McREL Superintendent Evaluation System Board Training.

7. Administration Reports:

- a. Superintendent's Report - Haynes presented an Expenditure Summary Report, a Revenue Analysis Report, a Financial Statement Report, and a report from OPAA!, our food service management company. Haynes reported the federal program revenues are lagging behind last year's, state revenue is fairly comparable to last year's, and the 2<sup>nd</sup> ½ of the ad valorem taxes are coming due in April.
  - i. Mickey Mantle Statue Park Progress Report – Haynes had nothing further to report.
  - ii. Facilities Committee Report – Haynes reported he needs to get with Kenny and make an appointment to look at the Edwards' property.
- b. Elementary Principal's Report – Alexander Elementary School Assistant Principal Trevor Brough reported in the absence of Principal Kevin Wade due to a death in his family. Mr. Brough reported on April-May events, state testing started today, April 22<sup>nd</sup>-May 1<sup>st</sup> is Pre-K and K enrollment, Pre-K graduation is Wednesday, May 13<sup>th</sup> at 10:00, the end of the year awards assembly will be May 14<sup>th</sup>. Logan commented on a testing letter sent home to his grandson by 4<sup>th</sup> grade teacher Sarah Mahurin encouraging students to do their best on the state test. He liked the idea.
- c. Middle School Principal's Report – Middle School Principal Jack Kelley commented on their newsletter and reported state testing started today with 6<sup>th</sup> grade math. They were pleasantly surprised and very happy with the immediate feedback they received. He reported testing will continue through May 1. Testing is scheduled around baseball and track with few make-ups. The enrollment today was 196, a couple of students transferred in recently. Mr. Kelley reported on the results of the state TSA competition. 14 qualified for nationals, 6<sup>th</sup> graders, Ethan Myers, Ty Jauert, and Brandon Kelley, were state champions in Agriculture and Biotechnology Design. Smith asked about the projected completion date on the awnings.
- d. High School Principal's Report – High School Principal Jim Buttram reported our Boys' State delegates are Lucas Freeman and Wences Ramirez. Our Girls' State delegates are Ava Acosta and Felicia Hallett. He reported that Joey Delarosa recently served as a page at the state capitol. Mr. Buttram reported the high school will be holding a school carnival a week from Saturday that includes a pie and labor auction, National Honor Society inductees, graduation, and the last day of classes on May 15<sup>th</sup>.
- e. Athletic Director's Report – Athletic Director Rusty Barker passed out an athletic event calendar and reported on the recent successful completion of the Mickey Mantle Tournament.

8. The Board gave an opportunity for students and their parents to address the board concerning the development of vocational education programs. There were no comments.
9. Motion by Hailey, second by Johnston, to authorize Jim Haynes to submit application for Vocational Education programs (Technology Education and Family and Consumer Sciences) and upon approval, to request reimbursement on an annual basis as recommended by Haynes. Vote: Hailey-yes, Johnston-yes, Smith-yes, Logan-yes, Reading-yes
10. Motion by Reading, second by Logan, to appoint Beverly Haynes as a deputy board clerk as recommended by Haynes. Vote: Reading-yes, Logan-yes, Smith-yes, Hailey-yes, Johnston-yes
11. Motion by Hailey, second by Reading, to approve Resolution for Schools and Libraries Universal Services (E-Rate) for 2015-16 as recommended by Haynes. (Attachment #17) This resolution authorizes filing of the Form 471 applications for funding year 2015-16 and the payment of the applicant's share upon approval of funding and receipt of services. Vote: Hailey-yes, Reading-yes, Smith-yes, Logan-yes, Johnston-yes

12. Motion by Reading, second by Hailey, to approve renewal of our OKTLE License Agreement for the 2015-2016 school year as recommended by Haynes. (Attachment #18) Vote: Reading-yes, Hailey-yes, Smith-yes, Logan-yes, Johnston-yes
13. Motion by Reading, second by Logan, to adopt the 2015-2016 school calendar as recommended by Haynes. (Attachment #19) Vote: Reading-yes, Logan-yes, Smith-yes, Hailey-yes, Johnston-yes
14. Motion by Reading, second by Hailey, to approve the CONTRACT FOR AUDIT OF PUBLIC SCHOOLS 2015-2016 SCHOOL YEAR with Stotts, Archambo, Mueggenborg & Barclay, PC as recommended by Haynes. (Attachment #20) Vote: Reading-yes, Hailey-yes, Smith-yes, Logan-yes, Johnston-yes
15. A discussion with no action was held on hiring a school nurse.
16. Proposed executive session to discuss:
  - a. fall and winter sports coaching assignments for SY 2015-2016 so that the Board can return to open session and vote to assign or not assign individual fall and winter sports coaches for SY 2015-2016. 25 O.S. § 307(B)(1).
  - b. employing, hiring, appointing, promoting, demoting, disciplining, or receiving the resignation of employees. 25 O.S. § (307)(B)(1).
17. Motion by Reading, second by Logan, to convene in executive session. Vote: Reading-yes, Logan-yes, Smith-yes, Hailey-yes, Johnston-yes Time: 7:43 p.m.
18. Board president Smith announced the end of executive session and the board's return to open session at 8:16 p.m.
19. Smith stated, "Only the items listed on the executive session agenda were discussed and no votes were taken. Those present in executive session were Mr. Buttram, Mr. Barker, Mr. Kelley, the five board members, and Mr. Haynes."
20. Motion by Reading, second by Hailey, to accept the tendered resignation of Latisha Henderson that was submitted after the posting of the Agenda as recommended by Haynes. (Attachment #21) Vote: Reading-yes, Hailey-yes, Smith-yes, Logan-yes, Johnston-yes
21. Motion by Reading, second by Johnston, to assign individual fall and winter sports coaches for SY 2015-2016 as recommended by Haynes. (Attachment #22) (This item will be approved by one vote unless any board member desires to have a separate vote on any or all of the coaches.) Vote: Reading-yes, Johnston-yes, Smith-yes, Hailey-yes, Logan-yes
22. There was no new business.
23. Motion by Hailey, second by Smith, to adjourn. Vote: Hailey-yes, Smith-yes, Logan-yes, Johnston-yes, Reading-yes Time: 8:19

The agenda was posted on the inside of the front door (visible from outside the building) of the Board of Education building at 6:15 p.m. on the 9<sup>th</sup> day of April, 2015 by Jim Haynes, Superintendent of Schools, and notice of this regular meeting was given to the Ottawa County Clerk prior to December 15, 2014 by Jim Haynes, Superintendent of Schools.

(ATTEST)

Kenny Smith  
President-Board of Education

Jamie M. Johnston  
Deputy Clerk

Misty Hailey  
Vice-President

Karin Ruchling  
Member

Herb Loge  
Clerk

Date: 05/11/2015

Beverly Haynes  
Minutes Clerk

Date: 5/11/15

