

MINUTES

**REGULAR MEETING
COMMERCE BOARD OF EDUCATION
OCTOBER 10, 2017
6:30 P.M.
BOARD OF EDUCATION BUILDING
217 COMMERCE STREET
COMMERCE, OKLAHOMA**

1. President Kevin Reading called the meeting to order at 6:30 p.m. Those present were Reading, Kenny Smith, Misty Hailey, and Jamie Johnston. Herb Logan was absent. Superintendent Jim Haynes was also present.
2. Johnston gave the invocation.
3. Reading welcomed and thanked the guests for attending. (Attachment #1)
4. Consent Agenda:

All of the following items, which concern reports and items of a routine nature normally approved at board meetings, will be approved by one vote unless any board member desires to have a separate vote on any or all of these items. The consent agenda consists of the discussion, consideration, and approval of the following items:

- a. Minutes of the September 12, 2017 regular board meeting
- b. Approval of the monthly financial report of activity funds (Attachment #2)
- c. Approval of the monthly treasurer's report (Attachment #3)
- d. Approval of the list of General Fund warrants for FY 2017 encumbrances (Attachment #4) (Warrant 2815-2816)
- e. Approval of the list of General Fund encumbrances for September payroll (Attachment #5) (P.O. 50000-50006, 50008-50015, 50019, 50021-50025, 50027-50130)
- f. Approval of the list of General Fund warrants for September payroll (\$466,272.52) (Attachment #6) (Warrant 305-456)
- g. Approval of the list of General Fund encumbrances for September-October (Attachment #7) (P.O. 19, 63, 105, 131, 155, 179, 181, 189, 191, 196, 200, 203, 208, 210-211, 215-257, 260-266)
- h. Approval of the list of General Fund warrants for September-October bills (Attachment #8) (Warrant 304, 457-532)
- i. Approval of the list of Cooperative Fund encumbrances for September payroll (Attachment #9) (P.O. 50000-50002)
- j. Approval of the list of Cooperative Fund warrants for September payroll (\$1,059.10) (Attachment #10) (Warrant 1-7)
- k. Approval of the list of Building Fund encumbrances for September payroll (Attachment #10) (P.O. 50000-50001)
- l. Approval of the list of Building Fund warrants for September payroll (\$9,724.66) (Attachment #11) (Warrant 30-41)
- m. Approval of the list of Building Fund encumbrances for September-October (None)
- n. Approval of the list of Building Fund warrants for September-October bills (Attachment #12) (Warrant 42)
- o. Approval of the list of Building Bond Fund of 2016 warrants for FY 2017 encumbrances (Attachment #13) (Warrant 20)
- p. Approval of the list of Building Bond Fund of 2016 encumbrances for September-October (Attachment #14) (P.O. 24-25, 28, 30, 34, 40, 45-47)
- q. Approval of the list of Building Bond Fund of 2016 warrants for September-October bills (Attachment #15) (Warrant 17-27)

- r. Approval of the list of Building Bond Fund of 2017 encumbrances for September-October (Attachment #16) (P.O. 1-2, 4)
- s. Approval of the list of Building Bond Fund of 2017 warrants for September-October bills (Attachment #17) (Warrant 1-2)
- t. Approval of the list of Prime Contract Change Orders for the new Middle School (Attachment #18) (C.O. 12)
- u. Approval of the September payment applications for the new Middle School (Attachment #19) (P.A. 14)
- v. Approval of the September payment applications for the new Storm Shelters (Attachment #20) (P.A. 11)
- w. Approval of the additional list of substitute teachers for SY 2017-2018 (Attachment #21)
- x. Approval of the additional list of fundraisers for SY 2017-2018 (Attachment #22)

Motion by Reading, second by Hailey, to approve consent agenda items "a" through "w" as recommended by Haynes. Vote: Reading-yes, Smith-yes, Hailey-yes, Johnston-yes, Logan-absent

Motion by Smith to approve the additional list of fundraisers for SY 2017-2018 except the Boot Block fundraiser requested by the After Prom Committee/Stacy Moss due to safety concerns. The motion failed for the lack of a second.

Motion by Hailey, second by Johnston, to approve all of the additional list of fundraisers for SY 2017-2018 as recommended by Haynes. Vote: Reading-yes, Hailey-yes, Johnston-yes, Smith-No, Logan-absent

5. Written communications:

Haynes discussed OSSBA flyer for the Region 5 meeting at Grove High School on November 9, 2017.

6. Staff Reports:

- a. Superintendent's Report: Haynes provided the Board with a Budget Analysis Report, a Revenue Comparison/Projection Report, and a Financial Statement Report. Haynes reported on the Oklahoma State Department of Education releasing test scores to the districts tomorrow and will be releasing them to the public around the first of November. He explained the reset process where these test scores cannot be compared to any former test scores. Haynes provided a graph comparing Oklahoma scores to the National Assessment of Educational Progress. He explained the test is harder and the cut scores higher. Therefore, students that have been scoring advanced and proficient in the past may slip to proficient and limited knowledge. A discussion was held about how we get the word out to the public about why the test scores are lower.
 - i. Facilities Report - Haynes reported there are still a few things on the building projects punch list that needs to be fixed. Smith inquired about Installation of the vent hood in the science room at the middle school and an open house for the middle school. A discussion was held about getting things ready for an open house. Hailey mentioned a gap between the concrete floor and the new building in the breezeway. A discussion was held about things that still need to be fixed and things that have been fixed including the drainage on the handicap ramp in front on the middle school building.
 - ii. Resignation Report: Haynes reported no resignations.
- b. Opaal Director Nutrition Services Report: Snow Wilson was not in attendance.
- c. Teachers' Report: Floyd McKibben advised the board that Opaal provided the food for his speech tournament. Shellie Rhodes and James Pickens went to a professional development meeting on Friday. Support staff lunch for Support Personnel Week was today at the high school.
- d. Elementary Principal's Report: Principal Kevin Wade advised there were gaps on the safe room doors. Our maintenance staff had to fix them. During the rain water was coming in Mrs. Kipps classroom. The contractors have not come back to check these out. The new fence around the playground is up and secure. The new smart boards are in and the intercom works in the safe room.

