

MINUTES

**REGULAR MEETING
COMMERCE BOARD OF EDUCATION
APRIL 9, 2018
6:30 P.M.
BOARD OF EDUCATION BUILDING
217 COMMERCE STREET
COMMERCE, OKLAHOMA**

1. President Herb Logan called the meeting to order at 6:30 p.m. Those present were Logan, Misty Hailey, Jamie Johnston, Emily Burkybile, and Leslie Bissell. Superintendent Jim Haynes was also present.
2. Johnston gave the invocation.
3. Logan welcomed and thanked the guests for attending. (Attachment #1)
4. Hearing of the Public and Citizens' Comments (Commerce Board of Education Policy BED Hearing of the Public and Citizens' Comments at School Board Meetings)
 - a. Carla King spoke on behalf of the Group for Change regarding the Softball Head Coach as requested by Robert Cheater.
 - b. Marisa Scott spoke on behalf of the group Future of Softball regarding the Head Softball Coach.
 - c. The request to speak was withdrawn by the group Student Opinion regarding the Head Softball Coach as requested by Jennifer Montoya.
 - d. Kevin Reading spoke regarding the Softball Coaching Decision.
5. Consent Agenda:

All of the following items, which concern reports and items of a routine nature normally approved at board meetings, will be approved by one vote unless any board member desires to have a separate vote on any or all of these items. The consent agenda consists of the discussion, consideration, and approval of the following items:

- a. Minutes of February 19, 2018, special board meeting
- b. Minutes of the March 12, 2018, regular board meeting
- c. Approval of the monthly financial report of activity funds (Attachment #2)
- d. Approval of the monthly treasurer's report (Attachment #3)
- e. Approval of the list of General Fund encumbrances for March payroll (Attachment #4) (P.O. 50000-50004, 50006, 50008-50015, 50019, 50021-50025, 50027-50068, 50070-50094, 50096-50104, 50108, 50111-500113, 50115-50129, 50135-50137, 50140, 50145, 50147-50156)
- f. Approval of the list of General Fund warrants for March payroll (\$418,471.11) (Attachment #5 Warrant 1761-1921)
- g. Approval of the list of General Fund encumbrances for March-April (Attachment #6) (P.O. 7, 26, 53, 57-58, 87, 91-93, 150, 154, 167, 173, 212, 218, 226, 250, 256, 270, 283, 285, 287, 300., 306, 328, 338, 383, 392, 434-461)
- h. Approval of the list of General Fund warrants for March-April bills (Attachment #7) (Warrant 1758-1760, 1922-1980)
- i. Approval of the list of Cooperative Fund encumbrances for March payroll (Attachment #8) (P.O. 50000-50002)
- j. Approval of the list of Cooperative Fund warrants for March payroll (\$1,081.85) (Attachment #9) (Warrant 43-49)
- k. Approval of the list of Building Fund encumbrances for March payroll (Attachment #10) (P.O. 50000-50001)
- l. Approval of the list of Building Fund warrants for March payroll (\$8,803.63) (Attachment #11) (Warrant 110-121)
- m. Approval of the list of Building Fund encumbrances for March-April (Attachment #12) (None)

- n. Approval of the list of Building Fund warrants for March-April bills (Attachment #13) (Warrant 122)
- o. Approval of the list of Building Bond Fund of 2016 encumbrances for March-April (Attachment #14) (P.O. 86-90)
- p. Approval of the list of Building Bond Fund of 2016 warrants for March-April bills (Attachment #15) (Warrant 61-72)
- q. Approval of the additional list of substitute teachers (None)
- r. Approval of the additional list of fundraisers (Attachment #16)

Motion by Hailey, second by Johnston, to approve consent agenda items “a” through “p” and “r” as recommended by Haynes. Vote: Logan-yes, Hailey-yes, Johnston-yes, Burkybile-yes, Bissell-yes

5. Written communications:

- a. Letter from the city notifying the school that the city does not have adequate manpower to open the school safe rooms during severe weather and/or emergency situations. (Attachment #17)

