

MINUTES

**REGULAR MEETING
COMMERCE BOARD OF EDUCATION
FEBRUARY 12, 2018
6:30 P.M.
BOARD OF EDUCATION BUILDING
217 COMMERCE STREET
COMMERCE, OKLAHOMA**

1. President Herb Logan called the meeting to order at 6:30 p.m. Those present were Logan, Misty Hailey, Jamie Johnston, and Emily Burkybile. Superintendent Haynes was also present.
2. Johnston gave the invocation
3. Logan welcomed and thanked the guests for attending. (Attachment #1)
4. Consent Agenda:

All of the following items, which concern reports and items of a routine nature normally approved at board meetings, will be approved by one vote unless any board member desires to have a separate vote on any or all of these items. The consent agenda consists of the discussion, consideration, and approval of the following items:

- a. Minutes of the January 8, 2018, regular board meeting
- b. Approval of the monthly financial report of activity funds (Attachment #2)
- c. Approval of the monthly treasurer's report (Attachment #3)
- d. Approval of the list of General Fund encumbrances for January payroll (Attachment #4) (P.O. 50000-50004, 50006, 50008-50015, 50019, 50021-50025, 50027-50068, 50070-50105, 50108, 50111-50113, 50115-50129, 50134-50135, 50140, 50144,-20145, 50149-50154)
- e. Approval of the list of General Fund warrants for January payroll (\$444,565.20) (Attachment #5) (Warrant 1318-1476)
- f. Approval of the list of General Fund encumbrances for January-February (Attachment #6) (P.O. 1, 3, 19, 53, 57-58, 302, 346, 360-362, 364-398, 400)
- g. Approval of the list of General Fund warrants for January-February bills (Attachment #7) (Warrant 1317, 1473-1474, 1477-1536)
- h. Approval of the list of Cooperative Fund encumbrances for January payroll (Attachment #8) (P.O. 50000-50002)
- i. Approval of the list of Cooperative Fund warrants for January payroll (\$836.12) (Attachment #9) (Warrant 29-35)
- j. Approval of the list of Building Fund encumbrances for January payroll (Attachment #10) (P.O. 50000-50001)
- k. Approval of the list of Building Fund warrants for January payroll (\$8,734.14) (Attachment #11) (Warrant 83-94)
- l. Approval of the list of Building Fund encumbrances for January-February (Attachment #11) (P.O. 6)
- m. Approval of the list of Building Fund warrants for January-February bills (Attachment #12) (Warrant 95-96)
- n. Approval of the list of Building Bond Fund of 2016 encumbrances for January-February (Attachment #13) (P.O. 54, 62, 69-73)
- o. Approval of the list of Building Bond Fund of 2016 warrants for January-February bills (Attachment #14) (Warrant 50-55)
- p. Approval of the additional list of substitute teachers for SY 2017-2018 (Attachment #15)
- q. Approval of the additional list of fundraisers for SY 2017-2018 (Attachment #16)

Motion by Hailey, second by Johnston, to approve consent agenda items “a” through “q” as recommended by Haynes. Vote: Logan-yes, Hailey-yes, Johnston-yes, Burkybile-yes

5. There were no written communications.
6. Staff Reports:
 - a. Superintendent’s Report - Haynes provided the Board with a Budget Analysis Report, a Revenue Comparison/Projection Report, and a Financial Statement Report. Haynes reported the OSSBA Day at the Capitol is scheduled for Tuesday, March 13, 2018 from 9:00 a.m. to 3:00 p.m., the Step Up Oklahoma Plan (vote on \$5,000 teacher pay raise and taxes), Gene Davis / Krugh \$100,000 donation. Haynes asked the board about our Treasurer, Philip Geren, moving our funds in the Commerce Branch of the now Security Bank and Trust to Welch State Bank. There were no objections.
 - i. Safety Committees - Middle School Principal Jack Kelley reported on their January 24, 2018 Safety Committee Meeting.
 - ii. Facilities Report - Haynes reported on the sidewalk awning project at the elementary school and the water leak problem at the high school.
 - iii. Resignations Report - Haynes reported Middle School Social Studies Teacher/Coach submitted a letter of resignation effective at the end of the school year.
 - b. Opaal! Director Nutrition Services, Report: Snowlynn Wilson advised meals were down due to so much illness. She advised that Opaal! To-Go is now being served at the elementary school.
 - c. Teacher’s Report: Floyd McKibben advised that prom will be March 17 at Rustic Oaks. Parent/Teachers will be Tuesday and Thursday of next week. Wednesday of next week Ms. Bolles’ FCCLA class will be having a blood drive. Mr. Shepherd has been using Google docs at the high school.
 - d. Elementary Principal's Report: Principal Kevin Wade informed the board that the crossing guard, James Rice, passed away. The Commerce Police and school employees have been acting as crossing guards. He advised that last Friday they had a very good Professional Development. It was very informative. February 13 progress reports will be sent home. On February 26 the Red Wheel fundraiser will begin. The new awnings between the buildings and in front of the gym have been installed. Trevor Brough advised the board that they were going to have a Literacy Fair and Ms. Bolles FACS will help with the funding. They want to give gift cards as prizes.
 - e. Middle School Principal's Report: Principal Jack Kelley advised that basketball season is over. There was a Powerlift competition last week and the students did real well. Next Thursday there will be a Powerlift competition in Afton. There will be girls participating in this meet. There is no school on February 23 do to Parent/Teacher conferences on Tuesday and Thursday. On January 24 the Middle School had their Safety Committee meeting.
 - f. High School Principal/Athletic Director’s Report: Principal Rusty Barker handed out a calendar for the remainder of February and part of March.
7. Motion by Hailey, second by Logan, to appoint Denise Bayless, James Pickens, and Bruce Rhodes to the Internal Activities Review Committee as recommended by Haynes. (Attachment #17) Vote: Logan-yes, Hailey-yes, Johnston-yes, Burkybile-yes
8. Motion by Hailey, second by Johnston, to renew contract with Municipal Accounting Systems for financial accounting software for the 2018-2019 school year as recommended by Haynes. Vote: Logan-yes, Hailey-yes, Johnston-yes, Burkybile-yes
9. Motion by Hailey, second by Johnston, to approve renewal of our OKTLE License Agreement for the 2018-2019 school year as recommended by Haynes. Vote: Logan-yes, Hailey-yes, Johnston-yes, Burkybile-yes
10. Motion by Hailey, second by Johnston, to approve a revised 2017-2018 school calendar as recommended by Haynes. (Attachment #18) Vote: Logan-yes, Hailey-yes, Johnston-yes, Burkybile-yes
11. A Hearing was held to take public input on the adoption of local school board policies. (Proposed policies may