- e. Middle School Principal's Report: Principal Jack Kelley advised that softball was over. They had a record of 13-4. Wednesday will be the luncheon for the support employees for Support Personnel Week. Integris did the wellness checks today. Football is going great. The middle school is 5-0 and the JV is 4-0. The new flag pole has been ordered. They are in the process of getting the fence put back up on the east side of the middle school. NJHS had their induction last week. Jana Kelley, Virginia Garcia and Martha White went to a Migrant meeting last week.
 - f. High School Principal/Athletic Director's Report: Principal/Athletic Director Rusty Barker advised that the safe room at the high school had not been touched in awhile. The high school cheerleaders made Regional Champs. The Spanish Club is going to a spanish ballet. They had the "See You at the Pole" in the gym due to weather. The support personnel was fed at the high school day.
7. Motion by Smith, second by Hailey, to approve the School District 2017-2018 Budget as recommended by Haynes. (Attachment #23) Vote: Reading-yes, Smith-yes, Hailey-yes, Johnston-yes, Logan-absent
 8. Motion by Reading, second by Johnston, to approve FCCLA members and sponsors to attend AdVenture Capital SAP Social Innovation Workshop in Dallas, Texas (Dallas Arboretum) on Wednesday, November 29, 2017 as recommended by Haynes. Vote: Reading-yes, Smith-yes, Hailey-yes, Johnston-yes, Logan-absent
 9. Motion by Reading, second by Hailey, to approve resolution calling for the 2018 Annual School Election as recommended by Haynes. Vote: Reading-yes, Smith-yes, Hailey-yes, Johnston-yes, Logan-absent
 10. Motion by Johnston, second by Hailey, to approve revised school calendar for the 2017-2018 school year as recommended by Haynes. (Attachment #24) Vote: Reading-yes, Smith-yes, Hailey-yes, Johnston-yes, Logan-absent
 11. Motion by Reading, second by Hailey, to appoint residency committee members for entry year teachers as recommended by Haynes. (Attachment #25) Vote: Reading-yes, Smith-yes, Hailey-yes, Johnston-yes, Logan-absent
 12. Motion by Hailey, second by Johnston, to approve one or more board member(s) and/or staff to attend the OSSBA Region 5 Meeting & Pre-Region Meeting Workshop "Student Use of Digital Technology in School", which will be held Thursday, November 9, 2017 at the Grove High School-Performing Arts Center in Grove, Oklahoma as recommended by Haynes. Vote: Reading-yes, Smith-yes, Hailey-yes, Johnston-yes, Logan-absent
 13. Proposed executive session to discuss:
 - a. the employment of new custodians so the Board can return to open session and vote to hire or not hire new custodians 25 O.S. § 307(B)(1)
 - b. status of current negotiations with the Commerce Association of Classroom Teachers with no resulting vote to be made 25 O.S. § 307(B)(2)
 - c. employing, hiring, appointing, promoting, demoting, disciplining, or receiving the resignation of an employee 25 O.S. § (307)(B)(1)
 14. Motion by Hailey, second by Johnston, to convene or not convene in executive session. Vote: Reading-yes, Smith-yes, Hailey-yes, Johnston-yes, Logan-absent Time: 7:24 p.m.
 15. Board president Reading announced the end of executive session and the board's return to open session at 7:38 p.m.
 16. Reading stated, "Only the items listed on the executive session agenda were discussed and no votes were taken. Those present in executive session were the four board members and Mr. Haynes."
 17. No action was taken on hiring new custodians.

- 18. Motion by Hailey, second by Smith, to approve individual certified and support personnel contracts for school year 2017-2018 as recommended by Haynes. (Attachment #26) Vote: Reading-yes, Smith-yes, Hailey-yes, Johnston-yes, Logan-absent
- 19. Under new business, Board President, Kevin Reading, submitted a letter of resignation from the Commerce Board of Education, effective October 11, 2017. (Attachment #27)
- 20. Motion by Reading, second by Hailey, to approve adjournment. Vote: Reading-yes, Smith-yes, Hailey-yes, Johnston-yes, Logan-absent Time: 7:47 p.m.

The agenda was posted on the inside of the front door (visible from outside the building) of the Board of Education building at 3:30 p.m. on the 6th day of October, 2017, by Jimmy R. Haynes Ed. S., Superintendent of Schools and notice of this regular meeting was given to the Ottawa County Clerk prior to December 15, 2016, by Jimmy R. Haynes, Superintendent of Schools.

(ATTEST)



 President-Board of Education

 Deputy Clerk



 Vice-President

 Member



 Clerk

Date: 11/13/2017



 Minutes Clerk

Date: 11-13-17

