

## MINUTES

**REGULAR MEETING  
COMMERCE BOARD OF EDUCATION  
JUNE 8, 2015  
6:30 P.M.  
BOARD OF EDUCATION BUILDING  
217 COMMERCE STREET  
COMMERCE, OKLAHOMA**

1. President Kenny Smith called the meeting to order at 6:33 p.m. Those present were Smith, Misty Hailey, Herb Logan, Jamie Johnston, and Kevin Reading. Superintendent Jim Haynes was also present.
2. The invocation was given by Johnston.
3. Smith welcomed and thanked the guests for attending. (Attachment #1)
4. There were no public communications.
5. Consent Agenda:

All of the following items, which concern reports and items of a routine nature normally approved at board meetings, will be approved by one vote unless any board member desires to have a separate vote on any or all of these items. The consent agenda consists of the discussion, consideration, and approval of the following items:

- a. Minutes of the May 11, 2015, regular board meeting.
- b. Approval of the monthly financial report of activity funds. (Attachment #2)
- c. Approval of the monthly treasurer's report. (Attachment #3)
- d. Approval of the list of General Fund encumbrances for May payroll. (Attachment #4)
- e. Approval of the list of General Fund warrants for May payroll (\$422,630.85). (Attachment #5)
- f. Approval of the list of General Fund encumbrances for May-June. (Attachment #6)
- g. Approval of the list of General Fund warrants for May-June bills. (Attachment #7)
- h. Approval of the list of Cooperative Fund warrants for May-August payroll (\$5,309.42). (Attachment #8)
- i. Approval of the list of Building Fund encumbrances for May-June. (Attachment #9)
- j. Approval of the list of Building Fund warrants for May-June bills. (Attachment #10)
- k. Approval of the list of Child Nutrition Fund encumbrances for May payroll. (Attachment #11)
- l. Approval of the list of Child Nutrition Fund warrants for May payroll (\$19,344.50). (Attachment #12)
- m. Approval of the list of Child Nutrition Fund encumbrances for May-June. (Attachment #13)
- n. Approval of the list of Child Nutrition Fund warrants for May-June bills. (Attachment #14)

Motion by Logan, second by Reading, to approve consent agenda items "a" through "n" as recommended by Haynes. Vote: Logan-yes, Reading-yes, Smith-yes, Hailey-yes, Johnston-yes

6. There were no written communications.

7. Administrator's Reports:
  - a. Superintendent's Report – Haynes provided the board with an Expenditure Report, a Revenue Analysis Report, and a Financial Statement Report for their information. He reported we are doing well right now.
    - i. Mickey Mantle Statue Park Progress Report – Haynes reported the Mickey Mantle Statue Park Progress is at a standstill.
    - ii. Facilities Report – Haynes reported the discussion of the purchase of real property would be held in executive session.
  - b. Elementary Principal's Report – Elementary Principal Kevin Wade reported 25 students in the summer reading program, 36 enrolled in PK, replacing carpet in 3 rooms, we still need a dishwasher for the elementary, and need a director for Opaa.
  - c. Middle School Principal's Report – Middle School Principal Jack Kelley reported the awnings are finished, boys restroom remodel under way in main building, all outside work is done, and now starting on the inside.
  - d. High School Principal's Report – High School Principal Jim Buttram reported that maintenance is going on, Barker's room flooded when water line to water fountain broke, and TRC is here cleaning it up.
  - e. Athletic Director's Report – Athletic Director Rusty Barker reported football camp is coming up, softball, and baseball games going.
8. Motion by Reading, second by Hailey, to renew Workers' Compensation Insurance Policy with OSAG, Oklahoma School Assurance Group, through Bomford, Couch, & Wilson Insurance and to authorize payment of the premium (\$33,769.00). (Policy period July 1, 2015 through June 30, 2016) as recommended by Haynes. Vote: Reading-yes, Hailey-yes, Smith-yes, Logan-yes, Johnston-yes
9. Motion by Hailey, second by Logan, to approve Application for Temporary Appropriations for FY 2015-2016 as recommended by Haynes. (Attachment #15) Vote: Hailey-yes, Logan-yes, Smith-yes, Johnston-yes, Reading-yes
10. Motion by Smith, second by Reading, to approve recommendation for Open Transfer of Student for the 2015-2016 school year as recommended by Haynes. Vote: Smith-yes, Reading-yes, Hailey-yes, Logan-yes, Johnston-yes
11. Motion by Reading, second by Hailey, to approve request to establish an activity fund sub account for the Class of 2017 as recommended by Haynes. Vote: Reading-yes, Hailey-yes, Smith-yes, Logan-yes, Johnston-yes
12. Motion by Hailey, second by Logan, to renew membership in the Oklahoma State School Boards Association for the 2015-2016 school year as recommended by Haynes. Vote: Hailey-yes, Logan-yes, Smith-yes, Johnston-yes, Reading-yes
13. Motion by Reading, second by Hailey, to approve OPSUCA Service Agreement for the 2015-2016 fiscal year as recommended by Haynes. (Attachment #16) Vote: Reading-yes, Hailey-yes, Smith-yes, Logan-yes, Johnston-yes
14. Motion by Hailey, second by Johnston, to renew membership in the Organization of Rural Oklahoma Schools as recommended by Haynes. Vote: Hailey-yes, Johnston-yes, Smith-yes, Logan-yes, Reading-yes
15. A hearing was held to take public input on the adoption of local school board policies. (Proposed policies may be found on the school district website homepage at <http://www.commercetigers.net>. There was no public input.

