

Commerce Public Schools

420 D Street

Commerce, Oklahoma 74339

BOARD OF EDUCATION:

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POLICY OF THE BOARD OF EDUCATION

STUDENT RECORDS POLICIES AND PROCEDURES FOR THE COMMERCE SCHOOL DISTRICT

This policy and the procedures included with it are designed to meet the provisions of the Family Educational Rights and Privacy ACT (FERPA), and The Commerce School District is committed to implement the policy and follow the procedures.

The Board of Education authorizes the school superintendent to inform parents, students, and the public of the policy and to exercise his administrative resources to implement the policy as well as to deal with individuals who violate it.

In case a parent of a student, and eligible student, or a citizen of the Commerce School District believes that the district is violating the FERPA, that person has a right to file a complaint with the Department of Health Education and Welfare. The Address is:

The Family Educational Rights and Privacy Act Office
U.S. Department of Education
Room 4511 Switzer Building
Washington, D. C. 20202
Phone # 202-732-2058