be found on the school district website homepage at <http://www.commercetigers.net>). There was no public input.

- a. Motion by Hailey, second by Johnston, to adopt the Rosenstein Fist & Ringold sample policy on Service Animals with the addition of the last paragraph of the sample policy provided by Hailey. (Attachment #19)
Vote: Logan-yes, Hailey-yes, Johnston-yes, Burkybile-yes

12. Proposed executive session to discuss:

- a. the reemployment of the Superintendent, so that the board can return to open session and vote to reemploy the superintendent or vote to find that reasons may exist for the nonreemployment of the superintendent. 25 O.S. § (307)(B)(1)
- b. the reemployment status of individual building principals and/or athletic director so that the board can return to open session and vote to reemploy individual building principals and/or athletic director or vote to find that reasons may exist for the nonreemployment of individual building principals and/or athletic director. 25 O.S. § 307(B)(1).
- c. fall and winter coaching assignments for SY 2018-2019, with no resulting vote to be made. 25 O.S. § 307(B)(1).
- d. employing, hiring, appointing, promoting, demoting, disciplining, or receiving the resignation of an employee, with no resulting vote to be made. 25 O.S. § (307)(B)(1).

13. Motion by Hailey, second by Johnston, to convene in executive session. Vote: Logan-yes, Hailey-yes, Johnston-yes, Burkybile-yes Time: 7:34 p.m.

14. Board president Logan announced the end of executive session and the board's return to open session at 8:57 p.m.

15. Logan stated, "Only the items listed on the executive session agenda were discussed and no votes were taken. Those present in executive session were the four board members, Mr. Barker, Mr. Kelley, and Mr. Haynes."

16. Motion by Hailey, second by Johnston, to reemploy the superintendent on a three year contract as requested by Haynes. Vote: Logan-yes, Hailey-yes, Johnston-yes, Burkybile-yes

17. Motion by Logan, second by Johnston, to reemploy individual building principals and athletic director as recommended by Haynes.

- a. Kevin Wade, Alexander Elementary School Principal
- b. Trevor Brough, Alexander Elementary School Assistant Principal
- c. Rusty Barker, Commerce High School Principal and Athletic Director
- d. Jack Kelley, Commerce Middle School Principal
- e. Steve Moss, Assistant Athletic Director

Vote: Logan-yes, Hailey-yes, Johnston-yes, Burkybile-yes

18. A special board meeting to interview the seven applicants and appoint a new Board of Education member was scheduled for Monday, February 19, 2018 at 5:30 p.m.


19. There was no new business.

20. Motion by Johnston, second by Hailey, to adjourn. Vote: Logan-yes, Hailey-yes, Johnston-yes, Burkybile-yes
Time: 9:00 p.m.

The agenda was posted on the inside of the front door (visible from outside the building) of the Board of Education building at 3:30 p.m. on the 9th day of February, 2018, by Jimmy R. Haynes Ed. S., Superintendent of

Schools, and notice of this regular meeting was given to the Ottawa County Clerk prior to December 15, 2017, by Jimmy R. Haynes Ed. S., Superintendent of Schools..

(ATTEST)



President Board of Education



Deputy Clerk



Vice-President




Member



Clerk

Date: 03/12/2018



Minutes Clerk

Date: 3-12-18