16. Motion by Reading, second by Logan, to adopt a-d, adopt e-f, and repeal g-k as recommended by Haynes:
- a. FNG-R WIRELESS TELECOMMUNICATION DEVICES RULES (Attachment #17)
  - b. FFFD COMMERCE HIGH SCHOOL PARKING PERMITS (Attachment #18)
  - c. MEAL CHARGES (Attachment #19)
  - d. EIAC EXEMPTION POLICY (Middle School & High School) (Attachment #20)
  - e. BED HEARING OF THE PUBLIC AND CITIZENS COMMENTS AT SCHOOL BOARD MEETINGS (Attachment #21)
  - f. BED-E1 PUBLIC COMMENTS FORM FOR SCHOOL BOARD MEETINGS (Attachment #22)
  - g. TITLE IV INDIAN ARTS & CRAFTS
  - h. COMMENCEMENT AND BACCALAUREATE
  - i. EIGHT GRADE GRADUATION
  - j. ALLOCATIONS FOR PROFESSIONAL TRIPS
  - k. POLICY ON STUDENT TRAVEL

Vote: Reading-yes, Logan-yes, Smith-yes, Hailey-yes, Johnston-yes

17. Motion by Hailey, second by Reading, to approve changes in the CMS CHS Student-Parent Handbook for 2015-2016 as recommended by Haynes.
- a. Revise Exemption Policy (Middle School & High School)
  - b. Add High School Graduation – Caps and Gowns will be required for graduation exercises
  - c. Revise Wireless Telecommunication Devices Rules
  - d. Add Commerce High School Parking Permits
  - e. Revise Meal Charges

Vote: Hailey-yes, Reading-yes, Smith-yes, Logan-yes, Johnston-yes

18. Motion by Reading, second by Hailey, to approve changes in the Alexander Elementary School Student-Parent Handbook for 2015-2016 as recommended by Haynes.
- a. Remove section on Zeros Aren't Permitted (ZAP) Program
  - b. Revise Wireless Telecommunication Devices Rules
  - c. Revise Meal Charges

Vote: Reading-yes, Hailey-yes, Smith-yes, Logan-yes, Johnston-yes

19. Motion by Hailey, second by Johnston, to approve or not approve RESOLUTION OF THE COMMERCE PUBLIC SCHOOL DISTRICT BOARD OF EDUCATION ADOPTING THE OTTAWA COUNTY NATURAL HAZARD MITIGATION PLAN as recommended by Haynes. (Attachment #23) Vote: Hailey-yes, Johnston-yes, Smith-yes, Logan-yes, Reading-yes

20. Proposed executive session to discuss:
- a. the appointment of personnel for the 2015-2016 school year. 25 O.S. § 307(B)(1).
  - b. discuss the purchase of real property. 25 O.S. § (307)(B)(3).
  - c. employing, hiring, appointing, promoting, demoting, disciplining, or receiving the resignation of an employee, with no resulting vote to be made. 25 O.S. § (307)(B)(1).

21. Motion by Reading, second by Hailey, to convene in executive session. Vote: Reading-yes, Hailey-yes, Smith-yes, Logan-yes, Johnston-yes Time: 7:29 p.m.

22. Board president Smith announced the end of executive session and the board's return to open session at 8:22 p.m.

- 23. Smith stated, "Only the items listed on the executive session agenda were discussed and no votes were taken. Those present in executive session were the five board members and Mr. Haynes."
- 24. Motion by Hailey, second by Reading, to appoint personnel for SY 2015-2016 as recommended by Haynes:
  - a. Philip Geren – School District Treasurer
  - b. Heather Pittman – Assistant Treasurer in charge of collecting and depositing local Child Nutrition Funds, Co-Custodian of Activity Funds, and Assistant Encumbrance Clerk
  - c. Patricia Price – Encumbrance Clerk and Minutes Clerk
  - d. Beverly Haynes – Assistant Board Clerk, Assistant Encumbrance Clerk, and Assistant Minutes Clerk
  - e. Jim Haynes – Co-Custodian of Activity Funds

Vote: Hailey-yes, Reading-yes, Smith-yes, Logan-yes, Johnston-yes

- 25. There was no new business.
- 26. Motion by Reading, second by Hailey, to adjourn. Vote: Reading-yes, Hailey-yes, Smith-yes, Logan-yes, Johnston-yes Time: 8:23 p.m.

The agenda was posted on the inside of the front door (visible from outside the building) of the Board of Education building at 8:00 a.m. on the 5<sup>th</sup> day of June, 2015 by Jimmy R. Haynes Ed. S., Superintendent of Schools, and notice of this regular meeting was given to the Ottawa County Clerk prior to December 15, 2014 by Jimmy R. Haynes Ed. S., Superintendent of Schools.

(ATTEST)

  
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 President-Board of Education

  
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 Deputy Clerk

\_\_\_\_\_  
 Vice-President

  
 \_\_\_\_\_  
 Member

  
 \_\_\_\_\_  
 Clerk

Date: 6-8-15

  
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 Minutes Clerk

Date: 6-8-15