6. Staff Reports:

- a. Superintendent’s Report - Haynes provided a Budget Analysis Report, a Revenue Comparison/Projection Report, and a Financial Statement Report for the Board’s Information. Haynes updated the Board on the status of the teacher “walkout”.
 - i. Facilities Report - Haynes reported the lights were replaced and the ceiling painted in the Middle School Cafeteria over Spring Break. He reported an additional row of bleachers were added in the Middle School Gym over Spring Break. Haynes reported some new security cameras have been installed. He reported some new exterior lights were installed at the High School. Haynes reported we will be installing some additional sidewalk coverings and replacing some electrical panels at the High School in the near future.
 - ii. Resignations Report - Haynes reported that he received no resignations during the past month.
- b. Opaa! Food Management Inc., Director Nutrition Services, Report: Director Snowlynn Wilson advised the board that Opaa helped serve students at the prom, after-prom and then breakfast at the end of the events.
- c. Teacher’s Report: Teacher Floyd McKibben advised the board that during the walkout teachers and support personnel stood on Mickey Mantle Blvd. Monday through Sunday. They had representatives at the capitol every day. There was enough money in the senior account to pay for the senior t-shirts and 2 flowers per student. Graduation will be May 6. April 21 will be the school carnival at the high school.
- d. Elementary Principal's Report: Principal Kevin Wade was in Oklahoma City. Assistant Principal Trevor Brough advised the board that they were ready to do the state testing - just waiting to get back in school. He advised that while school is out the custodians have been painting the new awnings that were installed between the buildings, waxing floors and cleaning up outside. Also, all the HVAC filters have been changed.
- e. Middle School Principal's Report: Principal Jack Kelley was absent attending a ballgame.
- f. High School Principal/Athletic Director’s Report: Principal Rusty Barker advised that the ACT was given last Tuesday at the high school. Opaa served the students breakfast and a snack. April 25 - 28 is district baseball playoffs. The Mickey Mantle Tournament was partially played. We had three students that qualified for All Tournament. State TSA and FCCLA is coming soon. Also, state band and vocal contest are coming up.

7. Motion by Hailey, second by Logan, to approve Resolution for Schools and Libraries Universal Services (E-Rate) for 2018-19. This resolution authorizes filing of the Form 471 applications for funding year 2018-19 and the payment of the applicant’s share upon approval of funding and receipt of services as recommended by Haynes. (Attachment #18) .Vote: Logan-yes, Hailey-yes, Johnston-yes, Burkybile-yes, Bissell-yes

8. Proposed executive session to discuss:

- a. employing, hiring, or appointing on a temporary contract a new Middle School Science Teacher, a new Head High School Fastpitch Softball Coach, a new Head High School Girls’ Basketball Coach, and/or a new

High School Custodian with no resulting vote to be made 25 O.S. § (307)(B)(1)

b. employing, hiring, appointing, promoting, demoting, disciplining, or receiving the resignation of employees 25 O.S. § (307)(B)(1)

- 9. Motion by Hailey, second by Johnston, to convene in executive session. Vote: Logan-yes, Hailey-yes, Johnston-yes, Burkybile-yes, Bissell-yes Time: 7:02 p.m.
- 10. Board president Logan announce end of executive session and the board's return to open session at 8:01 p.m.
- 11. Logan stated, "Only the items listed on the executive session agenda were discussed and no votes were taken. Those present in executive session were the five Board members, Mr. Barker, Mr. Moss, and Mr. Haynes."
- 12. Discussion and possible action on employing, hiring, or appointing the following on temporary contracts:
 - a. Motion by Hailey, second by Bissell, to hire Liz Doppenberg as a new Middle School Science Teacher on a temporary contract as recommended by Haynes. Vote: Logan-yes, Hailey-yes, Johnston-yes, Burkybile-yes, Bissell-yes
 - b. Motion by Burkybile, second by Bissell, to appoint Bobby Crawford as the new Head High School Fastpitch Softball Coach as recommended by Haynes. Vote: Logan-yes, Johnston-yes, Burkybile-yes, Bissell-yes, Hailey-no
 - c. No action was taken on hiring a new Head High School Girls' Basketball Coach.
 - d. Motion by Bissell, second by Johnston, to hire Andrew Medlin as a new High School Custodian as recommended by Haynes. Vote: Logan-yes, Hailey-yes, Johnston-yes, Burkybile-yes, Bissell-yes
- 13. There was no new business.
- 14. Motion by Johnston, second by Hailey, to adjourn. Vote: Logan-yes, Hailey-yes, Johnston-yes, Burkybile-yes, Bissell-yes Time: 8:04 p.m.

The agenda was posted on the inside of the front door (visible from outside the building) of the Board of Education building at 4:30 p.m. on the 6th day of April, 2018, by Jimmy R. Haynes Ed. S. Superintendent of Schools, and notice of this regular meeting was given to the Ottawa County Clerk prior to December 15, 2017 by Jimmy R. Haynes Ed. S., Superintendent of Schools.

(ATTEST)

Heidi Lopez
President-Board of Education

Deputy Clerk

Misty Harris
Vice-President

Member

James M. Johnston
Clerk

Date: 05/14/2018

James R. Haynes

Date: 5-14-2018

